United States Coast Guard Auxiliary

Division 05 – New York City

**Minutes of Division Meeting**

**Date: October 1, 2018**

Time: 1930 hours

Place: MIO Building, NY New York

* **The meeting was called to order at 1935 hours.**
* **Pledge of Allegiance.**
* **Introduction of guests:**

1.DDC Sherry Kisver

2. Steven Kisver

* **Elections**

Division election overseen by District Captain Michelle

DCDR: 1 nomination Jeff Rooney, no nominations from floor, secretary cast 1 vote.

VDCR: 1 nomination David Mooney, no nominations from floor, secretary cast 1 vote.

**Communications Received**

* District Elections
1. Bill Bowen is the new District Commodore.
2. Mark Stone is the new Chief of Staff.
3. Mike West is the new District Captain.
4. Gus Formato is District National Deputy for Commodore for Atlantic East.
5. Immediate Past Alice Malewski is the National Vice Commodore
6. Vin Pica is the Auxiliary Association President as of Last Year.
* Operations GAR 2.0 is due September 30th.
* LDA December 14-16 at Coast Guard Academy
* D-Train March 8-10
* New Recruit Video
* District is buying two more Sammy the Sea Otters
* COW committee to be formed.
* MS event on the Intrepid was a huge success. High praises from the Division to Bill Jefferson and Michael Barth.

**Commander Reports**

**DCDR – Mike Raffel:** MS event on the Intrepid was a huge success. High praises from the Division to Bill Jefferson and Michael Barth.

**VDCR – Jeff Rooney:**

**IPDCDR – Rich Helm:**

**Flotilla Commander Reports**

**05-02– Sal Rivera:** Elections in November. HR demographics 11 AP status, 32 in BQ, 2IQ, 1AX status, 2 pending applications, 3 prospective members. Member Training: 80% has completed their mandatory Training. 1 member qualified for PV. Recreational Boating Safety and awareness up to date: Conducted 190 PV’s and Conducted 132 VE’s

**05-03– Vincent Matsui:** See Page 5-6

**05-04– David Mooney:**  See Page 7

**05-10 Drew Wilkins:** Members: 46 members. This is down one due to a member transfer

Annual dues notices have begun. 30 of 46 pave paid. Notices are being set to non-payers
Flotilla Election committee has been staffed and flotilla is soliciting candidates
Flotilla Election is scheduled for Thu 15 NOV 2019 at 1900 hours at the MIO. FC Wilkins will be out of the country. VFC Peda will be officiant.
ABS Training program has two active participants: one coxswain and one crew

**05-11– Sholem Steinberg:** **Alexander Rico Submission:** See Page 8-11

**Division Staff Officers Reports**

**SO-CM – John Kiernan:** October will be the first time that two flotillas in Division 5 will have HAM station operating for the Coast Guard Auxiliary Anniversary Special event radio stations This event is held every year by Auxiliary HAM station through out the country. Also it will be the first time that we will be operating on ships

014-05-03 will be on the Lilac and 014-05-11 will be on the Baylander IX 514. We will be on the air October 20 2018. I hope next year all flotillas will get involved and setup a ham station in their AOR.

If you want more information on the two stations contact the flotillas directly FSO Stephen Haywood 5-3

And John Kiernan 5-11. If you would like to get on the air you can visit the station while we are operating you do not need to be licensed as the control operator is licensed and will be with you as you work the station.

**SO-CS – David Mooney:**

**SO-FN – Russ Fayer:** Division 5 has $7,693.23, with no payables. There has been no further activity.

**SO-FS Bert Ongkeo:** We are planning a Culinary Training session at the CGC Katherine Walker (Bayonne, NJ). Our two planning dates are from October 8th to October 19th and November 19th to December 2nd.

Our big plan was to have a Culinary Training Session during the Thanksgiving Week. Since the CGC Katherine Walker is small cutter, I believe we can accommodate no more than five auxiliary members at a time. We will announce further details to the division once we worked out a schedule with active duty.

We are looking for Culinary Chefs to support the CGC Albacore at the Coast Guard Academy in Connecticut (October 1 to 12)

During the month of September, our CGC Katherine Walker needed AuxFS support during the UN General Assembly. Kubos to DSO-FS Gallagher for his support.

