

1900 - Call to Order: Robert Amiro **X**
Pledge of Allegiance and Moment of Silence
Roll Call: SO-SR John W. Keyes **X**
Secretary Report: SO-SR John W. Keyes **X**
Guest Introduction: Joe Encalada, FL49, OPS TRNG **X**
Opening Remarks: Robert Amiro **X**
IPDC: Henry Livingston III **X**

Flotilla Reports

- FC41 Edward Budelmann **X**
- FC43 William Lee **X**
- FC46 Gardner Winchester II (Represented by John Mellen, IPFC) **X**
- FC49 Raymond Marshall **X**
- FC4-15 Paul Medina (Represented by John Flanagan, IPFC) **X**

Remarks: VDCR John W. Keyes **X**

Staff Reports**Prevention**

- SO-MS VACANT
- SO-NS VACANT
- SO-PE John Flanagan **X**
- SO-PV John Flanagan **X**
- SO-VE Brenda Martinson

Response

- SO-CM John Mellen **X**
- SO-OP Damien Benson

Report to DCDR

- SO-DV John Flanagan **X**
- SO-FN Damien Benson
- SO-SR John W. Keyes **X**

Logistics

- SO-CS Mark Sedgwick
- SO-HR Henry Livingston III **X**
- SO-IS Kenneth Bornstein
- SO-MA Stephen Daly
- SO-MT Robert Amiro **X**
- SO-PA John Keyes **X**
- SO-PB VACANT

Committee Reports

- COASTIE / Paddle Smart, Robert Amiro **X**
- Lighthouse Team, Deanna Karwowski

Awards & Recognition**Ill Members****Old Business Relevant to the Auxiliary****New Business Relevant to the Auxiliary****Open Meeting to Members for Discussion**

Next Meeting: April 24th, 1900 – STA Gloucester

Meeting Adjourned: 2115

- District 1 AUXMT completion rate: 56.3%, Division 4 is at 46% as of 3/17, must improve.
- PPE/OPS TRNG will take place in Boston 4/8-4/9; a 4 TCT hour course will be conducted.
- Reminder: Division 3 Training Day is scheduled for 4/22, Plum Island Boat House.
- Ensure any issues within the division are handled following the Chain of Leadership.
- Events Update: Tall Ships in Boston & Marblehead to Halifax Race.
- VE please put a schedule together with Time and Dates for Paddle Craft VSCs.
- Christmas Party, Change of Watch, putting together a committee for the December event.
- Station Gloucester Safe Boating Day Open House, 5/20 1100-1600, seeking volunteers now.



MONTHLY REPORT

FLOTILLA 43

William Lee, Flotilla Commander

For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- ABS planned for Apr 29 and 30 – Palmer's Cove YC.
- Boating class is being delivered to Marblehead Fire Station week of April 24th.
- April meeting will be moved to April 3rd due to Passover being on our regular date of the 10th. At that meeting we will be having a tutored ICS100 and IS700 class starting at 6:00. If you do not have these classes done as part of the Mandated Core Training this is a great opportunity to get it done. If you plan on attending let me know and you will need to bring your laptop computer and have already successfully logged on to the FEMA site and have an SID#. More information about SID#'s is below.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- 0 of 20 VE's completed. Not started yet.
- 1 of 10 PE / MT classes. 5 planned.
- 1 of 3 New members.
- 0 of 5 more members passing the MT. 16 of 30 members completed.

UPDATE OF MAJOR PROGRAMS:

- FN – Yearly review and submission is done. We have 3 outstanding members not paid and will be sending in 7035 disenrollments April 1st.
- PE – ABS planned April 29th and 30th.
 - SIC May 27th.
 - SIC June 3rd.
 - ABS Sept 23rd and 24th.
 - Marblehead Fire Week of April 24th.
- Honor Guard - John Collins has done 19 Coast Guard and 59 total for the year so far.
- Members of FL43 plan on participating in the Marblehead to Halifax Race and the Sail Boston event. Dick Keating is looking for duty drivers for Sail Boston.

CONCERNS:

- Not enough staff officers in 43.

