

United States Coast Guard Auxiliary
Division 05 – New York City
Minutes of Division Meeting

Date: June 1st, 2015

Time: 1930 hours

Place: Harlem Yacht Club, Bronx NY

- **The meeting was called to order at 1945 hours.**
- **Pledge of Allegiance.**
- **Motion to accept April meeting minutes: 1st John Bilas, 2nd John Kiernan**
- **Introduction of guests:**

Commander Reports

DCDR – Rich Helm: Present **VDCR – Mike Raffel:** Present **IPDCDR – Pete Rodriguez:** Not Present

- Took part in DCDR conference call with Alex Malewski, covered 6 topics
 - PLB and R&S
 - Communication to members
 - Fleet Week Participation
 - FC's should read email once a day, DCDR should be copied on every email that goes down the chain
 - AUXPAL
 - Deck plate Videos

Flotilla Commander Reports

05-02– Annette Rodriguez: Not Present

05-03– Tony Carter: Total Members: 94, 30 AP status, 49 BQ, 10 IQ, 4 AX, 12 Retired, 7 Instructors, 1 Coxswain 7 Vessel Examiners, 7 Program Visitors.

Flotilla 05-03 continues to have (4) FSO open positions: CM, NS, PA and PB

Skills Bank (88) Members (24%) as of January 1, 2015

(94) Members (30%) as of May 28, 2015 – a **6% increase**

Mission Hours **3,720** (from 1/1/15 to 5/29/15) as per Unit 05-03 Report

Training (1) New Member, Mark Dilone, earned Aux VE Certification

05-03 has (7) Members actively pursuing one or more AUXOP specialties, RBS quals or Operations quals
77% of all Members including AP have completed ABS courses (as of 5/28/15)

Fellowship Free **Kayaking** excursions – POC, John Bilas

The educational **tour to LADY B** continues to be a good possibility.

AUP Program – John Bilas was recently appointed to a position on the national staff to further develop the Internship and Alumni Program for AUP. He is now Branch Assistant-Program Management

Satisfaction Survey – 05-03 Members were sent a prepared Survey and 25% of those Members responded. See attached Survey for results.

VFC Stephen Johnson participated in Gate Watch Duty at Station NY on 5/18/15

FN Financial-Balance **\$10,951.51**

VE VEs conducted **366** paddle craft and **4** motorized vessels = **370 VSCs** (although Aux Data shows only 271 VSCs). (Note that a total of 252 VSCs were conducted in 2014.) (A minimum of 70 paddle craft VSCs are scheduled for Saturday, May 30, 2015).

RBS (PV) 119 PVs and an additional 55 to be entered in AuxData = **174**. (Note that a total of 112 PVs were conducted in 2014). Currently, AuxData lists 107. Power point RBS PV program presentation was sent to all PVs including those in REYR.

PE Contacted instructors to administer and schedule PE courses; will be conducting a public education workshop along with other instructors during the summer months at select locations and established a PA booth at the NY Sports Expo, EMS Soho Store and Tent & Trails Shop

PE class sessions 6 (total of 2 in 2014)

PE Class Hours 16 (total of 8 in 2014)

MS Michael Kessler, FSO-MS has completed the UPV PQS and check ride requirements and accompanied the qualifying officer on UPVs. Expected to have his UPV designation completed prior to marina visits and UPV fleet accountability can begin.

MA Boating safety material ordered for upcoming events

OP/SO – Val Yankovskiy, newly appointed Flotilla Safety Officer who also serves as FSO-OP – No report submitted

MT (2) ABS courses have been scheduled for Members in 2015

IS See above for Members and VE/PV Reports

CS As per VFC we currently have 206 likes on Facebook and 79 on Instagram

SR Updated current attendance roster to reflect current membership

05-04- Sal Rivera: On May 5th we conduct a presentation on Recreational Boating Safety to NYAC, this was a success. The Team members involved in this workshop were Paul Soden, Rich Helm, David Mooney. We had 5 members attend the tour of USCG Station New York. We also made a great connection with Kips Bay Boys & Girls Club which allowed us to use their pool facility to conduct our required BCT swim test which took place on May 15th. Boat Crew Training is going well thanks to Norm Harris. We still a good number of students in the class. During Fleet week we maintained our Marine Dealer visits on City Island with our vendors and program partners. We also had several members who attend Fleet week in NYC. This month we have conducted 30 PV's and 7 VE's were completed. On the May 26th we completed another ABS class and had 11 graduates. Memorial Day - For the 2nd time our color guard marched in the City Island Parade. In all we had 15 participants: 9 from 5-4, 3 from 5-3, 1 from 2-1, and 1 from Jones Beach. Bravo Zulu it was successful event. AUXPal – In June our FSO-MT will provide a Mentor workshop for the 8 Mentors assigned. Our FSO-HR has reached out to everyone in IQ status and requested a copy of their ABS certificate or ABS card. Update we have 4 IQ members moved up to BQ and in the process of working on 3 more. A few members completed the online Mandatory Training. And we continue to encouraging members to complete these mandatory training. As for Skills bank no increase this month.

