

United States Coast Guard Auxiliary  
Division 05 – New York City  
**Minutes of Division Meeting**

**Date: April 4<sup>th</sup>, 2016**

Time: 1900 hours

Place: MIO Building, Manhattan NY

- **The meeting was called to order at 1913 hours.**
- **Pledge of Allegiance.**
- **Introduction of guests: 4 (Sandro Sherrod, 05-03, Ayala Benjamin, 05-03, Raheem Soto, 05-03, Edward Correa)**
- **Motion to accept March meeting minutes: 1<sup>st</sup> Tony Carter , 2<sup>nd</sup> David Mooney, All in Favor**

**Commander Reports**

**DCDR – Rich Helm: Present**

- We came home from D-train with numerous awards!
- Regarding AP status and PSI checks, As of Saturday April 2<sup>nd</sup> there are 3,160 checks needed to be done. They are averaging about 50 per Day.
- Alternative Uniforms is still being discussed as an alternative for summer time.
- CG needs chaplains.
- Paddle craft, Kayakers, and paddle boarders don't consider themselves boaters and should be educated with boating safety.
- CG Recruiting
- New AUXMAN available online
- Next District Meeting will be June 11<sup>th</sup> at STANY
- Skills bank
- AUX Radios

**VDCR – Mike Raffel: Present**

- Fleet Week, May 25<sup>th</sup> – May 31<sup>st</sup>. 2 Coast Guard Cutters will be present, Contact Dave Porter
- 5 Boro Bike Tour, Sunday May 1<sup>st</sup>, SECNY needs security help.

**IPDCDR – Pete Rodriguez: Not present, no report submitted.**

**Flotilla Commander Reports**

**05-02– Susan McMillan: Not present, no report submitted.**

**05-03– Tony Carter: Present** (report submitted electronically, see page 7)

**05-04– Paul Soden: Not present,** VFC Mooney (report submitted electronically, see page 8)

**05-10 Robert Sedgwick: Not present,** VFC Peda (report submitted electronically, see page 9-10)

**05-11– Mike McAllister: Not Present, no report submitted.**

**Division Staff Officers Reports**

**SO-CM – John Kiernan: Not Present,** I monitored CH 16 for March R-21 outage. Gave AUXCOM course for 7 members of Flotilla 5-3 and 5-11 with 2 4 hour classes. 7 members attended the first day

and 6 attended the second day. 5 members passed the test 3 from 5-3 and 2 from 5-11. I wish to thank Ralph Irizarry for proctoring the class on test day. I wish to also thank Dr. Avraham Henoch formally of flotilla 11-11 now a member of 5-11 for letting us use his office to conduct the class and provide the WI-FI to so members could take their test.

I will do another AUXCOM class if requested. I like keeping the class to 15. If members sign up to any of the Auxiliary classes they should attend.

We are waiting for the distribution of radios to Division and Flotillas. I have not heard of a distribution date as yet. I have had a few members ask about AUXMON a monitoring program for members with HF ability. I have been informed that the AUXMON operations has be temporarily canceled.

**SO-CS - David Mooney: Present**, All pictures taken at D-train have been uploaded to Facebook, twitter, Instagram and website.

**SO-FN - Russ Fayer: Not Present**, Division 5 has \$5,605.33 in the bank. We have no payables at this time.

**SO-HR - David Mooney: Present**, we have 19 people who have filled out an online enrollment request form. We need to improve Communications with my FSO-HRs as I only receive updates from 1 (05-03). 05-10 has been improving.

**SO-IS - Jeff Rooney: Not Present**, report submitted electronically.

**SO- MA - Sholem Steinberg: Not Present, no report submitted.**

**SO-MS - Mike Raffel: Present**, I attended the UPV workshop at D-train, very informative. Remember when completing a 7030 use the following codes to log your hours. 80D for UPV and 70U for MS. Also visit DIUPV.org for more information on the UPV program.

**SO- MT - Ralph O Irizarry: Not present**, (report submitted electronically, see page 4-6)

**SO-NS - Ralph O Irizarry: Not Present**, Nothing to report, at this time...

**SO-OP - Norm Harris: Not Present**,

**SO-PA - William Winslow: Present**, nothing to report.

**SO- PB - William Winslow: Present**, Boating times Long Island article, "Spreading ashes at sea".

**SO-PE - Mike Raffel: Present**, PE 2017-2021 strategic plan was sent out to the FC's and FSO-PE, please send to your instructors.