**SO-HR – Sandro Sherrod:**

**SO-IM – Alexander Rico:** We are still in Hurricane Season, Sandy happened in late October and Flotilla Commanders should encourage their members and community partners to think abour their individual plan. Make a plan for family members that includes water, food, medication, cash, important documents and contact information for relatives out of state. If they have a pet or service animal, pack a similar go bag for each animal. Each flotilla and thier partners should consider a continuity of operations plan (COOP); how to keep their organization running through an emergency and how to get in touch with their staff and clients.

I will continue to push relevant training and literature to FCs. If FCs require any other information please let me know.

**SO-IS – Jeff Rooney:** All members available don’t submit 2017 missions this late in 2018. IS door is open.

**SO- MA – Sholem Steinberg:**

**SO-MS – William Jefferson:**

 1. AUX-MEES PQS-My goal will be to bring at least 1-2 candidates from Div 5 into the MS Program this year. Michael Barth should be completing AUX-MSAM this MONTH. I am mentoring Tony Carter for AUX-MSAM at this time.

2. AUX-EU Assistant FacilIties Inspector. Sector is supporting Auxiliarists for this program. Interested parties must be AUX-MEES and/or AUX-MSAM as recommended prerequisite. Interested parties should contact me.

3.  AUX-EC  Assistant Container Inspector. Sector is supporting Auxiliarists for this program. Interested parties must be AUX-MEES and/or AUX-MSAM as recommended prerequisite. Interested parties should contact me.

4. AUX-LR Assistant Life raft Inspector. Sector is supporting this PQS. AUX-MEES and AUX-MSAM are required prerequisites. Interested parties should contact me.

5. The Space and Science Festival was attended by Div 5 personnel. Michael Barth was POC and did a terrific job. Bert Ongkeo made fantastic interactive displays for the kids!

6. Next MAFSO at Port Newark and Port Elizabeth is happening Oct 2-3. I am participating for Div 5. Multi Agency Task Force Operation. Container inspections.

**SO- MT- Norm Harris:**

**SO-NS – Ralph O Irizarry:** On 23-SEP-18, we completed all (100%) Div. 05 priority PATONS for 2018.

Specifically, we verified:

5 PATONS North of big Brother Island

1 PATON at Pier 9

2 PATONS at North Cove Marina

Excluding North Cove, all PATONS had Discrepancies.

The “team” included:

Ralph O. Irizarry

William Jefferson (Aids Verifier)

Rich Helm

Daniel Oliveras

Daryl Robertucci

Ed Stone

Mike Raffel

**SO-OP – Rich Helm:**  Winding down to 0. Last patrol was Saturday 9/22 or 9/29. All have hours.

**SO-PA – Jose Pena:** 05-02, nothing to report.

05-03, nothing to report.

05-04, Sept. 8,9 - street fair, Sept. 15, C.I. kayak club race, all photos submitted.

05-10, nothing to report.

05-11, nothing to report

**SO- PB – William Winslow:** One story in the Sept. 2018 edition of BoatingtimesLI

“Red Right Returning”

**SO-PE – Drew Wilkins:** Delivery: 4 hours were logged in AUXDATA for Sep. They were logged by 05-04.

The following PE Classes are scheduled for October:

13 OCT: 05-03

Downtown Boathouse is available for free seminars on boater safety. Contact SO-PE Wilkins for more info YTD: 132.5 vs 214 for 2017 total, so tracking under last year. This is similar to Div 6, 11 and 12, however it is lower than the NYS average of 75.

**SO-PV Paul Soden:**

**SO-VE – Andrew Thurman:** 999 VE’s in Aux Data. 45 Vessel examiners division wide. First time breaking 1,000.

**SO-SR – Monique Fiore:**

**STAKP – Rich Helm:**

**STANY – John Gallagher:**

**Auxiliary University Program – Susan Pickman**

**Old Business**

FSO Summit

Hurricane accountability drill

**New Business**

Flotilla Elections

Change of Watch Committee

**Adjournment of Business Meeting**

Meeting adjourned by: John Kiernan and Norm Harris.

Minutes taken by Monique Fiore and Dan Green.



