

NEW MEMBER APPLICATION CHECKLIST:

Mail completed enrollment packages directly to DIRAUX. A complete enrollment package includes the following:

- Dues Check – (Application will NOT be processed without.)
- New Applicant Test
- Enrollment Application, ANSC 7001 (1-08) or the newest updated version It has five pages to fill out.
- Copy of Birth Certificate or a copy of a passport (current or expired)
- ID Card Form (Optional)
- Picture of Applicant on Disk or Email (Optional), Picture needs to have Red Background and if sending it by email, send to rebecca.a.bokhman@uscg.mil
- Coast Guard Auxiliary Association, Inc. Consent to Membership form.

**MAKE SURE ALL SIGNATURES ARE IN BLUE INK. THIS IS VERY IMPORTANT!!!
PACKAGES WILL BE SENT BACK IF ALL SIGNATURES ARE NOT IN BLUE INK.**

We forward the security packages to SECCEN to determine suitability. This has thus far proven to be a lengthy process (usually 1-6 months). At the point we forward to SECCEN the applicant is considered “pending.” They will remain pending until suitability determination is made, at which time they will receive their welcome package. They will be put in an initially qualified status until they take a certified Boating Course. Once they take a certified Boating course (Proof of taking the boating course needs to be sent to the DIRAUX office via, email, fax, or snail mail.) then they will be certified as Basically Qualified.

Any questions on filling out these packages can be forwarded to Rebecca Bokhman by email rebecca.a.bokhman@uscg.mil.