**SO-PV - Paul Soden: Not Present, no report submitted.**

**SO-VE - Andrew Thurman: Present**, We have 1 VE completed.

**SO-SR - Monique Fiore:** **Present**, friendly reminder please make sure that your reports are submitted a week before the meeting. I am receiving reports the day of the meeting or the day before. I do not look at reports submitted the weekend before a meeting so please get them in earlier rather than later.

**STAKP - Ralph O Irizarry:** **Not Present, no report submitted.**

**STANY - John Gallagher:** **Not Present, no report submitted.**

**Auxiliary University Program - Susan Pickman:** **Not Present**, Tony Carter discusses the program progress. In the final stages of getting approval.

#### **Old Business**

- Status Of Admiral Papp Videos
- Status of Mandatory Training
- Skills Data Base
- D-train

#### **New Business**

- AUXFS

#### **Awards and Recognition**

- Division 05 received Third Place Administrative Support Award
- Division 05 received Third Place "Most ATON Bridge Discrepancy Award"
- Flotilla 05-04 received Third Place Administrative Support Award
- Flotilla 05-04 received Third Place "Most ATON Bridge Discrepancy Award"
- Ralph O. Irizarry received Second Place "Most ATON Bridge Discrepancy Award"
- Flotilla 05-03 received Flotilla of the Year for Division 05
- David Mooney and Josef Myska received Coast Guard Meritorious Team Commendations for Kids Week on the Intrepid
- Members from 05-03 and 05-04 receive Coast Guard Meritorious Team Commendations for, NY Boat Show
- David Mooney received Coast Guard Meritorious Team Commendations for NYC Marathon Sector Security Team
- Norm Harris - Auxiliarist of the year for Division 05
- Carmen Perrin - New Auxiliarist of the Year for Division 05
- Monique Fiore - Certificate of Appreciation for SO-SR

#### **Adjournment of Business Meeting**

Meeting adjourned By Tony Carter and David Mooney  
Minutes taken by Monique Fiore.

#### **Next Division Meeting**

Date: May 2<sup>nd</sup>, 2016

Time: 1900 hours

Location: Mio Building

Uniform of the day: Tropical Blues or ODU

**Ralph O. Irizarry**  
**Division Report, SO-MT**  
**07-MAR-16**

**Member Training**

1. We have enjoyed a good start to the season and have the following Courses completed or scheduled:
  - 28-FEB-16: Mandated Training, Hosted by 05-10
  - 05-MAR-16: Vessel Examiner Workshop, Hosted by 05-04/05-03
  - 12-MAR-16: TCT 1 hour Refresher, Hosted by 05-04
  - 12-MAR-16: Operations Workshop, Hosted by 05-04
  - 13-MAR and 20-MAR-16: AUXCOM, Hosted by 05-11
  - Host Flotillas can/will elaborate during meeting.
  
2. **Mandated Training** – I would be remiss if I didn't remind those in a Leadership position to focus on this subject on an on-going basis. Said simply, we MUST get this done and will need to "ride herd" on our members to do so.
  
3. **Monthly Reporting** – as you know, the ADSO-MT has requested monthly reports on:
  - Status of **Mandated Training**, i.e., percent of members who have completed same.
  - **AUXPAL**: number of mentors appointed; number of members' participating; and number of members who have completed the PQS.
  - **General, Member Training** (e.g., see number 1 above)
  - Your cooperation in submitting the required information (through your FSO-MT) is appreciated.
  - If you have nothing to report, just say so, BUT, please do not ignore the need for the monthly communique.
  - Reports are due the first Monday of the month.
  
4. **Public Education**
  - I participated in the 25-FEB-16 webinar on the new On line Public Education Program
  - Link to the webinar is: <http://wow.uscgaux.info/content.php?unit=E-DEPT&category=electronic-pe-courses>
  - It is a drop box file, if you have a drop box account you can simply import it to your own drop box, if you do not have an account you can create one, otherwise you can click on the (no thanks, continue to view). That option will take you directly to Commodore Shafer's presentation. I suggest you share this presentation with your PE Officer and other interested stakeholders.

**SO MT END**  
**Flotilla Member Training Reports**

**05-02**

Report not submitted

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## **05-03**

### **Monthly Report - Member Training - February 2016**

Flotilla 05-03 is currently working on setting up ABS Courses in conjunction with John Jay College we will provide further information when these courses are scheduled.