**2018 YTD Flotilla Achievements:**

* Flotilla membership numbers 116: we have 8 AuxOp members, 77 BQ, 10 IQ, and 21 AP. 21 officers and assistants manage the Lower Manhattan Flotilla. We are pleased to count three national staff members, three district officers, and four division staff officers among our leadership.
* In Operations, we have two Surface/MS crew, two AuxAir crew, 10 TCO operators and nine FS chefs. The flotilla has both a boat and an aircraft facility, and four radio facilities. We count several members seeking surface ops qualifications. 10 members are qualified to render CPR and two are qualified in First Aid.
* For RBS, we have four PA, eight IT, eight PV, and 17 VE members. The flotilla conducts, along with 05-10, the only regularly scheduled ABS courses in Manhattan. We have four members who have been awarded the RBS Device.
* Stephen Harwood is working with Andrew Thurman to secure the Lilac as a PA/CM/MS venue for the Aux Anniversary/Aux Radio Day, October 20th.
* The Lower Manhattan Flotilla expects to be recognized with the National Diversity award.
* Flotilla elections will be held October 15th. Before considering floor nominations, two candidates are running for FC and one candidate for VFC.

**MEMBER ACCOMPLISHMENTS AND CONTRIBUTIONS 2018:**

* **William Jefferson** - Division V Auxiliarist of the Year 2017, AV-PQS, Aux-10, FSO-IS, Aux-06, Recreational Boating Safety Device, SO-MS, FSO-MS, FSO-OP, FSO-IT
* **Sandro Sherrod** - AuxAir Observer, NACO Membership Growth Award 2017, ADSO-HR, DVC-AW - National Public Affairs Directorate, Division Vice Chief Web Services, Aux-FS, D1SR Challenge Coin for FS contributions during Fleet Week, Recreational Boating Safety Device, SO-HR, FSO-HR
* **Vince Matsui** - AuxAir Aircraft Commander, FC
* **Susan Pickman** - NACO Membership Growth Award 2017, FSO-John Jay Detachment
* **Zach Perkins** - TCO, AuxPA3, VE, FSO-PA, ADSO-PB
* **Meagan Downey** - DVC-SR - National Strategic Planning Directorate, Division Chief for Research, Development, Planning, FSO-FN
* **Bert Ongkeo** - BC-AWA - National Public Affairs Directorate, Branch Chief Web Services, VE, D1SR Challenge Coin for FS contributions during Fleet Week, SO-FS, FSO-DV
* **Chad Goldman** - FSO-FN
* **Andrew Thurman** - Recreational Boating Safety Device, VFC, SO-VE
* **Stephen Harwood** - VE, FSO-CM
* **Juan Carlos Sobrino** - VE, FSO-PE
* **Tony Carter** - 2018 Graduate of John Jay College of Criminal Justice, BS in Security Management (Dean's List), D1SR Challenge Coin and Commodore's personal Challenge Coin for FS contributions during Fleet Week, IPFC
* **Dennis Piedra** - VE, PV
* **Bill Winslow** - 20 Year Member Anniversary, SO-PB
* **Mark Feilhardt** - VE
* **Jose Colon** - VE

**End of Report**

United States Coast Guard Auxiliary

First District Southern Region

Division 5 New York City

Flotilla 05-04 City Island

**Flotilla Commander Report (October)**

**Flotilla Demographics**

Flotilla 05-04 has 41 members: (1 new application pending) (3 Transfers Pending)

* **6 members were dis-enrolled**
* 2 in AP status
* 0 in IQ status
* 38 in BQ status
* 1 AX2
* 12 retired

**Member Training**

* **41 members have completed MANTR (100%)**
* **41 members have completed skills bank (100%)**
* 0 members need to complete AUXPAL BQ PQS

**Qualifications**

* 11 Vessel Examiners (1 pending certification) (3 Trainee’s)
	+ This year we have qualified 3 of our members and 3 members from 05-03 AUP and 1 member from 05-11
* 15 Marine Dealer Visitors
	+ This year we have qualified 5 of our members and 1 member from 05-03 AUP
* 13 Instructors (2 trainee’s)
	+ This year we have qualified 3 new instructors
* 5 Boat Crew (10 trainees currently in BC class)
	+ 2 trainees from the class have been underway
* 2 Coxswains

|  |
| --- |
| **Marine Dealer Visits** |
| 2016 | 2017 | 2018 |
| 278 | 483 | 671 |

