

UNITED STATES COAST GUARD AUXILIARY  
NEW YORK CITY DIVISION  
Monthly Meeting Minutes - FEBRUARY



05-02  
BRONX



05-03  
LOWER  
MANHATTAN



05-03-001  
JOHN JAY  
DETACHMENT



05-04  
CITY ISLAND



05-10  
GOVERNOR'S  
ISLAND



05-11  
UPPER  
MANHATTAN

Attendance:  
**PRESENT**  
**NOT PRESENT**

Date: **February 1<sup>st</sup>, 2021**

Time: **7:30 pm**

Place: **Zoom**

- Call to Order: **19:32hrs**
- Minutes of the January Meeting:
  - Motion to Accept: **1<sup>st</sup>: Raheem Soto 2<sup>nd</sup>: Jeff Rooney**
  - all in favor, none-opposed
- Introduction of Guests: **John Kiernan, 05-11 / Arsenio, 05-10 / Nadia Cruz 05-04 / Mike Raffel, 05-04**
- Communications Received from District: **No new news from the District**
- **Elected Officers Reports**

**DCDR - David Mooney:**

- A note of thanks to the FC & VFC who have been doing a very good job of getting communications down the chain to memberships.
- Also a note of thanks to the Flotilla Finance and Materials officers for completing and submitting the 7025 forms on a timely basis.

**VCDR - Sandro Sherrod:**

- Thank you to all for submitting monthly reports on a timely basis.
- One of the goals I had hoped to achieve is to standardize reports with one format.
- Will endeavor to provide an updated version. Please reach out if anyone has any trouble with the new version.

**IPDCDR - Jeff Rooney:**

- Also providing a note of thanks to members for completing the 7025 reports- a good way to start the year!

• **Flotilla Reports**

**Flotilla 05-02**

**FC - Sal Rivera / VFC - Maribel Rivera** - Not present / no report submitted

**Flotilla 05-03**

**FC - Bill Jefferson / VFC - Andrew Thurman**

- a bit of confusion about notice of meeting on " Google Meet".
  - leadership will resolve.
- Ready to go whenever we get the go on any missions that are authorized.
- **New decals have been received.**
- Total members 108: AX2/ AX-10; BQ-79; IQ-9; AP-10.
  - Goal is to have no AP or IQ members by end of 1st Qtr.
- Facilities: 1 operational surface facility; 1 operational air facility; 3 operational radio facilities.

- Certifications: Boat Crew-2; Aircrew-1; Air First Pilot-1; VE-10; PV-11; FS-5; IT-7; AV-1; AUXBUILD-1; AUX-MSAM-2; AUX-MEES-1; AUX-LR-1; more.....
- 2020-year end financials to be submitted on or before 1/31/21.
- Goal to have at least 50% on members submitting hours directly in AUXDATAII by mid-year.

### Flotilla 05-04

FC - James Merritt / VFC Juan Guzman

- Flotilla 05-04 has 45 members: 1 AP, 0 IQ, 43 BQ, 1 AX2, 10 retired.
- **QUALIFICATIONS:** 13 Vessel Examiners, 22 Marine Dealer Visitors, 12 Instructors, 1 Coxswains, 5 Boat Crew, 4 EMT's
- Our PV program is up and running with 13 PV visits conducted so far this year along with a member of Flotilla 5-11.
- Several members participated in the social media campaign "Why I Joined." Huge success.
- 5-4 held an AUXDATA II training session to show members how to submit hours.
- Two additional members are in BQ status which brings our total of members in BQ status to 43. We have one new prospective member.
- New Decals have not been received as of yet.

### Flotilla 05-10

FC - Terry Wasserman-Lom / VFC - Stephen Sokol

- 3 people on AP for some time. Not sure how to move them on.
- 47 members

### Flotilla 05-11

FC - Ted Wadsworth / VFC - John McNamara

- SUBMITTED 7025 REVIEWED INVENTORY AND FINANCES WITH RESPECTIVE FSO'S
- PROMOTED OPCOM MEETING TO MEMBERS
- HELD TRAINING FOR NEW STAFF OFFICERS
- HELD GENERAL FLOTILLA MEETING
- PLANNING GENERAL MEETING WITH ALL FSO'S TO REVIEW 2021 PLAN
- IN CONJUNCTION WITH 05-04, AUX HENOCH WAS ABLE TO CONDUCT 9 PV'S

## • Division Staff Officers Reports

SO-CM - Gil Lugo

- All flotillas have been notified to respond to Division Commander with itemized serial numbers of handheld radios on loan to the Flotillas from the Division.
- Will try to do some training so that we can all sound professional when we are again able to resume our communication activities.