05-10 Robert Sedgwick: Not Present

05-11- John Kiernan: Not Present, We have completed 11 VEs to date. PA at Intrepid By John Kiernan May 20, Mike Macallster May 21, 22, 24. John Gallagher was on the Spencer May 21. PA at Inwood Hill Park May 24, 10 PVs were completed that show in AUXDATA to date. Certification of Sholem Steinberg as PV. He is also doing Boat Crew training and completed swim test. Alexander Rico completed his FEMA required courses ICS 100, 200, 700 and 800 he also has completed TCT and doing Boat Crew training. We had our May meeting May 10. Our next meeting will be Sunday June 21 at 1300 location will be 5030 Broadway conference room 600. We conducted 6 PV certified one member as PV Sholem Steinburg. We did a PA Sunday May 24 at Inwood Hill Park where the Park Rangers had a canoeing event. We conducted 8 VEs this month making it a total of 11 VEs so far. This number should pick up in June as most of the boating groups in our AOR have schedule inspections for June. We will have a PA table June 6 at the Little Red Lighthouse from 1 to 4 PM.

Division Staff Officers Reports

SO-CM - John Kiernan: Not Present, We monitored CH 16 for R-21 outage. If you have an AUXNET or marine base station and wish to participate monitoring let me know. I was going to setup an AUXNET watch for Fleet Week however I found out that someone brought the Auxiliary communication trailer down. It would had been nice if whoever planed the trailer had informed us in advanced. It is called communication. Perhaps next year there will be some coordination. If enough members are interested in an AUXCOM Class I will set up

another class. I like to keep the class to about 10 members as it is easier for one on one discussions. In October the Auxiliary has an Amateur Radio event where we try to communicate with other Auxiliary HAM station throughout the country if interested let me know. I set you a ham station in a park with a PA table working off batteries or a generator if available. It demonstrates emergency communications setup should there be a disaster. It is fun and good training for radio communication. If there is anyone who could lend a small generator for that day it would help. I could haul less batteries and keep on the air longer. I know it is only June however I must apply for a special event station call and to get published in Ham publications. Also I have to make arrangements with the Parks Department. Other Flotillas who have Ham radio operators should also setup a station. If they need guidance on how to do it I will gladly assist you in what and how to do so.

- **SO-CS - David Mooney:** report submitted electronically
- **SO-DV - Monique Mulcare:** Not Present
- **SO-FN - Russ Fayer:** Not Present
- **SO-HR - Maribel Rivera:** Flotilla 5-3 and 5-4, continue to work closing with their members in completing their Skills Bank, ICS 100 & 700 and their other requirements within HR. I still have not heard from the other flotillas. New application affective today.
- **SO-IS - Jeff Rooney:** Submitted Electronically,
- **SO- MA - Annette Rodriguez:** Not Present
- **SO-MS - Lynn Glassman:** Not Present, Nothing to report at this time.
- **SO- MT - Ralph O Irizarry:** My personal thanks to all FSO-MT's, IT's, and Mentors for your fine work in Member Training year to date. Well done! Bravo Zulu!

Communications

1. The Number One Goal this year was to establish effective communication up and down the Member Training Chain of Leadership. We have done so!
2. I am extremely pleased to report to the DCDR that this has been accomplished with an 80% success rate to date, i.e., 4 of the 5 Flotillas are in frequent communication with the SO-MT and respect the Chain of Leadership.
3. The SO-MT and FSO-MT's *routinely* communicate on all issues relative to Member Training.
4. Four of the Five Flotillas submit monthly Member Training reports to the SO-MT.
5. Our FSO-MT's have accepted the "challenge," are "driving" the Member Training function, and are providing our entire Division with more than ample training opportunities in a variety of fields/specializations. BZ to our FSO-MT's and IT's!
6. All (but one) FSO-MT's/Flotilla's have on going calendars and programs for Member Training.
7. The SO-MT ensures all FSO-MT's receive this information in a timely manner, as well as, bulletins of general training interest, through direct mail (See next section).