FOR THE GOOD OF THE AUXILIARY:

- FL43 will have a May 18th dinner meeting at the NLSS.
- The FL43 Cookout will be held Wed, Aug 2nd.
- Mandated Training - As mentioned above we will have a tutored ICS100 and IS700 on Apr 3rd. All the information you need to know about taking the classes can be found on the District website; <http://a013.uscgaux.info/members/AUXMT.htm>.
- IMPORTANT for ICS100 and IS700: Independent Study Exams now require a FEMA Student Identification (SID) Number. If you do not yet have an SID, register for one today: <https://cdp.dhs.gov/femasid> - This takes about 10 mins to register and you are required to have a SID# to take the exam.



MONTHLY REPORT

FLOTILLA 46

Gardner Winchester II, Flotilla Commander

For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- A locally sponsored Basic Food Services course was completed January 28th/29th, with both students completing the course and in the process of completing the PQS.
- The first of four planned ABS courses was completed.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- Add 2 new members – 3 prospects processing paperwork.
- Complete 3 MT courses – in planning stages.
- Hold 2 Fellowship events – in planning stages.
- Increase AUXMT Qualifications by 10% - in progress.

UPDATE OF MAJOR PROGRAMS:

- PA – Now involved in NSBW Station Gloucester Open House 2017 planning.
- PE – ABS course scheduled for Apr.
- PV – Visits have begun for the season, 9 visits completed to date.

CONCERNS:

- We currently have no active OPFACS or Coxswains in the flotilla. We are working to correct that.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Mellen, SO-CM - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- On 22 March I attended a planning meeting for the Newburyport kayak race to be held on 29 July. At this time there does not appear to be an opportunity for a uniformed Auxiliary presence on the water or under orders.
- All involved parties are now on board with the form 7004 workflow (radio facility offer of use). A few forms that were missing have been located and will now be processed. If you are waiting for a 7004 form that was previously submitted, please let me know if it doesn't show up during the next couple of weeks. Note that a TCO-qualified CM staff officer must complete the inspection for a 7004 form, and sign the form. The form is then submitted to the DIRAUX / OTO office in Boston.

PERFORMANCE VERSUS GOALS:

- No update.

UPDATE OF MAJOR PROGRAMS:

- We are pretty well set for Sail Boston radio watchstanders on the weekend of 17 – 18 June, but still need to fill some of the weekday shifts from 19 – 22 June. The shifts are 0800 to 1600 and 1600 to midnight. I am looking for any TCO-qualified Auxiliarists who may be available on those dates.
- We will also need handheld radios operating on the Auxiliary frequencies aboard all of the underway Auxiliary vessels. For those who have a handheld radio OPFAC, please consider teaming up with a coxswain for the event.
- I continue to serve as net control for the Division 4 radio net at 0930 each Sunday. Please send information regarding any flotilla or division events that may be suitable for announcement over the air.

CONCERNS:

- None at this time.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

Mark Sedgwick, SO-CS - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- None to report.

PERFORMANCE VERSUS GOALS:

- Division 4 Site on-line
- Reports Available on District Site now
- 4-15 site Danversport on-line
- 49 site Lynn on-line
- 41 site Beverly on-line
- 46 site Cape Ann on-line
- 43 site Marblehead on-line

UPDATE OF MAJOR PROGRAMS:

- Nothing in progress at this time.

CONCERNS:

- We need to get training FSO-CS for Flotillas 4-15 and 49.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-DV - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I am in communication with DSO-DV Aaron Aubin and ADSO-DV Rashid Ashraf concerning our Diversity objectives for 2017.

PERFORMANCE VERSUS GOALS:

- *Create a Positive Environment.* Our Division Staff Officers, are very strong in this area, however we must realize our job is to "can do for our country" and attempt to not be negative to anyone in our role.
- *Value All Members.* One Auxiliarist confided in me that he was "not interested in anything" due to the death of a loved one. My job, with all Auxiliarists assistance, will be to convey to this person that we respect this member and stand ready to be of assistance to a fellow Auxiliarist.

- *Promote Individual Success.* We have a wealth of knowledge within our Auxiliary. I hope to be the "point person" for directing members to other Auxiliarists that will help other members with their personal goals.
- *NACO Three Star Award.* This aspect of Diversity is a detailed process. I hope to learn all aspects of this objective and where possible, include other Auxiliarists.

