

1900 - Call to Order: Robert Amiro **X**
Pledge of Allegiance and Moment of Silence
Roll Call: SO-SR John W. Keyes **X**
Secretary Report: SO-SR John W. Keyes **X**
Guest Introduction:
Opening Remarks: Robert Amiro **X**
IPDC: Henry Livingston III

Flotilla Reports

- FC41 Edward Budelmann **X**
- FC43 William Lee
- FC46 Gardner Winchester II (Represented by IPFC J. Mellen) **X**
- FC49 Raymond Marshall
- FC4-15 Paul Medina (Represented by IPFC J. Flanagan) **X**

Remarks: VDCR John W. Keyes **X**

Staff Reports**Prevention**

- SO-MS VACANT
- SO-NS VACANT
- SO-PE John Flanagan **X**
- SO-PV John Flanagan **X**
- SO-VE Brenda Martinson

Response

- SO-CM John Mellen **X**
- SO-OP VACANT

Report to DCDR

- SO-DV John Flanagan **X**
- SO-FN Damien Benson
- SO-SR John W. Keyes **X**

Logistics

- SO-CS Mark Sedgwick
- SO-HR Henry Livingston III
- SO-IS Kenneth Bornstein
- SO-MA Stephen Daly
- SO-MT Robert Amiro **X**
- SO-PA John W. Keyes **X**
- SO-PB VACANT

Committee Reports

- COASTIE / Paddle Smart, Robert Amiro **X**
- Lighthouse Team, Deanna Karwowski

Awards & Recognition**Ill Members****Old Business Relevant to the Auxiliary****New Business Relevant to the Auxiliary****Open Meeting to Members for Discussion**

Next Meeting: 26 June @ 1900

Meeting Adjourned: 2000

- Posting of events on the District Calendar; update through DSO-CS or DSO-PA.
- District Blood Drive has just one week left: 9 April to 28 May, consider a donation.
- CGMA letters have been mailed, encourage donations.
- Log your mission hours (especially during NSBW).
- Everbridge updates. Answer the first call/text in 24 hours to avoid multiple notices.
- “Shout-Outs” to Active Duty / Reserve members, run up the chain.
- DCAPT elections are in September, Letter of Intent is due to COMO Booth by 15 August.
- Ten members of Division 4 supported the USCG Station Gloucester Open House.
- Saturday, June 10th is *Massachusetts Kids Boating Day*, www.masskidsboatingday.org.



MONTHLY REPORT

FLOTILLA 43

William Lee, Flotilla Commander

For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- ABS planned for Apr 29 and 30 – Palmer's Cove YC. 22 Students.
- Boating class is being delivered to Marblehead Fire Station week of April 24th.
- SIC planned Saturday, June 3 at NLSS 1300-1600.
- ABS planned Oct 21-22 at NLSS.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- 0 of 20 VE's completed. Materials sent to VEs and Marblehead/Salem harbormasters.
- 6 of 10 PE / MT classes. 5 planned.
- 2 of 3 New members.
- 1 of 5 more members passing the MT. 17 of 33 members completed.

UPDATE OF MAJOR PROGRAMS:

- PE – ABS planned Oct 21/22.
 - SIC June 3rd.
 - ABS Sept 23rd and 24th.
- Honor Guard - John Collins completed 5 in May, 29 YTD.
- Members of FL43 plan on participating in the Marblehead to Halifax Race and the Sail Boston event. Dick Keating is looking for duty drivers for Sail Boston.
- MT Core Training scheduled for June, should pass two more members.

CONCERNS:

- Not enough staff officers in 43.
- Security checks are taking up to and over a year to be done.

FOR THE GOOD OF THE AUXILIARY:

- The FL43 Cookout will be held Wed, Aug 2nd.



MONTHLY REPORT

FLOTILLA 46

Gardner Winchester II, Flotilla Commander

For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Ralph Milroy coordinated AUXFS support of Station Gloucester Galley on 5/13-5/14 & 5/20.
- Four members of Flotilla 46 supported the Station Gloucester Safe Boating Day Open House and the "Ready, Set, Wear It!" PFD event on 5/20.
- The third of four planned ABS courses was completed in Essex.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- Add 2 new members – 2 prospects processing paperwork.
- 2 of 3 MT courses completed.
- Hold 2 Fellowship events – in planning stages.
- Increase AUXMT Qualifications by 10% - in progress.