SO-VE - Andrew Thurman - Not present, report submitted electronically

- All Communications from ADSO have been forwarded to FSO-VEs
- 05-03 Facility Inspection complete.
- Decal Inventories:
  - 05-02 - No Response
  - 05-03 - Received
  - 05-04 - Not Received
  - 05-10 - Not Received
  - 05-11 - No Response

SO-MS - Bill Jefferson

- 2021 Goals:
  - Goal is to recruit from 1 to 3 people to mentor and to qualify in an MS PQS.
  - Jefferson to attain 4th AUX MS PQS and Trident Device.

### SO-PA - Juan Guzman

- My report for this month is as followed
  - 05-02 No report/ No response
  - 05-03: Writing column for Mid America Boating Magazine on Boating safety monthly. Published January edition article. Submitted blog on diversity and article for COMO Porter to National Directorate.
  - 05-04: Nothing to Report
  - 05-10: We have been promoting our membership through social media and continuing to grow in that aspect.
  - 05-11 No report/ No response
- Along with the Division Commander we have started the campaign of "Why I joined". This is still an ongoing campaign that is spreading over into different cities as well as states. We have gotten a great response from the division so far and are still building on it.
- Public Affairs has been difficult under the current restrictions.

### SO-PV - Gil Lugo

- Welcome any other flotilla members to join in PVs on City Island.
- an email was sent out to the division introducing myself to all FSO-PV. All responded
- 5/4 conducted 13 PV's for the month of January. Commodore Approved
- 5/11 conducted 9 PV's for the month of January. Commodore Approved
- As of last report Division 5 has 60 total certified Program Visitors.

### SO-OP - Drew Wilkins

- New policies regarding currency maintenance due to COVID were distributed in ALAUX 032/20, and can be found [here](#)
- All division boat crew members have been notified of their currency status (see below)
- Census has been taken of interest and ability to continue with BCREW program in 2021
- 2020 PPE & documents were received from previous SO-OP. I have received training on procedures from ADSO. An Inventory of PPE is scheduled for Monday
- Most of the flotillas have appointed their 2021 RS&S flotilla safety officers. Deadline is 07 Feb so the officers may attend training.
- I have been appointed a BCCREW Mentor for 2021 and have partnered with SO-MT Wadsworth on a training program for the six second year trainees and for first-year enrollees. Announcement communications are under development.
- Informally, I have heard that the gold-side may offer BCCREW support (facilities and crew) to train and re-qualify once the season begins
- USCG published new guidance for use of electronic navigation publications onboard U.S. vessels [here](#)
- D1SR posted a few new Maintenance Procedure Cards for semi-annual PPE inspections available on District website > Surface > Members Only page link.
- Air operations continue to be in stand-down mode in SECNY. Some division Auxiliarist who are qualified in the program are doing missions in SECLIS
- 2021 Workshops and refreshers have not yet posted

Competency Type	Unit Number	Last/First Name	Status	
BOAT CREW COXSWAIN	05-04	IRIZARRY, RALPH	Certified	MENTOR
	05-10	WILKINS, CHARLES	Certified	
BOAT CREW CREWMEMBER	05-02	OLIVERAS, DANIEL	REYR	
	05-03	SHERROD, SANDRO	Certified	
	05-03	JEFFERSON, WILLIAM	Certified	

	05-04	STONE, EDWARD	REYR	MENTOR
	05-04	ROBERTUCCI, DARYL	REYR	
	05-04	IRIZARRY, RALPH	Certified	
	05-04	HARRIS, NORMAN	Certified	
	05-04	SODEN, PAUL	REYR	
	05-04	RAFFEL, MICHAEL	REYR	
	05-10	SEDGWICK, ROBERT	REYR	
	05-10	GALLAGHER, JOHN	REYR	

#### SO-FS - Bert Ongekeo

- Feb through March will be involved in cooking for the Admiral. Food Service Members will be employed in a 1-day event cooking a meal for 15-20 for the Admiral.

#### SO-CS - Olivia Perillo

- There were no reports handed in from Flotillas 05-10 and 05-11. (Reminders were given last Sunday)
- Flotilla 05-02 has reported that they have been active in keeping members updated through email and wireless communications. This included the Division social media campaign as well as this year's politics and social media policies. Many members also attended the virtual LDA.
- Flotilla 05-03 has reported that the CS staff did not have access to the social media accounts. I do not know as of this report if it has been taken care of. The CS has updated and published the Flotilla calendar.
- Flotilla 05-04 was active in the social media campaign titled "Why I joined..." Facebook and Instagram have been active in posts from the USCG proper.
- Starting as an idea for my own flotilla, I am thinking that along the lines of the "Why I joined" campaign. I would love to make more use of the YouTube channel. Bert Ongkeo of 05-03 had a great idea of Food Service having cooking demonstration videos to post and I would love to see that as well as other specialties each flotilla brings to the table be brought to YouTube. Fellowship, travel, vessel inspections, fun and informative safety videos...etc...
- I also am thinking of an idea of "Division Photo of the Month" This would be a contest between the Flotillas where photos would be submitted and then one chosen winner will be put on the Division Facebook and Instagram pages. We have so many talented individuals.

