

United States Coast Guard Auxiliary  
Division 05 – New York City  
**Minutes of Division Meeting**

**Date: February 5, 2018**

Time: 1930 hours

Place: MIO Building, NY New York

- **The meeting was called to order at 1938 hours.**
- **Pledge of Allegiance.**
- **Introduction of guests:**

**Communications Received**

- COW
- D-train
- District Commodore Guss Formato wanted to make sure that Division 5 knew that paddle craft/vessel safety checks, beat every single division in D1 South and North.

**Commander Reports**

**DCDR – Mike Raffel: Present.** Thanks for everyone who came. This is our first annual FSO summit, a good chance to get to know your SO's and FSO's

**VDCR – Jeff Rooney: Present.**

**IPDCDR – Rich Helm: Not present.**

**Flotilla Commander Reports**

**05-02– Sal Rivera: Present.** We have an ABS class scheduled April 15. New members pending:15 Member training: 90% Disenrollment: 2 Transfer: 2 Retired: 1  
Officially changed our Flotilla meeting location.

**05-03– Vincent Matsui: Present.** See Page 5

**05-04– David Mooney: Present.** See Page 6

**05-10 Drew Wilkins: Present.** See Page 7

**05-11– Sholem Steinberg: Present.** See Page 8

**Division Staff Officers Reports**

**SO-CM – John Kiernan: Not present.**

**SO-CS – David Mooney: Present.** Some Flotillas have been updating their calendars, for those that haven't please update them. All the ABS courses are posted onto the Division calendar as well. Social media, everyone is doing much better posting on time, but our social media is very strong; the calendar is up to date all the way to January 2019.

**SO-FN – Russ Fayer: Present.** Division 5 has \$8,76.48 in the bank, with no outstanding receivables. We have received a bill from District for 2018 dues in the amount of \$8,712.00, which is due by the end of the month. I have sent our bills to all flotillas, totaling \$10,953. I have received a few (12) reservations for the Change of

Watch, and those payments received have been reflected in the above numbers. Our annual financial reports were timely filed on January 26, 2018.

**SO-FS Bert Ongkeo: Not present.**

**SO-HR - Sandro Sherrod: Present.**

**SO-IM - Alexander Rico: Present.**

**Accomplishments for reporting period (Include dates):**

- [2/1/18] Met with FEMA Preparedness Liaison and COOP Manager to discuss ideas for further training
  - Will do scenario based training - First one scheduled in April
  - COOP Course for FCs, VFCs, Division leadership - pass along more details when available at NYC EM

**Objectives for upcoming month (Include dates where appropriate):**

- Will provide updates on progress at next meeting.

**Additional Comments, Commendations (Optional):**

N/A

**SO-IS - Jeff Rooney: Present.**

**SO- MA - Sholem Steinberg: Present.** As of beginning of this year, I have taken a full inventory of materials, but have not placed my order as of yet. A welcome letter was sent out to all FSO-MAs in Division 5. I will continue to stock material as much as needed. If anyone in PA, PV, PE, MA or any others need something, they can reach out and I will arrange for them to get it. Some items are limited to events. If notified early enough they will receive a new shipment. Otherwise, I should have in stock as well. We also have 2 Pull-Up displays available for events. I sent out requests for Monthly reports from the FSO-Mas and here is the response:

**FSO-Reports**

**05-02** FSO - MA *Francisco Santos* - Nothing new to report.

**05-03** FSO - MA *Cristin Buiciuc* - Nothing to report.

**05-04** FSO - MA *Peter Antonio Barcia* - Nothing to report.

**05-10** FSO - MA *Drew Wilkins* - Nothing to report.

**05-11** FSO - MA *Sholem Steinberg* - Nothing to report

**SO-MS - William Jefferson: Present.** 1. AUX-MEES PQS-Michael Barth 05-11 has passed all the PQS and his oral boards; my goal will be to bring at least 3-4 candidates from Div 5 into the MS Program this year.  
2. MS events: Kids Week Feb 22-24, Michael Barth POC. Dave Mooney will extend invite to District after Boat Show.  
3. AUX-EU Assistant Facilities Inspector. Sector is in need of additional Auxiliarists for this program. Interested parties can contact me for more information.  
4. AUX-WM-Auxiliary Assistant Waterways Management Representative. Sector is in need of additional Auxiliarists for this program. Interested parties can contact me for more information.

**SO- MT- Norm Harris: Present.**

- Mandatory Training currently exceeds 90% in compliance.
- Boat Crew Training and New Member Training currently underway and mentors being assigned.
- Training Needs Assessment by flotilla is under review and results will determine priorities to maintain individual currency.