UPDATE OF MAJOR PROGRAMS:

- CS – Flotilla Twitter account passes 400 followers and Facebook account passes 600 followers.
- PA – NSBW/Station Gloucester Open House 2017 completed.
- PV – Visits have begun for the season, 24 visits completed to date.

CONCERNS:

- We currently have no active OPFACS or Coxswains in the flotilla. We are working to correct that.

FOR THE GOOD OF THE AUXILIARY:

- N/A



MONTHLY REPORT

FLOTILLA 4-15

Paul Medina, Flotilla Commander

For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Danvers VFW Representative Larry Call notified FC Paul Medina that due to operational costs of the VFW Hall, a monthly usage fee will be charged to use the VFW Hall's rooms for Meetings and for the training room downstairs. The cost estimated at \$35 per month has not been finalized yet.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- N/A.

UPDATE OF MAJOR PROGRAMS:

- IS – FSO-IS Joe Medina submitted batch 3 which includes all mission Reports for Brian McMahon and John Flanagan. Nine mission reports were submitted.
- MT – FSO-PA Brian McMahon conducted a one hour TCT Course following the meeting.
- OP – FSO-OP Paul Medina conveyed that Sector Boston Reimbursable Orders will be issued for CX Brian McMahon, and Crew Joe Medina and Paul Medina aboard Brian McMahons Facility "EnGarde!" for Sail Boston from Friday June 16-18.
- VE – FSO-VE Joe Medina reminded everyone of the Saturday June 10th vessel Inspections at DYC in Danvers for the Blessing of the Fleet. At JYC in Beverly, Joe Medina will conduct a VSC day for all sailing vessels.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- The Flotilla Cookout at Winter Island will take place on Sunday August 6th @ 11:00am. The cookout is open to all Division members - please RSVP FC Paul Medina.
- IPFC John Flanagan stated that awards will be forthcoming.

DIVISION STAFF OFFICER SUMMARY OF:

John Mellen, SO-CM - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I am working to set up a laptop for programming the HX370 and HX400 hand-held radios for Auxiliary service. This may be a more convenient option for Auxiliarists on the north shore who have purchased one of these radios, as I may be able to meet these individuals at meetings or events. I also hope to take some of the load from Dave Clinton, who has single-handedly provided this service for the entire district for the past several years.

PERFORMANCE VERSUS GOALS:

- N/A.

UPDATE OF MAJOR PROGRAMS:

- For Sail Boston we will need handheld radios operating on the Auxiliary frequencies aboard all of the underway Auxiliary vessels. For those who have a handheld radio OPFAC, please consider teaming up with a coxswain for the event. If no vessels in your area are participating, DSO-OP Dave Clinton may be able to match you up with a vessel. If you are not able to attend, please consider loaning your radio for the event.
- I continue to serve as net control for the Division 4 radio net at 0930 each Sunday. Please send information regarding any flotilla or division events that may be suitable for announcement over the air.

CONCERNS:

- We need more handheld radios for the Sail Boston event.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

Mark Sedgwick, SO-CS - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Reached out to Lynn and Danversport to obtain a FSO-CS and offered to train that person.
- Provided VCDR a write up of what is done to get a site on-line, the lessons learned and time require.

PERFORMANCE VERSUS GOALS:

- Division 4 Site on-line
- Reports Available on District Site now
- 4-15 site Danversport on-line
- 49 site Lynn on-line
- 41 site Beverly on-line
- 46 site Cape Ann on-line
- 43 site Marblehead on-line

UPDATE OF MAJOR PROGRAMS:

- Nothing in progress at this time.

CONCERNS:

- We need to get training FSO-CS for Flotillas 4-15 and 49.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-DV - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- FL4-15 (Danversport) gave the membership oath to Bryan Timothy Hawkes on April 12, 2016. Mr. Hawkes was born in Columbia, South America and is a United States Citizen.

PERFORMANCE VERSUS GOALS:

- Objective One: To Create a Draft of the Three Star Award for Diversity Management: We start filling out the online Application for the Three Star Award for Diversity that either the flotilla or divisions have accomplished. The Deadline is 6-30-2017.
- Objective Two: We continue to Work with PA Officer and use suggested ideas and to letters from the flotilla/division recruitment plan materials to find three organizations for an outreach activity in the area of operations by sending of email an introduction. Examples: Schools, Cultural Organizations, Community Groups, and Farmer Markets.