UPDATE OF MAJOR PROGRAMS:

- Currently working on the NACO 3 Star Award entry.
- Our March Topic is "Community Outreach Why It Is Important to The Auxiliary."

CONCERNS:

- The length of time it takes to process a new member process remains a concern.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Damien Benson, SO-FN - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I have received the latest Division bank statement for the period January 31, 2017 through February 28, 2017. There was no activity in the account. The ending balance remains unchanged. This statement and all prior statements can be reviewed at any time.

DIVISION STAFF OFFICER SUMMARY OF:

Henry Livingston III, SO-HR - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Member Asset Strategy Committee met. Please share the Recruiting/Mentoring/Retention minutes provided during the meeting.

PERFORMANCE VERSUS GOALS:

- Seeking to increase Division Membership by no less than three members per flotilla.

UPDATE OF MAJOR PROGRAMS:

- Planning to meet personally with FC and FSO-HR in the Division, and review application packages and member opportunities.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Steve Daly, SO-MA - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Newest AUXPAD materials received and distributed to Division Commander Amiro.

DIVISION STAFF OFFICER SUMMARY OF:

Damien Benson, SO-OP - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I have been working towards augmenting our operation facilities so we have boats available this summer as there will be a lot of need on the water, Tall Ships in Boston, Marblehead/Halifax race, Blackburn Challenge, to name a few of those needs.

PERFORMANCE VERSUS GOALS:

- N/A.

UPDATE OF MAJOR PROGRAMS:

- N/A.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PE - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Flotilla 4-15 has enrolled 26 students in the March BS&S Course.
- Flotilla 46 completed an ABS course with 7 students in March and has another ABS course scheduled in April.

PERFORMANCE VERSUS GOALS:

- The number of qualified PE instructors continues to shrink. I encourage each flotilla to promote the PE missions and seek out new or re-certified instructors from their ranks.

UPDATE OF MAJOR PROGRAMS:

- Considering switching the main focus of instruction from BS&S Course to ABS course due to resource constraints.

CONCERNS:

- As always, we can use more instructors. These instructors, for the most part, have completed mandated training. However, all instructors should be willing to help out at District, Division or other Flotilla training sessions at least once a year in addition to their own flotilla instructions.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PV - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- An RBS PV/VE Workshop was conducted aboard Base Boston February 25th. More than 25 members participated in the training. Instructors included: Rex Landreth, Ray Julian, Glen Gayton, Walter Belushko, Rodney Johnson, Jack Flanagan and BM2 Rene Maldonado.

- Working with Jubilee Yacht Club, Beverly Mass. To schedule a PV Workshop in the Spring.

PERFORMANCE VERSUS GOALS:

- Working on these for 2017.

UPDATE OF MAJOR PROGRAMS:

- Working to fill the gaps in the North Shore PV Program, specifically in the Middletown and Swampscott areas. There are just three certified Program Visitors in the division.

CONCERNS:

- Division 4 now has only three certified Program Visitors at this writing. By having PV workshops in Boston and in Beverly, we hope to increase the number of trained PVs.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Brenda Martinson, SO-VE - For March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Fantastic AXPAD presentation given at Division 4 meeting on February 27, 2017 aboard Station Gloucester.

PERFORMANCE VERSUS GOALS:

- Increase vessel safety checks over 2016.
- Work with new vessel examiners.

UPDATE OF MAJOR PROGRAMS:

- Danversport Yacht Club VSC Blitz days, Saturday, June 10th and Sunday June 11th, 0900-1400.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

AUXPAD COMMITTEE SUMMARY OF:

Bob Amiro for March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- AUXPAD program has set up 4 dates May, June, July, and August on Wednesday nights at the Jubilee Y/C start time TBD.
- Staff meeting, District level, an AUXPAD session will be done. Any instructor wanting to take part let me know.
- The Paddling team has done 20 events so far this year and season has not started; we did 40 events last year.

COASTIE COMMITTEE SUMMARY OF:

Bob Amiro for March 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Coastie has finished the first Video, I have copies of it; next step is to put it on a CD for local schools.
- Work is in progress to produce a video with school children.
- In the thinking stage is a video shot in Boston to answer questions about the *Wear It!* Program and Paddle Craft Safety.