Key Communiqués (Direct Mail)

The following are the **key** communiques sent to FSO-MT's with a copy to FC's and in most instances, VFC's:

- First District Recreational Boating Safety Program
- Mentor Handbook
- Clarification/update to the Instructions on the ANSC-7039 Workshop Mission & Activity Report
- Public Education New Seamanship Series Seminars
- Marine Safety Information Bulletin re. Parasailing Flight Safety and Rules
- AUXPAL Mentoring/New Member PQS
- Communications Manual – 2015

- D1SR/NR PPE Inspection Procedures Manual (NEW PPE)
- Link to PPE MPC's
- Notice of PPE Inspection Training
- Fleet Week sign up information
- MPC Update re. Firefly II
- Rescue and Survival Systems Manual
- MPC Update re. Cyalume PML
- Notice of 4 hour TCT
- U.S. Coast Guard NEW Boating Safety App.
- Correct Greeting and Salutation for Memorial Day

Member Training

1. Inter Flotilla cross Member Training has been applied to several training missions including:
 - AUXOP Training
 - AUXWEA
 - AUXCOM
 - AUXACN
 - TCO-OP Training
 - TCT: 1 hour and initial/5 year currency
 - Boat Crew training
2. Mandated training has commenced and is ongoing at the Flotilla level.
3. ABS for new members is ongoing at Flotilla level.
4. An ambitious Member Training Calendar has been developed...and Training delivered! See attached.

PPE Inspection and Procedures

1. The SO-MT has received PPE training by:
 - CG STANY
 - CG STAKP (and I remain in contact with STAKP during the “ramping up” and implementation of this policy).
2. The SO-MT has delivered two PPE Training classes:
 - 04-MAY-15 During Division Meeting
 - 09-MAY-15 additional PPE training for 4 coxswains (following detailed training received at Coast Guard Station Kings Point).
3. The SO-MT, authorized by the DCDR, has purchased whistles and Nylon cord, per MPC spec to accelerate (ensure) compliance with MPC Standards and place SAR Vest PPE into service.
4. Three Operations personnel will have been fully inspected and certified in compliance with MPC standards by 30-MAY-15, thus, giving Div. 05 a OPFAC Surface capability, i.e., we can commence surface operations, including, supporting CG STAKP training missions.
5. The SO-MT anticipates that an additional three Operations personnel will be fully inspected before the end of the month, thus giving Div. 05 a second OPFAC Surface capability!

Problem Resolution

As a direct result of improved communication throughout the MT Chain and through a renewed spirit of mutual support and assistance, the following issues have been promptly, and efficiently, resolved:

- Re-set of one Crew from REYR to Active/Current (needed TCT 1 hour).

- Confirmation that two additional crewman, both in REYR, are eligible to take a “check ride” this year (previously, and erroneously, both were told they were ineligible).
- An IT, whose paperwork had fallen through the cracks, has been officially certified as IT (i.e., approved by the DQT).

SEE MT CALENDAR AT END OF MINUTES

- **SO-NS - Lynn Glassman:** **Not Present**, Nothing to report at this time.
- **SO-OP - Norm Harris:** Patrols have been cancelled while the PPE rulings were in place. These got waived on May 29.
- **SO-SO - Norm Harris:** Working with new FSO-SO’s establish an inventory and management process for our Division Safety equipment. As of this date we have 3 personnel inspected and ready to meet the R&S requirements.
- **SO-PA - Steven White:** **Not Present**, FSO-PA Mooney; On Memorial Day Flotilla 05-04 marched in the City Island Memorial Day parade. In all we had 15 participants, (9 from 5-4, 3 from 5-3, 1 from 2-1 AUP detachment, and 1 from Jones beach) and myself for public affairs. For 3/4 of the parade we were the only uniformed unit and color guard presence, navy and marines arrived once we reached the city island bridge. In all the marchers looked sharp, the community cheered and it was once again a successful event. Thank you to Norm for leading the marchers and Ken Rodriguez for leading the color guard.
- **SO- PB - William Winslow:** article was published in June issue of Boating Times Long Island.
- **SO-PE - John Bilas:** **Not Present**, Established new contacts while making over 55 PV site visits and promoted PE courses. Called Instructors to administer and schedule public education courses. Emailed staff officers a schedule for ABS Courses. Will be conducting a public education workshop along with other instructors during the summer months. In certain select locations - South Street Seaport, Tent & Trails Shop, EMS Soho Store, etc. Participated during Fleet Week and promoted PE. Established a PA booth at the New York Sports Expo for July 2015 and will be promoting PE.
- **SO-PV - Paul Soden:** For the first 5 months of 2015, through 17 May 2105, compared to the second quarter of 2014, I have the following to report:

Marine Dealer Visits	2014	2015
	153	195
BY FLOTILLA		
5-2	68	14
5-3	46	64*
5-4	32	111
5-10	5	0
5-11	2	6

* 03 will make entries soon to make a cumulative total of 117

These numbers are very strong although not uniform. Flotillas 03 and 04 have made great improvements over strong numbers for last year. Flotilla 11 while its numbers are low the % increase is admirable. I have contacted Flotillas 02 and 10 about their plans for achieving the Division’s goal for 2015 of increasing PVs by 10% year over year. I will keep you informed.

- **SO-VE - Andrew Thurman:** Division 05 totals through 30MAY15

446 total given, 444 passed (15 vessels given/12 passed and 431 paddle craft given/430 passed)

FSO-VE Reports:

05-02 - Annette Rodriguez - No Report

05-04 - Dan Oliveras - No Report

05-10 - Chris Orourke - Nothing to report

05-11 - John Kiernan - 10 Paddle craft given/passed

05-03 - Andrew Thurman - 243 total given 242 passed (13 vessels given/12 passed and 252 paddle craft give/252 passed)

01MAY15 @ Manhattan Kayak 81 paddle craft passed
Anthony Carter 27 passed
Mike Kessler 27 Passed
Andrew Thurman 27 Passed
08MAY15 @ New York Kayak 76 paddle craft passed
Anthony Carter 35 passed
Andrew Thurman 41 passed
08MAY15 @ Village Community Boathouse 9 paddle craft passed
Anthony Carter 4 passed
Andrew Thurman 5 passed
10MAY15 @ Liberty Harbor Marina 2 motor vessels passed
Andrew Thurman 2 passed
16MAY15 @ 79th Street Boat Basin 10 motor vessels passed and 1 fail
Anthony Carter 10 Passed and 1 failed
16MAY15 @ 79th Street Boat Basin 10 motor vessels passed and 1 fail
Anthony Carter 10 Passed and 1 failed
30MAY15 @ Manhattan Community Boathouse 86 paddle craft passed
Mark Dilone 22 passed
Jeff Rooney 22 passed
Andrew Thurman 20 passed
Orlando Villa 22 passed

- **SO-SR - Monique Fiore:**
- **STAKP - Ralph O Irizarry:** STAKP has requested a training calendar. Rich and Myself received 1 on 1 training with for PPE.
- **STAKP - John Gallagher:** **Not Present**

Old Business

- Beta Mentoring Program
- Fleet Week
- R&S Program
- Dues Increase

New Business

- Communications
- Request Response

- AuxPal Program – Monthly Activity Flotilla Reports
- STANY Change of Command (COC) June 10th
- Severe Weather Procedures
- Scott Croft Boat Us will be at June 11th Flotilla 05-04 meeting, all are welcome.
- **AUP Program** – John Bilas was recently appointed to a position on the national staff to further develop the Internship and Alumni Program for AUP. He is now Branch Assistant-Program Management

Awards & Recognition

NONE

Operation Focus Lens and UPV presentation– by **Joe Costanzo**

Adjournment of Business Meeting

Meeting adjourned, By Rich Helm and Mike Raffel
Minutes taken by Monique Fiore.

Next Division Meeting

Date: July 6th, 2015
Time: 1930 hours
Location: Harlem Yacht Club
Uniform of the day: Tropical Blues or ODU's

DIVISION 05 MEMBER TRAINING CALENDAR

Division 05 Member Training - ROI Master - Q2 Update			
Date	Activity	Lead Flotilla	Status
JANUARY			
7-Jan	AUXWEA	05-10	Delivered
14-Jan	AUXWEA	05-10	Delivered
17-Jan	TCT 1 hour refresher	05-10	Delivered
21-Jan	AUXWEA	05-10	Delivered
28-Jan	AUXWEA	05-10	Delivered
FEBRUARY			
1-Feb	Member Only ABS	05-03	Cancelled - Low registration
3-Feb	New Member Workshop	05-04	Delivered
4-Feb	VE/PV Workshop	05-04	Delivered
4-Feb	AUXWEA	05-10	Delivered
11-Feb	AUXWEA	05-10	Delivered
9-Feb	BC/CX Training	05-02	Cancelled - Weather
11-Feb	Marlinspike	05-02	Delivered
16-Feb	BC/CX Training	05-02	Delivered
23-Feb	BC/CX Training	05-02	Delivered
25-Feb	AUXWEA	05-10	Delivered - Completed
28-Feb	Annual Operations Workshop	05-04	Delivered