- Select members are scheduled to take AUXLAMs course at John Jay College in Feb.
- 2018 Mandatory Operations training scheduled for all Boat Crew, Coxswain and Trainees scheduled for 24MAR18 at the MIO building. Training will consist of TCT refresher, 2018 Ops Workshop, PPE policies/procedures....
- Currently developing 4 hour TCT and TCO training classes for the first quarter 2018.

**SO-NS - Ralph O Irizarry: Not present.** Nothing to Report

**SO-OP - Rich Helm: Not present.**

**SO-PA - Jose Pena: Present.**

05-02, nothing to report.

05-03, nothing to report.

05-04, NY boat show, all photos submitted by DDC special projects- Dave Mooney

Future event- kids week on the intrepid. Event being coordinated by DDC special project, more to follow.

05-10, nothing to report.

05-11, nothing to report.

**SO- PB - William Winslow: Present.** There are no stories in the Feb 2018 issue of BoatingtimesLI.

**SO-PE - Drew Wilkins: Present.** See page 9

**SO-PV Paul Soden: Not present.** 2017 was a strong year for the Division for PV's. We had a 12% increase in PVs for the year over last year , 2016, mostly due to a big increase from Flotilla 02. Flotilla 04 also showed an increase offsetting some decreases.

Flotilla	2016	2017
02	25	166
03	237	149
04	419	521
10	0	12
11	78	89
	—	—
	759	853

**SO-VE - Andrew Thurman: Present.** All flotillas have reported in and all have received 2018 VSC Stickers.

**SO-SR - Monique Fiore: Present.** Please make sure to submit your reports on time.

**STAKP - Rich Helm: Not present.**

**STANY - John Gallagher: Not present.**

**Auxiliary University Program - Susan Pickman Not present.**

**Old Business**

COW Date (Sunday, March 4<sup>th</sup>, 2018)

AUXLMS

D-Train

**New Business**

FSO Summit

**Adjournment of Business Meeting**

Meeting adjourned By: Vince Matsui and Drew Wilkins.

Minutes taken by Monique Fiore.



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### What's happened since last Division meeting:

- Flotilla membership currently numbers 110. Detachment numbers 15. A quorum was not present at this week's flotilla meeting to vote in the prior month's minutes (23 out of 28 required). 21 officers now manage the Lower Manhattan Flotilla. 12 members have completed BQ II. 4 members have passed PSI but not MANTR. 1 member has just cleared their PSI after being enrolled since December 2016.
- AuxLAMS 2/23-25 class - see POC Susan Pickman as seats are available.
- Planning member training in Zello - walkie talkie app

### Upcoming Events:

- Next ABS Class planned at HRPT facility scheduled for February 10th, 2018: 05-10 is lead.
- Kids Week, Intrepid 2/22-25, POC Bill Jefferson
- Aeronautical / Nautical chart training and AuxAir comms Saturday, 3/3, 0900-1300, MIO, POC Vince Matsui

### Status of Long Term Goals:

- Quals and Training: ABS classes, Surface Ops shore-side training, AuxAir training, big push on VE/PV quals before spring.
- Member Engagement - is mentorship the answer?

### What Help is Required and From Whom

- Continued surface training support from other flotillas to build out our surface crew and coxswain capabilities.

Full day MANTR training session and AuxOp courses desirable, e.g., weather, advanced coastal navigation, auxcom, TCO.



United States Coast Guard Auxiliary  
First District Southern Region  
Division 5 New York City  
Flotilla 05-04 City Island



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**Flotilla Commander Report**

Our new Officers are getting the hang of their new positions, lots of new ideas and enthusiasm are being brought to the table. Our First issue in 2018 of our Flotilla Newsletter "Stepping Stones" has been released. We have dates for 11 ABS classes scheduled for 2018. Harlem Yacht Club has already approved the space. We have at least 8 members planning to attend D-train. 85% of the new members enrolled in 2017 have purchased Tropical Blue and ODU uniforms and are compliant with mandatory training. In total we had 11 members participate in the NY Boat Show.

**Flotilla Demographics**

Flotilla 05-04 now has 45 members:

- 10 in AP status
- 1 in IQ status
- 33 in BQ status
- 1 AX2
- 12 retired

**Member Training**

- 42 members have completed MANTR (93%)
- 39 members have completed skills bank (87%)
- 6 members need to complete AUXPAL BQ PQS

**Qualifications**

- 8 Vessel Examiners
- 9 Marine Dealer Visitors (2 new certifications pending)
- 10 Instructors
- 5 Boat Crew (10 trainees currently in BC class)
- 2 Coxswains



**Feb 2018 05-10 Report**

**To: Mike Raffel DCDR, J Rooney VCDR**

**CC: Allan Peda, VFC**

**From: Charles “Drew” Wilkins FC**

**Date: 03FEB2018**

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**UPDATES SINCE LAST DIVISION MEETING**

