

United States Coast Guard Auxiliary
Division 05 – New York City
Minutes of Division Meeting

Date: February 1st, 2016

Time: 1900 hours

Place: MIO Building, Manhattan NY

- **The meeting was called to order at 1910 hours.**
- **Pledge of Allegiance.**
- **Introduction of guests: NONE**
- **Motion to accept November meeting minutes: 1stSholem Steinberg, 2nd Norm Harris**

Commander Reports

DCDR – Rich Helm: Present

- Recap of 2015: We ended the year with 254 members, we have 48 Members in AP Status. 102 MT sessions with 277 hours. 169 PA hours. 37,000 hours for the Division. 209 Mission hours. 24 vessel examiners and 27 program visitors, 964 VE's conducted. 668 Marine Dealer Visits. 4 Surface Facilities. 11 Radio Facilities. Thank you everyone.
- We still need to work on communication, we are better than last year but we still need improvement.
- 5-3 is doing a great job with the John Jay AUP program.
- We have too few people signed up for too many jobs. We need to get people to stand up and take some officer positions

VDCR – Mike Raffel: Present

- I ask all the SO's to reach out to their FSO's and find out their year goals, start a dialog with your officers.
- Right now our District is second to last nationally when it comes to mandatory training.
- D-train is coming up, make sure you book your rooms

IPDCDR – Pete Rodriguez: Not Present, no report submitted.

Flotilla Commander Reports

05-02– Susan Mcmillan: Present I am the new Flotilla commander, still getting my feet wet, I know the flotilla isn't doing so great, I'm still meeting with my FSO's and changing jobs. I am working to get things going.

05-03– Tony Carter: Present (report submitted electronically, see pages 6)

05-04– Paul Soden: Not Present, (report submitted electronically, see page 7)

05-10 Robert Sedgwick: Present (report submitted electronically, see page 8)

05-11– Mike Mcallister: Not Present, VFC Steinberg, We are still working on the Admiral Papp Videos. We started providing refreshments at meetings to get more members to attend. We have 3 new prospective members.

Division Staff Officers Reports

SO-CM - John Kiernan: Not Present, It seems that we will be getting HT radios for Division and Flotillas, three for each. I have submitted a distribution plan to Division for approval. Please note the division and flotillas will be responsible to maintain the radios and purchase battery chargers and batteries at a cost of \$40 for each radio. The radios will be preprogrammed with the AUXNET frequencies. The radios will be considered property of the Division and flotillas when distributed.

During the snow storm AUXNET had a watch on the SEWARN repeater which I and other base station checked into from Saturday 1000 to Sunday 0930. All was normal and not emergencies were reported.

I have heard from 5-4 expressing interest in a AUXCOM class. If others have a interest in class let me know. I will do the course in a 2 day format I find it is easier on the students as well as myself. The course is a 8 hour course. If there is wi-fi available the test could be taken by students at end of course on line.

I will also do a Technician amateur radio course available if there is interest.

I like to keep the class down to about 10 students for these classes.

SO-CS - David Mooney: Present, Division 5 Website, Facebook, and now Twitter is all constantly updated and doing well. Flotilla 05-02 and 5-11 have no CS Officer, I have contacted 5-2 FC and offered to assist with maintaining their website. I am working with VFC Steinberg 5-11 to get their website nationally approved. 5-4 & 5-3 website, Facebook and Instagram is all doing fine. National has checked our website for compliance and awarded us the National approval for 2016. Division now has a phone number!

SO-FN - Russ Fayer: Present, Division 5 has \$4,539.41 in the bank. We received a bill for National/District dues in the amount of \$8,415.00 (due Feb 26, 2016.) I have sent bills to our flotillas totaling \$10,710.00. I have completed the Division's annual financial report, and have received reports from flotillas 5-2, 5-4 and 5-11.

Regarding the Change of Watch, I will have an update at the meeting, however as of now, the response has been light, we have checks for 4 attendees, and I have been advised of 2 additional attendees who will pay at the door.

SO-HR - Rich Helm: Present, Its been very active in January, I receive them online and based upon dialog with them I assign them to a flotilla. Anyone wants to fill the position please let me know.

SO-IS - Jeff Rooney: Present, I didn't have a report this month but I just want to remind everyone to please enter their hours for the boat show.

SO- MA - Sholem Steinberg: Present, I am fully stocked with materials if any flotillas need anything please let me know.

SO-MS - Mike Raffel: Present, Division 5 has one UPV inspector, with another one in training hoping to be completed in the next month.

SO- MT - Ralph O Irizarry: Not present, (report submitted electronically, see page 4)

SO-NS - Ralph O Irizarry: Not present, (report submitted electronically, see page 4)

SO-OP - Norm Harris: Present, Nothing to report at this time.

SO-PA - William Winslow: Not Present, no report submitted.