Some members of Flotilla 05-03 attended mandatory training led by Flotilla 05-10 on Sunday, February 28, 2016 - at the MIO. Since I have just started as appointed FSO-MT, I have been advised that (30) members have completed mandatory training: approximately 39% compliance as of the end of 2015. I will advise again as soon as I have more accurate figures including the number of participants in yesterday's MANTR at the MIO.

Re: AUXPAL, 05-03 is in the process of seeking volunteers to be mentors for 2016. I hope to be able to report more fully on this after our March Flotilla meeting.

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## **05-04**

### **FSO-MT Progress Report for Flotilla 05-04**

1. 12 BC trainees from last years class have committed to complete their On Water Training this year. Each trainee is responsible for completing expired and open On Shore Tasks as well as all Mandatory training before June.
  2. A 2016 VE workshop is scheduled 3/5 at Harlem Yacht Club. (see Flotilla calendar)
  3. An ABS class is scheduled for the following dates: 3/8, 3/15, 3/22 at Harlem Yacht Club.( Available instructors are to contact Allen Lesser)
  4. All Boat Crew members and Trainees have been encouraged to attend the 2016 Operations Workshop and TCT class scheduled for 3/12 at the MIO bldg.
  5. I attended a presentation of 2 new training products developed by USCGAUX and Boat U.S. Modern Marine Navigation and Basic Boat Handling are new products designed for both member training and public boating safety training. These products will be available March 1, to the public. More information to come..
  6. Mike Raffel and Norm Harris have recently completed the initial qualifications for Marine Safety certifications.
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## **05-10**

### **Member Training and AUXPAL Report for Flotilla 05-10**

#### **Member Training**

Flotilla 5-10 hosted an 8 hour Mandatory Training workshop at the MIO on 2/28. A total of 26 auxiliarists attended this event including the four instructors comprised of two trainees doing their IT qualifications and two certified ITs currently in REYR. We completed the following eight modules in 7 hours:

- 1) Civil Rights Awareness, 2) Ethics Training, 3) Influenza Training, 4) Preventative Sexual Harassment, 5) Sexual Assault Prevention, 6) Privacy Awareness, 7) Security Education Awareness and 8) Suicide Prevention.

We also provided guidance to those people in attendance who still need to complete their ICS requirements.

### **AUXPAL**

I am currently tracking four new members providing help and guidance when needed. Three of the members are interested in becoming vessel examiners. I have advised them to attend the VE workshop on March 5 at City Island.

One new member is interested in doing boat crew. I have sent him the Boat Crew Manual and sign off sheets. He will need to have a mentor do the sign offs.

### **Members in REYR**

Drew Wilkins would like to get out of REYR for boat crew in 2016. There are two issues regarding Drew: 1) his suspension from the boat crew program last summer and 2) He needs to be outfitted with the requisite PPE and have it inspected. Last October Drew spoke with DCOS Gus Formato who assured him that the business surrounding his suspension would be cleared up shortly. Still no word on that.

### **Safety Officer and Ops**

I have taken Chris O'Rourke out of the FSO-OP and Safety Officer positions and replaced him with Louis de Armas.

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### **05-11**

Currently nothing to report. Hope to have more to report before long.

**Flotilla 05-03  
Report To Division – 3/7/16**

Members: (78) as of 2/2016  
(20) AP status, (47) BQs, (7) IQs and (4) AX  
New Proctor Andrew Thurman  
New IT Susan Pickman - we now have (8) certified Instructors  
New MT Mark Dilone, appointed FSO-MT

February 22, 2016 Flotilla meeting voted and approved the 2016 Budget  
Financials: \$13,948.34; Dues Paid \$3,276 to Nat/Dist/Div; Balance: \$10,672.34

Conducted (41) MDVs (PV)  
Received (600) VSC decals for 2016  
(30) Members have completed Mandatory training – 39% compliance.  
(223) Mission Hours completed  
(5) Members attended the COW  
(4) Members completed mandatory training at session provided by 05-10 on February 28, 2016

February 25, 2016 – Educational tour at New York Harbor School conducted by Michael Kessler, FSO-MS. Interacted with students/teachers and overview of school's student programs. Capt. Aaron Singh, Vessel Operations Teacher and Waterfront Director at Harbor School will be Guest Speaker at our March 21, 2016 Flotilla meeting.