28-Feb	TCT 1 hour refresher	05-04	Delivered
MARCH			
1-Mar	Member ONLY ABS	05-03	Delivered
2-Mar	BC/CX Training	05-02	Delivered
4-Mar	AUXACN Class	05-10	Delivered
7-Mar	ABS Sea Scouts	05-04	Delivered
9-Mar	BC/CX Training	05-02	Delivered
9-Mar	New Member Course	05-10	Delivered
11-Mar	ABS Course	05-04	Cancelled-low registration
11-Mar	AUXACN Class	05-10	Delivered
14-Mar	AUXCOM	05-11	Delivered
16-Mar	Boat Crew Training	05-02	Delivered
18-Mar	ABS Course	05-04	Cancelled-low registration
18-Mar	Boat Crew Training	05-04	Delivered
18-Mar	AUXACN Class	05-10	Delivered
19-Mar	Boat Crew Training	05-04	Delivered
19-Mar	New Member Course	05-10	Delivered
20-22-MAR	D-Train	D1SR	Delivered
23-Mar	TCO PQS	05-02	Delivered
25-Mar	ABS Course	05-04	Cancelled-low registration
25-Mar	New Member Workshop	05-04	Delivered
25-Mar	AUXACN Class	05-10	Delivered
26-Mar	Boat Crew Training	05-04	Delivered
28-Mar	AUXCOM	05-11	Delivered
28-Mar	ABS Course	05-04	Delivered
30-Mar	TCO PQS	05-02	Delivered
30-Mar	New Member Seminar	05-10	Delivered
APRIL			
1-Apr	AUXACN Class	05-10	Delivered
2-Apr	Boat Crew Training	05-04	Delivered
4-Apr	TCT Initial & 5 Year Currency Workshop	05-04	Delivered
6-Apr	TCO PQS	05-02	Delivered
8-Apr	Chart plotting/SAR	05-02	Delivered
8-Apr	AUXACN Class	05-10	Delivered
8-Apr	Boat Crew Training	05-04	Delivered
11-Apr	Member Only ABS	05-03	
13-Apr	BC/CX Training	05-02	Delivered
14-Apr	ABS	05-04	Delivered
15-Apr	AUXACN Class	05-10	Delivered
16-Apr	Boat Crew Training	05-04	Delivered

21-Apr	ABS	05-04	Delivered
22-Apr	AUXACN Class	05-10	Delivered
20-Apr	BC/CX Training	05-02	Delivered
27-Apr	BC/CX Training	05-02	Delivered
28-Apr	ABS	05-04	Delivered
MAY			
1-Mar	Member ONLY ABS	05-03	
4-May	BC/CX Training	05-02	Delivered
4-May	PPE Inspection and Procedures Training	DIV.	Delivered
6-May	AUXACN Class	05-10	Delivered
7-May	Boat Crew Training	05-04	Delivered
9-May	PPE Inspection and Procedures Training	DIV.	Delivered
11-May	BC/CX Training	05-02	Delivered
13-May	AUXACN Class	05-10	Delivered
13-May	1 Hour TCT Refresher	05-02	Delivered
13-May	Boat Crew Training	05-04	Delivered
17-May	TCT Initial & Five Year Currency Workshop	05-02	Delivered
18-May	BC/CX Training	05-02	
21-May	Boat Crew Training	05-04	
25-May	BC/CX Training	05-02	
28-May	Boat Crew Training	05-04	
JUNE			
1-Jun	BC/CX OWT	05-02	
4-Jun	Boat Crew Training	05-04	
8-Jun	BC/CX OWT	05-02	
15-Jun	BC/CX OWT	05-02	
18-JUN	New Member Course	05-10	
22-Jun	BC/CX OWT	05-02	
29-Jun	BC/CX OWT	05-02	
JULY			
12-Jul	Member Only ABS	05-03	
21-Nov	Member Only ABS	05-03	

SO-MT END of CALENDAR