We have another 3 day and 1-day course coming up in September. This year so far we have taught 1-2 ABS classes a month. We are currently at 18 sessions totaling in 72 hours.

|  |
| --- |
| **Vessel Exams** |
| 2016 | 2017 | 2018 |
| 134 | 271 | 271 |

In September we attended the Annual City Island Kayak Race at the Kayak Club. This was a great opportunity to introduce the new reflectors for paddlers and saw 67 paddle craft inspections.

In September we completed 3 Patrols. This included a PATON Patrol that covered all the PATONS in our AOR and a Kayak Regatta.

Our visibility initiative is coming to a close. The idea of walking the streets, being visible to the community has led to Auxiliarist being out every weekend conducting Vessel Exams and Program Visits over the course of 4 months. This has made our flotilla closer to the community we serve, addressing boating safety concerns. Jet Ski’s have been a major issue in our waters this year and they have been our target in Vessel Exams as a way to help educate them and make sure they have the right equipment. I feel this will be a growing issue and next year we hope to meet with USCG STAKP to offer our assistance again.





Department of Homeland Security

**United States Coast Guard Auxiliary**

*First Southern District*

*Division 5 – Flotilla 11 – Upper Manhattan*

**Monthly Flotilla Report**

***Flotilla Commander (FC)***

*Important Announcements & Attendance*

* Monthly Meeting Date – September 16, 2018
* Transfer of Leadership has occurred, Vice Flotilla Commander (VFC) will be acting as interim Flotilla Commander until a new FC is elected and takes office in January 2019
* 11 out of 28 members and a prospective member attended

***Flotilla Staff Officer (FSO) Report***

*Mike McAllister (Immediate Past Flotilla Commander [IPFC])*

* Nothing Submitted/Reported

*John Kiernan (FSO-CM/VE/MA/PE)*

* FSO-CM: October will be the first time that two flotillas in Division 5 will have HAM station operating for the Coast Guard Auxiliary Anniversary Special event radio stations. This event is held every year by Auxiliary HAM station throughout the country.05-11 will be on the Baylander IX 514. We will be on the air October 20 2018.
* FSO-VE: We have two VE events coming up at the Brooklyn Barge and Peter Sharp Boat house in October dates to be confirmed soon. Although 5-11 have conducted a number of VEs they have not been imputed into AUXDATA as yet by the IS.
	+ VEs: The flotilla have inspected about 90 vessels to date will give count when data is in AUXDATA.
* FSO-MA: We are well stocked with materials. Looking in to getting a tent for our events to replace the old one.
* FSO-PE: Baylander and Brooklyn Barge requested a Paddle craft course, currently working on scheduling.

*Alex Rico (FSO-PA)*

* The flotilla has been successful at conducting about 2-3 public affairs events each month.
* Social Media has been increasing in popularity – increase in likes, comments, and shares; including from partners, such as NPS Grant’s Tomb, USCG Academy, & Row New York.
* Working with FSO-CS on website updates.
* Previous Events:
	+ Higher Education Fair (August 18) – Organized Auxiliary participation and attended by AUX Michael Barth , disseminated USCG Academy materials
	+ National Park Service Birthday Celebration (August 25) – Organized Auxiliary participation and attended by AUX Rico and Barth. Located at Grant’s Tomb to celebrate 102 years with the National Park Service, NYPD Bagpipe Color Guard also attended.
	+ Peter Jay Sharp Boathouse [Row New York] (September 22) – Organized Auxiliary participation and attended by AUX Ted Wadsworth. Row New York conducted a community learn to row event. AUX Wadsworth discussed boating safety and auxiliary programs.

*John Gallagher (FSO-IS/FN)*

* FSO-IS: Computer issues have prevented inputting of some hours. Aware of the situation and will continue working to input latest batch of reports. Hours can be completed during meetings. Important to put hours, shows our achievements and work; helps USCG report to congress.
* FSO-FN: Taking over FSO-FN due to new directive from national. Still have control of flotilla accounts despite different FSO-FNs appointed. Flotilla is financially stable, dues have been paid to division. New dues being collected, cut of October 15, 2018.