#### SO-FN - Chad Goldman

- Working with past Division officer for finance Russ Fayer to achieve smooth turnover.
- Thank you to all Flotilla Finance Officers for sending 7025.

#### SO-HR - Sandro Sherrod

- Activities involve troubleshooting and following up on new recruits.
- Glad to see that new people are getting processed. There is now a staff member in the office once a week who is working on IDs and is making some progress as reported by some members who have recently gotten their IDs.
- Turnaround is reported to be 3-4 weeks. There seems to be a process in place. (Current form is out of date)

#### SO-IS - Monique Fiore - Not present, report submitted electronically

- I am on AUXDATA daily in the evenings except weekends.
- I remind the FSO-IS officers to please log in and review activity logs and review them for approval.
- Currently the Division has 10 OPEN logs and 18 APPROVAL REQUESTED logs pending FSO-IS review for 05-02, 05-03, and 05-11.
- I have reached out to members who have had logs open for 2 or more weeks without FSO-IS review.
- We have improved with the Districts request for updating our emergency contacts:
  - **Division is currently at 20% compliance, 6% increase from Jan 11th**

#### SO-MA - Jose Colon

- Division Inventory 7025 has been completed
- Thank you DCDR Mooney for his guidance.
- Made contact with the Parks Dept to receive some information from them.
- Will send out email to describe what materials are on hand.

#### SO-MT - Ted Wadsworth

- Held new FSO-MT summit for new member training officers. FSO-MT Grey and Fisch attended
  - Reviewed job descriptions & best practices
  - Reviewed training directorate
- Upcoming training HOW TO LOCATE THEM USING AUX WEBSITES
  - Current member qualifications and any additional qualifications earned by members during that month.
- Aux Mooney held zoom training on AUXDATA II. 23 members from the Division attended. Reviewed how to update personal information and entering hours.
  - SUGGEST HOLDING ANOTHER ONE
- PA summit given by AUX Rico
- HAM RADIO TRAINING CONTINUES WEDNESDAYS TILL END OF FEBRUARY BY FSO-CM KIERNAN
- FSO-MT RIVERA SUGGESTS CONDUCTING ABS COURSES IN SPANISH AS WELL AS ENGLISH
- SO-OPS WILKINS AND SO-MT WADSWORTH ARE DEVELOPING THE BOAT CREW PROGRAM FOR 2021 SEASON --- NEED MENTORS
- 05-11 WILL HOLD VE WORKSHOP EARLY MARCH,
- 05-04 PLANNED VE WORKSHOP AND BLITZ FOR EARLY APRIL
- 05-02 VE WORKSHOP MID MARCH
- TO ALL FC'S --- FEBRUARY FOCUS IS ON FSO'S COACH AND REVIEW JOB DESCRIPTIONS POINT THEM TO FLOTILLA LEADERSHIP COURSES
- VTRAIN IS FILLED AND HAS CLOSED POSSIBLE REVIEW COURSES AND ORGANIZE OUR OWN SCHEDULE

#### SO-SR - Yvette Mooney

- Quorum was easily met.
- Minutes were sent out on time (Monday after meeting).

#### SO-AS - Raheem Soto

- Getting used to new position.
- Excited about new program and having a door open for younger members.

#### SO-DV - Birane Diouf - Not Present, No Report Received

#### Old Business:

- 2021 Plan: Objective is to keep all members active and get ready to resume activities as soon as we're authorized to do so. Keep training to "hit the ground running!"
- District Meeting was Jan. 9, 2021
- Next meeting is in March
- Thank you again for end of year reports on time.

#### New Business:

- Special attention to members in AP & IQ status need to focus to move members to BQ status
- NYC St. Patrick's Day Parade has not been decided. Unlikely to happen

#### Awards & Recognition:

- District Appointment Certificated and LDA certificates have arrived. Flotilla Commanders to decide how to

➤ Make the presentation to members (Virtual Ceremony)

Next Division Meeting: March 1, 2021.

Zoom call, 7:30 pm

Motion to Adjourn: 1<sup>st</sup> Juan Guzman

2<sup>nd</sup> Terry Wasserman

All in favor, none opposed.

Meeting Adjourned 8:20 pm

**Minutes completed by SO-SR Yvette Mooney**