UPDATE OF MAJOR PROGRAMS:

- Currently working on the NACO 3 Star Award entry.

CONCERNS:

- The length of time it takes to process a new member process remains a concern.

FOR THE GOOD OF THE AUXILIARY:

- Let us not forget, the key word in Auxiliary membership – as well as the Diversity Program – is “respect”.

DIVISION STAFF OFFICER SUMMARY OF:

Damien Benson, SO-FN - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I have received the latest Bank statement dated March 31, 2017 through April 31, 2017. We issued a check in the amount of \$92.07 for ink and paper. This statement and all prior statements can be reviewed at any time.

DIVISION STAFF OFFICER SUMMARY OF:

Henry Livingston III, SO-HR - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- District web has given us two more inquiries which were passed to FCs for follow up. No results yet. At least one of our Flotillas has already lined up three new members for this year. FL43 and FL4-15 are ahead of schedule the other three are either behind or on track.

CONCERNS

- I have received no input or meeting minutes from DSO.
- I have yet to meet with FC of FL41 to work out a college recruiting program based on offering USCG courses through the school's good graces. Salem State is a possibility and so too is Endicott College.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PE - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Flotilla 4-15 BS&S Course, completed 5/3, Danversport.
- Flotilla 46 completed ABS course completed 4/29, Essex.
- Flotilla 41 completed ABS course on 4/29, Salem.

PERFORMANCE VERSUS GOALS:

- The number of qualified PE instructors continues to shrink; currently there are just 20 certified ITs in the Division. I encourage each flotilla to promote the PE missions and seek out new or re-certified instructors from their ranks.

UPDATE OF MAJOR PROGRAMS:

- Reviewing updates to the ABS course.

CONCERNS:

- As always, we can use more instructors. These instructors, for the most part, have completed mandated training. However, all instructors should be willing to help out at District, Division or other Flotilla training sessions at least once a year in addition to their own flotilla instructions.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PV - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Sixty-six visits completed by the Division to date.

PERFORMANCE VERSUS GOALS:

- Working on these for 2017.
- Planning for another RBSPV workshop in Beverly continues.

UPDATE OF MAJOR PROGRAMS:

- In the immediate future we hope to have finalized a date for an RBSPV workshop at Jubilee Yacht Club in Beverly. We hope to invite back Lt. Cdr. Walter Riley of the U.S. Power Squadron to attend this event.
- We will be sending out invitations to Auxiliary members soon and are hoping for good attendance at this session. Last year we sent out over ninety invitations of which over fifty members, some in leadership positions, failed to even respond to our invitation. If we are to continue these workshops which require much preparation and also a host location, then all member invitees should display the courtesy of at least responding to our invitation.

CONCERNS:

- Division 4 now has only three certified Program Visitors at this writing. By having PV workshops in Boston and in Beverly, we hope to increase the number of trained PVs.

FOR THE GOOD OF THE AUXILIARY:

- As stated previously, yet most important to do so again, while performing our duties as Auxiliarists we must always be alert to our surroundings and ensure that our

whereabouts are always known. When Conducting Program Partner Visits always wear appropriate uniform or good taste civilian clothing and have valid CGAUX identification in your possession.

DIVISION STAFF OFFICER SUMMARY OF:

Brenda Martinson, SO-VE - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- FSO-VE are working on recruiting new VE's.

PERFORMANCE VERSUS GOALS:

- All are working on increasing Vessel Safety Checks.

UPDATE OF MAJOR PROGRAMS:

- Organizing VE's for the upcoming Safe Boating Days

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- Lots of socials coming up.

COMMITTEE SUMMARY OF:

Deanna Karwowski, Hospital Point Lighthouse Team - For May 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Seasonal lighthouse preparation and cleanup scheduled for 6/24.

PERFORMANCE VERSUS GOALS:

- Beverly Homecoming Tours: 7/30, 1200-1600
- Trails & Sails Tours: 9/16, 1200-1600
- Trails & Sails Tours: 9/24, 1200-1600

UPDATE OF MAJOR PROGRAMS:

- N/A.

CONCERNS:

- Recruiting additional team members, AUXMT requirements have impacted team membership.

FOR THE GOOD OF THE AUXILIARY:

- N/A.