*Bill Linder (FSO-PV)*

* Nothing Submitted/Reported

*Dwight Birmingham (FSO-HR)*

* Introduced prospective member for his second visit. Looking to invite a new member each meeting. Waiting on status of application for Obed Fulcar.

*Ted Wadsworth (FSO-MT)*

* Working on identifying future trainings. Working with FC to appoint John Kiernan as a proctor. Flotilla asking for a proctor for November Monthly meeting. Looking to get members trained in AUXOP. Trainings can also be identified for each meeting, request from members for guidance on uniforms and uniform purchases.
* Mandatory Training: Two members in AP status.

*David Arroyo (FSO-SR)*

* No Report.

*Arun Das (FSO-CS)*

* Website is being updated with new content to mirror Flotilla 05-04’s website. Updating includes: banners, phone numbers, staffing, FC Command Philosophy, events, and photos.

*Eleanore Woodruff (FSO-PB)*

* Nothing Submitted/Reported

*Sam Adams (FSO-NS)*

* Nothing to report.

*Michael Barth (FSO-MS)*

* Intrepid Science Festival (September 22-23) Organized and conducted by FSO-MS Barth. Provided literature on Marine Safety, USCG Recruitment and the USCG Academy. Met the captain and crew of the USCGC Marcus Hanna. Over 20,000 visitors attended. Special thanks to Flotilla 05-03’s AUX Bert Ongeko for taking time to create and assemble creative model airplanes to give to the kids.

***Old Business***

* Election Committee: Bill Linder and John Kiernan volunteered to be members. Received intentions to run from interested candidates and compiled a report. IPFC McAllister checking availability for October 14, 2018 election.
* Dues: Final Date to receive dues is October 15, 2018 – if dues are not in by that date, FC will start disenrollment process o the members that did not pay.
* Flotilla Logo/Motto – FC has assigned AUX Barth to take lead on developing flotilla logo. Unfortunately, Auxiliary Graphics Corps has not responded to repeated requests for assistance for over a year.
* Peter Jay Sharp/Row New York Community Group – Flotilla members attend monthly community information sessions held by Row New York on the proposed new boat house building project. ***New Business***
* Flotilla End of Year Goals: ***Our focus will be on the following three goals: recruitment, branding, and tradition.***
	+ ***Recruitment*** – Our mission is ever expanding; we need new members to allow us to continue to fulfill the Flotilla’s current obligations and to expand our programs. The Auxiliary’s national numbers are on a slow decline; we now have around 26,000 members nationwide. Flotilla 05-11 currently has 28 members and the same handful of folks often attend events and meetings. This places an undue burden on those members who consistently volunteer their time. Many of the Flotilla Staff Officers (FSOs) on the 05-11 bridge also hold multiple positions, straining their available time even more. Every Auxiliarist has personal lives and other priorities. However, if members continue to wane in their commitments and we do not recruit new members willing to participate, the flotilla and the organization will continue to suffer. By focusing on recruitment, it will alleviate the workload of each Auxiliarist and look to expand our programs to include more of our interests, such as obtaining a boat (facility) for boat crew operations. Each of member should think hard about how we can increase our ranks. Consider asking friends and family, and utilizing their wider networks to find new recruits.
	+ ***Branding***: Flotilla 05-11 will be adopting a more standardized, professional look and attitude, both in person and online. At its core, a flotilla is a symbol and resource for the community we serve. The Flotilla is moving towards being an important local group, where the public asks for help and includes us as a regular participant in their activities. This has already begun with the Baylander, Row New York, Community Board 12, and NYC Parks. These partnerships would not be possible without the connections and time members have put into establishing these relationships. However, we can do more and keep building!
		- Online, our website ([link](http://wow.uscgaux.info/content.php?unit=014-05-11)) is now approved by nationals the Flotilla Commander, FSO-CS, SO-CS are working closely to keep it up to date. Our social media presence on Facebook ([link](https://www.facebook.com/USCGAUXF511/)) is active; it catalogues our accomplishments, interests, and priorities. As the year ends, leadership expects to have a new logo and motto to present to the flotilla that will strengthen our image to the community.
		- In person, members are expected to adhere to guidelines and policies of the USCG Auxiliary. How we talk, act, and present ourselves matters. Leadership recommends reading an article the FSO-PA wrote about the Public Affairs C-school he attended ([link](https://drive.google.com/file/d/1Ww8cgcIuGIBmR9tIrx1Bn-l7nzWlxHxd/view)), which elaborates on how public affairs is every member’s duty. Flotilla 05-11 will start to embody this idea. All members should own, at a minimum, the Operational Dress Uniforms (ODU) to attend official functions. Going forward most of our meetings and events will be conducted in this uniform. For division and other events, members should own the Tropical Dress Uniform. Everyone should wear their uniforms in accordance to the guidelines. Without these uniforms, it limits participation and our public image.
	+ ***Tradition* –** It is important we continue to work on the activities that have made the Flotilla successful, such as vessel safety checks, food services, and communications. We are fortunate to have John Kiernan, John Gallagher, and Mike McAllister within our ranks. They are all senior members and past flotilla commanders with a wealth of knowledge and experience. Members should consider them mentors and support the programs that they are active in. We cannot forget where we came from as we build up the unit.
* Harlem Hell Fighters Event – FC sits on planning committee with other organizations
* Community Board Outreach – FC intends to reach out to local community board subcommittees on safety for areas within flotilla’s AOR.
* Row New York Emergency Response Day – August 2019: Row New York reached out to FC to discuss partnering with them for an Emergency Response day designed to run through stage scenarios and drills on site and walk through response and communication protocols. Looking for Flotilla to generate and provide curriculum and/or directly get involved with trainings. Organization would like a rowing-specific emergency response simulation that is more tailored for our locations than their national governing body’s safety videos.