SO- PB - William Winslow: Not Present, no report submitted.

SO-PE - Mike Raffel: Present,

- We had one flotilla (05-04), Schedule a ABS class in time to give the Public at the NY boat show. Look on division web site for dates.
- Flotilla 05-03 will continue to have ABS classes for members in the Auxiliary at the MIO building. They are looking to offer ABS classes to the public at a different location for 2016
- Will be getting in touch with rest of flotillas to make sure they have an ABS class in the coming year.

SO-PV - Paul Soden: Not Present, As expected the first month of 2016 was light. The whole month stats are not in yet but so far we have 18 PV's all by F- 05-03. This compares to 55 for the whole month of Jan 2015. Of those PVs, 15 were by F- 05-03 and 40 by F-05-04. It should be noted that 2105 was a record for PV's in Div. 5 and it will be difficult to equal or exceed that performance. We will try.

SO-VE - Andrew Thurman: Present, I will be making the rounds to the flotilla meetings to try to encourage more members to become VEs.

- **05-02 From Rodriguez** - Decals received. Wants to create more VEs.
- **05-03 From Thurman** - 600 decals received. Looking into making an additional VE Workshop day for either a weekday or Sunday in conjunction with 05-04's VE workshop. Perhaps at the MIO.
- **05-04 From Raffel** - Been working with FSO MT. We have developed a VE workshop scheduled for 05MAR2016. Location and time not confirmed yet. This year's workshop will be for members looking to become VE , current and those in REYERs
- **05-10 - From Sedgwick** - Governors Island has not received their decals as of 1/25
- **05-11 - From Kiernan** - Decals received

SO-SR - Monique Fiore: Present,

STAKP - Ralph O Irizarry: Not Present, no report submitted.

STANY - John Gallagher: Not Present, no report submitted.

Auxiliary University Program - Susan Pickman: Not Present, Tony Carter discusses the program.

Old Business

- Division Challenge Coins

New Business

- Change of Watch
 - Committee: John Bilas, Russ Fayer, Andrew Thurman
 - February 21st @ Sea Shore Restaurant City Island.
 - \$55 per person
 - Status of Mandatory Training

Awards and Recognition

- Mike Raffel – Telecommunications Operator.

- David Mooney – Recreational Boating Safety Program Specialist.
- Sholem Steinberg - Service Award for superior performance of duty from 2/10/2014 to 11/27/2015 service in excess of 1,548 hours

Adjournment of Business Meeting

Meeting adjourned By Robert Sedgwick and Tony Carter

Minutes taken by Monique Fiore.

Next Division Meeting

Date: March 7th, 2016

Time: 1900 hours

Location: Mio Building

Uniform of the day: Winter Dress Blue, Tropical Blues or ODU

Ralph O. Irizarry
Division Report, SO-MT/SO-NS
01FEB16

Member Training

1. Please excuse my absence at tonight's meeting. I hoped to attend and answer any questions on the contents of this section, in particular, appointment of your MT Officer:
 - Please reference the Auxiliary Procedures Flotilla Manual, Chapter 1 Flotilla Administration, Paragraph 2 Flotilla Staff (Appointed Officers), Sub Section C, which states: "Flotilla Commanders **are to appoint** a Flotilla Staff Officer in **each** of the following **internal functions**: FN, IS, MA, **MT** PS(MR), PA, PB, and SR **(my bold and U/L)**."
 - The FSO-MT Office is NOT optional; it is **required** per the Manual.
 - If I may borrow from the manual: *An active and imaginative training program is the number one way to maintain member interest and attract new members.*

2. Mandated Training ought to be the priority during 1st. Qtr.
 - All Flotillas should aggressively implement, monitor, and **drive** compliance.
 - Frankly, leaving it solely to the member has not worked (as well as it should).
 - Virtually all Auxiliary programs require mandated training as a pre-requisite.
 - All new members should immediately be assigned an AUXPAL Mentor, and Mandated Training their first tasking.

3. TCT Refresher/OPS Workshop
 - The annual TCT Refresher is mandatory for all OPS personnel
 - I plan to schedule a TCT Refresher **early/mid-March**
 - At the same time, I will also present the annual OPS Workshop.
 - **This will be open to the Division.** More to follow.

Navigation Systems

- Nothing to report, at this time...

SO MT/NS END.

05-03 Flotilla
Report to Division
December 2015 thru January 2016

December 2015

Submitted recommendation that Auxiliarist Susan L. Pickman be considered for the Division “Auxiliarist of the Year” Award

Submitted ANSC 7006 – Change of Officers Report

Submitted recommendation that Flotilla 05-03 be considered for the 2015 “Flotilla of the Year” Award

Submitted request to Division to establish a Detachment at 05-03 with John Jay College of Criminal Justice.

