



FLOTILLA 07-09 Meeting Minutes

January 21, 2019

South Kingstown Police Department, 1790 Kingstown Road, Wakefield, RI 02879

I. Call to order

Flotilla Commander Sally Hanson called meeting to order at 1900.

Pledge of Allegiance

Moment of Silence

II. Roll call

Quorum Check confirmed; minimum of 11 members present (35% of 41 members)

There were no guests or new members to introduce.

The following members were present:

III. Approval of minutes from last meeting

There were no minutes from last month's meeting due to Holiday Party.

IV. Open issues

A) SWEARING IN FSO's:

- a. 2019 SFO's sworn in by FC Hanson
- b. FC Hanson expressed appreciation for all SFO and is looking forward to a great year.
- c. Certificates distributed

B) FSO-FN REPORT:

John: Division dues are paid in full. Flotilla has sufficient funds to operate.

C) DIVISION UPDATES: IPDCDR. No report available

D) VFC: FSO UPDATES

- a. **Joe:** Inquiry of status of vessel exam decals. FC to follow-up.
- b. **Frank:** Database this year, 18 ATON need verification this year. Locations are Quonochontaug "Quanny" Pond, Point Judith Pond, approach to Harbor of Refuge.
- c. **Pat provided update ahead of meeting:** All hours submitted into the database

- d. **Operations:** 2 flotilla members (Rick Damon, Louise Damon) are participating in the land-based boat crew training. Instructor is Bob Lawrence.
- e. Public Affairs/Community Relations: Award presented to Westerly Police Department for their support of the Honor Guard and Reserve.
- f. **Publications (Louise):** Newsletter is in publication. Will be emailed, except for the few that prefer snail mail copy. Stamped envelopes provided by FC.
- g. **Diversity (Louise):** Diversity awareness is a priority of the USCG. Stay tuned for related activities at the Flotilla level. Goal is to achieve the NACO Three Star Award for Excellence in Diversity.
- h. **Member training (Rick):** Requested topics of interest from the flotilla for the 15-20 minute training/presentations during the monthly meetings that are not “social” meetings. Suggestions were shared. Frank is willing to present on ATON verification program. PO Kevin Grant provided Rick with names of some Harbor Masters to present on their role and responsibilities as RI Harbor Masters. Members encouraged to provide Rick with additional topics of interest or leads. Point made that ongoing training should be interesting enough to attract new members and sustain present members.
- i. **Public Education (Dave):** Spring Public Education course will occur at Westerly Yacht Club. Course date will be announced in the upcoming weeks.

E) FC REMARKS

- a. FC Hanson’s term is 2 years
- b. Staff officers (SO) are asked to send their monthly reports to VFC LiVolsi. VFC LiVolsi will email the format of the reports and a schedule of due dates to the SO in the next day or so. Deadline for VFC submission is the end of the month. If SO has nothing to report, an email must still be sent to VFC with mention of this.
- c. The flotilla must report all equipment owned by the flotilla as well as equipment that is “personally owned”. Discussion about the latter, should exclude uniforms that has been purchased by the member.
- d. Discussed the continuation of offering coffee/beverages and sweets at each meeting. Members expressed interest in continuing this. Sign-up sheet sent around to all members and collected by FC.
- e. Requested members to provide oral feedback on what they would like to accomplish or types of trainings they would like to see in the next year.
 - i. Frank would like to see classroom training/refresher for boat crew, ie. Review capsized escape protocol, or man overboard drills or a mini skills refresher on operations.
 - ii. Dave would like to recruit more members to the flotilla. Discussed how speakers can be an interest to potential members. Many expertise in our flotilla that could present at meetings.
 - iii. Other ideas: Newport to Bermuda race, commercial diver

- iv. Rick spoke about his prior experience as an enlisted Coxswain. He spent a few years at Sandwich/Chatham CG Station, then worked in the commercial industry. Experience with search and rescue, heavy weather, In addition, Rick and Louise attend the Providence Boat Show. Rick is working on recruiting a speaker from some contacts made there.
- v. Frank offered to speak on the ATON checks/how do they work?
- vi. Bob Lawrence is interested in using our crew on his boat this upcoming season.
- vii. Rick and Louise will be purchasing a boat and offering it as a facility for this upcoming season.
- f. FC is scheduling CPR with AED and First Aid training in the March timeframe. She will contact the trainer from last year and welcome him back.
- g. District Training coming up in May 2019. This year, there will be 30 different sessions, so many offerings for all who attend. Due to the Government shut down, plans are still tentative. Location: Newport Goat Island. All encouraged to attend.

V. OLD BUSINESS:

- A) FC commended Thomas and Jim for the coordination of our Flotilla's Christmas Party at Georges in Galilee. Everyone had an enjoyable time.

VI. NEW BUSINESS: None

VII. ANNOUNCEMENT:

- A) FC Hanson shared that postage is going up as of January 27, 2019. She encouraged those that may need to purchase stamps to check with her first. She has multiple stamps in the small figure amounts that she will share.
- B) Next Meeting will be held on February 18, 2019 at the Westerly Yacht Club.

VIII. AWARDS: There were no awards presented at this time.

IX. ADJOURNMENT:

Motion to adjourn the meeting made by Joe, seconded by Frank.

Meeting adjourned at 1942

Minutes submitted by: Louise Damon (volunteered)

Minutes approved by: FC Sally Hanson

DRAFT BUDGET 2019

FSO-CM	tentative radio- eliminate	
FSO-CS	internet domain	\$ 15.00
FSO-DV		150.00
FSO-FN	Life Ring/CGMA Donations/toner/paper	
	\$300 each entity/\$250 toner/paper	850.00
FSO-HR	Name tapes/pins, etc.	250.00
FSO-IS		
FSO-MA		
FSO-MS		
FSO-MT		
FSO-NS	depth finder	60.00
FSO-OP	contingencies/misc	400.00
FSO-PA	advertising	600.00
FSO-PB		200.00
FSO-PE		
	Boating education software	100.00
	Kayak style PFD	118.00
	Flyers/misc/paper/ink	100.00
	Whistles (Paddlesmart)	150.00
	Co2 cartridges/batteries	150.00
	Projector case	150.00
	All books, supplements/all courses	
		1,200.00
	Misc. mugs/pennants	200.00
	TOTAL PE	2,168.00
FSO-PV	kids books	152.87
PSO-VE	lunches for day long VSC exams	200.00
	Bereavement/binnacle account	300.00
	Flotilla CMDR contingency account	400.00
	Projected income from PE	\$3,800.00