1. Working with 05-03, we have established a schedule of monthly ABS classes for 2018 to be held at HRPT. Classes are listed in Classfinder. Next class is scheduled for 10FEB.
2. Boat Crew Mentorship Program is underway with five members indicating interest
3. Flotilla held a uniform workshop last month. Two members attended and ordered uniforms.
4. Submitted Form 7025 Flotilla Annual Financial Report

**MEMBERSHIP**

5. Flotilla membership now numbers 46. We currently have three members in AP status and one application in process.

**MEMBER TRAINING (YTD)**

1. Boat Crew Mentorship Program is underway with five members indicating interest
2. Flotilla held a uniform workshop. Two members attended and ordered uniforms.
3. 78% Members has completed their Mandatory Training

**OTHER PROGRAMS**

1. Conducted 6 PV's

**UPCOMING EVENTS**

1. ABS Class is scheduled for:
  - a. Sat 10 FEB
  - b. Sun 18 MAR
  - c. Sat 14 APR
  - d. Sat 05 MAY
  - e. Sat 09 JUN
  - f. Sun 22 JUL
  - g. Sat 18 AUG
  - h. Sat 15 SEP
  - i. Sat 13 OCT
  - j. Sat 10 NOV

**OTHER FLOTILLA PARTICIPATION**

- Participated in the NY Boat Show Booth



Department of Homeland Security  
**United States Coast Guard Auxiliary**  
*First Southern District*  
*Division 5 – Flotilla 11*



**Monthly Flotilla Report – February 2018**

Since there was a government shutdown, we had to cancel our Holiday party, which was scheduled for the 21<sup>st</sup> of January, and just have a “Party”. We did however have a Staff meeting at the MIO the following Sunday, January 28.

Our stats currently reflect as follows:

3 new members this month, bringing our total to 28 members.

5 prospective members working on applications.

We have also 1 new Vessel Examiner.

- Instructors – 4
- Program Visitors – 7
- Mandated Training – 19/28
- Vessel Examiners – 5
- Food Service Specialist – 4
- Boat Crew – 1
- Watchstander – 1
- Fingerprint Technician – 3
- Telecommunications Operator – 2

We are proud to say, that last year we have greatly improved in the overall achievement in all areas, including:

- ☒ Vessel Safety Checks
- ☒ Marine Dealer Visits
- ☒ Recreational Boating Safety
- ☒ Public Affairs
- ☒ Member Training
- ☒ Marine Dealer Visits – Mission Hours
- ☒ Vessel Safety Checks – Mission Hours
- ☒ Public Education
- ☒ Government Agency Support
- ☒ Marine Safety
- ☒ CG Operational Support
- ☒ Total Mission Hours

We have set a goal of increasing all areas at least 10% for the year 2018.



1. PE Delivered

YTD 5 missions/18 hours as follows:

YTD Mission Count

Mission Count	014-05-10 GOVERNORS ISLAND	014-05-11 UPPER MANHATTAN	1SR - Div 05
as values			
ABC - 14a America'S Boating Course	2	2	4
OTH - 14g Other	1	0	1
UPE - Public Education (04)	3	2	5

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YTD Mission Hours:

Mission Hours	014-05-10 GOVERNORS ISLAND	014-05-11 UPPER MANHATTAN	1SR - Div 05
as values			
ABC - 14a America'S Boating Course	9.00	6.00	15.00
OTH - 14g Other	3.00	0.00	3.00
UPE - Public Education (04)	12.00	6.00	18.00

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2. Class Schedule

05-03 and 05-10: ABS Classes scheduled for

- o Sat 10 FEB
- o Sun 18 MAR
- o Sat 14 APR
- o Sat 05 MAY
- o Sat 09 JUN
- o Sun 22 JUL
- o Sat 18 AUG
- o Sat 15 SEP
- o Sat 13 OCT
- o Sat 10 NOV

05-04 ABS Classes scheduled for the following. Also Suddenly In Command, dates TBD

- o Class 1 March 12, 19, 26 7pm-10pm
- o Class 2 April 11, 18, 25 7pm-10pm
- o Vessel Exam Workshop - Apr 28 11am - HYC
- o Class 3 May 20 9am-5p
- o Class 4 May 10,17,24 7pm-10pm
- o Class 6 June 11,18,25 7pm-10pm
- o Class 6 June 30 9am-5p
- o Class 7 July 16, 23, 30 7pm-10pm
- o Class 8 Aug 13, 20, 27 7pm-10pm
- o Class 9 Aug 26 9am-5p
- o Class 10 Sept 10, 17, 24 7pm-10pm
- o Class 11 Sept 29 9am-5p/ 05-11: Class planning underway