Recommendation submitted for 05-03 – “New Auxiliarist of the Year Award” – Carmen Y. Perrin

Recommendation submitted for 05-03 – “Flotilla of the Year” Award

Recommendation submitted for 05-03 – “Meritorious Commendation for Vessel Examiner Team” Award

Update – Flotilla Detachment with John Jay College of Criminal Justice (JJCCJ) - Auxiliary Club:  
Submitted request to form (05-03) Flotilla Detachment; passed up the CoL; awaiting approval; also awaiting JJCCJ Student Council's final approval of the USCG Auxiliary Club

05-03 is working with JJCCJ to set up ABS courses for Auxiliarists, students and faculty in 2016

05-03 is working with John Gallagher and Division planning for educational tours to SectorNY, StationNY and CUNY Maritime College in 2016

05-03 prepared Survey for CG Auxiliary alternate uniform: out of 78 Members, 41 responded: 24 Yes and 17 No

05-03 is working on plans to celebrate Flotilla's 60<sup>th</sup> Anniversary on 9/6/16

Anthony B. Carter, FC  
014-05-03

United States Coast Guard Auxiliary  
First District Southern Region  
Division 5 New York City  
Flotilla 05-04 City Island

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**Flotilla 05-04 Commander Report**

DCDR Helm

The following is my report for Feb 2106 for Flotilla 05-04:

- Mandatory Training
  - As of today's date 13 members have completed all their Mandatory Training. Ten of our members have signed up for the Mandatory Training to be held at MIO.
- VE Workshop
  - We will hold a VE workshop for Flotilla 05-04 on Saturday 05 March 2016 at the Harlem Yacht Club. This years' workshop is for all members.
- TCT Refresher Course
  - As of today 16 members of Flotilla 05-04 will attend this workshop.
- Public Education
  - We have a ABS course scheduled at Harlem YC for March 8th
  - We will also participate in PE for City Island YC members together with the CI PS on 23 March
- Optional Auxiliary Uniform
  - We conducted a survey about the proposed optional Auxiliary Uniform. Thirty one members responded and voted 61.3% against the optional uniform and 38.7% in favor

.V/R

Paul Soden

FC Flotilla 05-04



# Monthly Division Report

## Flotilla 05-10

### March 7, 2016

#### Member Training

On 2/28 Flotilla 5-10 hosted an 8 hour Mandatory Training workshop at the MIO. A total of 26 auxiliarists attended this event representing the following flotillas: 5-3, 5-4, 5-10, 5-11, 7-7 and 14-1.

There were four instructors for this course: Andrew Low, Terry Wasserman-Lom, Stephen Sokol and Sholem Steinberg all of whom did an outstanding job. Special recognition goes to Allan Peda for the computer and audio setup.

We completed the following eight modules in 7 hours:

- 1) Civil Rights Awareness, 2) Ethics Training, 3) Influenza Training, 4) Preventative Sexual Harassment, 5) Sexual Assault Prevention, 6) Privacy Awareness, 7) Security Education Awareness and 8) Suicide Prevention.

We also provided guidance to those people in attendance who still need to complete their ICS requirements.

#### AUX MT compliance for 5-10 members

Before the AUX MT 8 hour class we were 15/50 (30%) compliant.  
As of March 2nd we were 16/50 (32%) compliant.

However, the following 5-10 members attended and completed the 8 hour class but were not recorded because they still needed to complete their ICS requirements:

- \* COHEN, BERT
- \* KAYAIAAN, CRAIG M
- \* MASTERSON, WALTER J
- \* ROLWING, KEVIN F
- \* WASSERMAN\_LOM, TERRY J

Hopefully these members will quickly complete ICS 100 and ICS 700 (Terry Wasserman-Lom has just completed both) and can be added to the Mar 2 list (none are marked complete on that list yet). If these five fulfill these requirements then we will be 22/50 (42%) compliant.

#### AUXPAL

I am currently tracking four new members providing help and guidance when needed. Three of the members are interested in becoming vessel examiners. I have advised them to attend the VE workshop on March 5 at City Island.

One new member is interested in doing boat crew. I have sent him the Boat Crew Manual and sign off sheets. He will need to have a mentor do the sign offs. We will seek guidance on this from Ralph Irizarry and Norm Harris.

### **Drew Wilkins' Suspension and PPE**

I emailed Rich Helm regarding the status of Drew Wilkins' suspension from the boat crew program last summer. We would very much like to get Drew off of suspension and out of REYR this year. Rich sent a message up the chain and was informed that the paperwork is still in Boston. We await further guidance on this pending any change of status.

Drew purchased a SAR vest last summer but it did not pass inspection because he was missing the knife and didn't have the approved strobe. Drew will buy these items himself and have his PPE inspected by our Safety Officer.

Respectfully submitted,

Robert E. Sedgwick  
Flotilla Commander  
Flotilla 5-10