***Future Activities***

* *Important Dates*
	+ October 14 - Flotilla 5-11 Meeting – Baylander – 1200 to 1400 hrs
	+ October 15 - Final Day to Submit Flotilla 05-11 Dues
	+ November 18 – Flotilla 5-11 Meeting – Baylander – 1200 to 1400 hrs.
	+ December 16 – Monthly Meeting (Holiday Fellowship Event) – TBD
* *Upcoming Events*
	+ September 29 – Hudson River Festival - Little Red Lighthouse Event – 0900 to 1600 hrs.
	+ September 30 – Resilient River Festival – Baylander – 1000 to 1200 hrs.
	+ October 6 - Brooklyn Barge VE/PA Event – 1100 to 1500 hrs.
	+ October 13 - Little Red Lighthouse Event – 1200 hrs. to 1500 hrs.
	+ October 20 - Ham Radio Event – Baylander – 1200 to 1400 hrs.
	+ October 29/November 4 – Vessel Exams Peter Jay Sharp Boathouse – Date/Time TBD
	+ November 10 – Harlem Hell Fighters Memorial – Dorrance Brooks Park – 1100 to 1400 hrs.
	+ November 11 - Veterans Day Parade District Event – 23rd Street and 5th Avenue
	+ November 30th - HSET College Fair – 1000 to 1400 hrs.

***Member’s Comments***

* Fall Fellowship Event – Yankee Stadium (September 23) – organized by AUX Wadsworth, members and their families attended a game together.
* Interested in:
	+ Boat Crew/Food Services – training & qualifications
	+ Uniform Guidance/Procurement
	+ Tours of Station and Sector New York
	+ USCG History

 ***Questions for the Division***

* Status of:
	+ District Legal Staff Officer’s review of on Baylander License Agreement
	+ Obed Fulcar’s membership application
	+ Awards
		- MTC for previous group events, ie Fleet Week, Boat Show, etc.
		- Any awards that have been handed out since resignation of previous FC
		- Michael Barth Auxiliary Operations Service Award with M device (Marine Safety): Hours show up on AUXDATA, award has not been issued.
* Is a position being developed for food services and incident management at the flotilla level?
* Row New York Emergency Response Day
	+ FC would like to get USCG active duty involved, if possible.
	+ Does the division know of rowing specific emergency drill curriculum or who could provide it?
	+ FC would like to expand it to include ICS, COOP, and community preparedness.