January 2016

Appointed Vincent Matsui as FSO-HR and Mark Dilone as FSO-MT

January 25th Flotilla monthly meeting canceled due to snow storm

Submitted recommendation that a CG award be considered for 05-03 Vessel Examination Team

2015 end of year Financial Report/Inventory Record submitted

Flotilla updates emailed to 05-03 Members with copy to DCDR including:

- *Plans and Goals of Flotilla 05-03
- *Bridge/FSOs/Chairpersons contact info
- *Flotilla meeting Calendar/2016 Events
- *Mandatory training requirements effective 2016
- *Flotilla/Division contact info for Bridge/FSOs/SOs for better Flotilla/Division coordination
- *Two separate emails to 05-03 with COW flyer to promote event

Planning for a 50th Anniversary event as Flotillas 05-03 and 05-04 share the same anniversary date of June 6th.

End of Report

Respectfully,
Anthony B. Carter
Flotilla Commander
014-05-03

Commanders Vision for Flotilla 05-04



SHIPMATES

Let me set forth our vision for Flotilla 014-05-04.

- ☸ What will we do
- ☸ How will we do it
- ☸ What actions will we take to accomplish this vision
- ☸ How will we measure success.

What do we do?

We will promote and improve Recreational Boating Safety by providing educational services and patrol capabilities as well as augment the Coast Guard in its operational, administrative and logistical requirements.

How do we do it?

We accomplish our Mission by adhering to the Coast Guard Auxiliary Values. We will make Honor, Respect and Devotion to Duty not just buzzwords but the very values that drive all our activities and the standards by which all our actions will be judged.

We will Honor the Public and our members by making integrity our standard. We will demonstrate uncompromising ethical conduct and moral behavior in all our actions and be accountable to the public and our Shipmates.

We will RESPECT the members of the public and our own members. We will treat each other and those we serve with fairness, dignity, respect and compassion. We encourage individual opportunity and growth. We encourage creativity through empowerment. WE WORK AS A TEAM!

We are volunteers who will seek responsibility accept accountability and are committed to the successful accomplishment of our mission. We will always serve with PRIDE!

What are our plans to accomplish this? How do we measure success?

We will pursue our core RBS activities by:

1- Improving our Program Visitor Mission by increasing the number of PV Members by 2 and increasing the number of Program Visits by 10% over last year. In particular we will see to it each PV in the Flotilla does approximately the same number of visits

2- Improving our Vessel Examination Program by increasing the number of Vessel Examiners by at least 3 and increasing the number of Vessel Examinations to 250.

3-improving our Public Education Program increasing the number of Instructors by 2 and increasing the number of PE programs by 2 over last year and by offering more and more diverse programs.

4- Operations. We will put in place actions to double the number Coxswain, Boat Crew and Facilities. We will increase our number of surface patrols to at least 20 for the 2016 season.

TO ACHIEVE THIS VISION AND ACCOMPLISH THE MISSION SET FORTH WE MUST ALL PULL TOGETHER AND FUNCTION AS ONE TEAM----A CHAMPIONSHIP TEAM!

WE ARE OPERATIONS

Flotilla 014-05-10
Division Report
Division 5 Meeting
February 1, 2016

1) **AUX-MT (Mandatory Training) Class**

Flotilla 5-10 will host an all-day classroom based AUX MT session to help auxiliarists complete this training. The MT session is scheduled for 2/28 from 0900 until 1700 hours at the MIO. The class is open to ALL Division 5 members. VFC Allan Peda is the lead IT on this.

2) **AUX-MT compliance for Flotilla 5-10**

- 13 out of a total of 50 members are in full compliance meaning they have completed all 10 modules plus the two FEMA courses.
- 38 members are non-compliant.
- Of these 38, seven members have completed all the requirements and are waiting for their FEMA certs to be recorded in AUXDATA.

3) We held our monthly meeting on 1/21 and featured special guest and former 5-10 FSO-PE David Friedman currently VP of Marketing and Development for the Coast Guard Auxiliary Association. David spoke to us about mentoring Boy Scout and Sea Scouts which he did while a member of 5-10.

4) Sent a memo to John Gallagher confirming that Flotilla 5-10 agrees to work toward establishing an Auxiliary University Program with the New York Harbor School. Wesley Freeburg has volunteered to be the coordinator and POC for this program and Allan Peda will assist him.

5) We are processing two new members.

6) Drew Wilkins resigned his position of FSO-MT due to family and work commitments. I have stepped in to fill that role temporarily until we find a replacement. Louis de Armas is our new FSO-HR, FSO-OP and Safety Officer. Mr. de Armas transferred into our flotilla from Flotilla 12-8 (Ft. Totten) and has many years in the Auxiliary. He has served as both FC and as several staff officer positions.

7) On 1/16 I held a staff officers meeting at the MIO to map out our goals and priorities for the coming year. Our number one priority will be on AUX MT compliance and will plan on starting up the AUX-OP classes in the fall.