

1900 - Call to Order: DCDR Robert Amiro **X**
Pledge of Allegiance and Moment of Silence
Roll Call: SO-SR John W. Keyes **X**
Secretary Report: SO-SR John W. Keyes **X**
Guest Introduction: BM1 Devan Smith, AUXLO Station Gloucester
Opening Remarks: Robert Amiro **X**
IPDCDR: Henry Livingston III

Flotilla Reports

- FC41 Edward Budelmann (Damien Benson represented FL41) **X**
- FC43 William Lee
- FC46 Gardner Winchester II (John Mellen represented FL46) **X**
- FC49 Raymond Marshall
- FC4-15 Paul Medina (John Flanagan represented FL4-15) **X**

Remarks: VCDR John W. Keyes **X**

Staff Reports

Prevention

- SO-MS VACANT
- SO-NS VACANT
- SO-PE John Flanagan **X**
- SO-PV John Flanagan **X**
- SO-VE Brenda Martinson

Response

- SO-CM John Mellen **X**
- SO-OP Damien Benson **X**

Report to DCDR

- SO-DV John Flanagan **X**
- SO-FN Damien Benson **X**
- SO-SR John W. Keyes **X**

Logistics

- SO-CS Mark Sedgwick
- SO-HR Henry Livingston III
- SO-IS Kenneth Bornstein
- SO-MA Stephen Daly
- SO-MT Robert Amiro **X**
- SO-PA John Keyes **X**
- SO-PB VACANT

Committee Reports

- COASTIE / Paddle Smart, Robert Amiro **X**
- Lighthouse Team, Deanna Karwowski

Awards & Recognition

Ill Members

Old Business Relevant to the Auxiliary

New Business Relevant to the Auxiliary

Open Meeting to Members for Discussion

Next Meeting: February 27th, 1900 – STA Gloucester

Meeting Adjourned: 2030

Due to severe weather, strict attendance to the January meeting was not encouraged. Attendance was light and a quorum was not achieved. The Finance Audit Team completed the 2016 audit and then the Division Meeting was adjourned.

Division 4 Annual Goals, 2017:

- Goal 1: Increase member recruitment and retention.
 - Utilize the "every member is a recruiter" philosophy.
 - Implement additional outreach, online and in person.
 - Use the District New Member Training and Mentorship Program, educate HR Staff.

- Goal 2: Improve Core Training (AUXMT) completion rate.
 - Target active members in the process of completing AUXMT.
 - Schedule group classes for maximum impact.
 - Enroll new members as soon as they enter an AP status. (or sooner)

- Goal 3: Promote Division Operations.
 - Increase AUXFACs.
 - Increase Coxswains.
 - Increase Crew Members.
 - Coordinate assets across flotillas.
 - Find out what Coxswains/Crews want to support and encourage those missions.
 - Improve NS Operations.



MONTHLY REPORT

FLOTILLA 43

William Lee, Flotilla Commander

For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- PE planned Jan WN course at the Nahant VFW.
- VE needs new 2017 goal.
- MT needs new 2017 goal.
- New Member resubmitted application.
- Mandatory Training stalled – no new completions.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- 25 VE's.
- 10 PE / MT classes.
- 3 New members.
- 5 more members passing the MT.

UPDATE OF MAJOR PROGRAMS:

- VE's – No updates.
- PE – WN course to be given January Nahant VFW.

CONCERNS:

- Not enough staff officers in 43.

FOR THE GOOD OF THE AUXILIARY:

- N/A



MONTHLY REPORT

FLOTILLA 46

Gardner Winchester II, Flotilla Commander

For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- N/A

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- Add 2 new members.
- Complete 3 MT courses.
- Hold 2 Fellowship events.
- Increase AUXMT Qualifications by 10%.

UPDATE OF MAJOR PROGRAMS:

- CM/PA/PV – Now involved in Sail Boston 2017 planning.
- PE – ABS course scheduled for Feb.
- AUXFS – Local PQS course scheduled for Jan 28th/29th.

CONCERNS:

- We currently have no active OPFACS or Coxswains in the flotilla. We are working to correct that.

FOR THE GOOD OF THE AUXILIARY:

- N/A



MONTHLY REPORT

FLOTILLA 4-15

Paul Medina, Flotilla Commander

For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Completed the annual Flotilla 4-15 Inventory.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- Still working on these.

UPDATE OF MAJOR PROGRAMS:

- MT – Thirteen flotilla members have completed mandated training.
- PE – Goal is to enroll at least eight students in BS&S. The course announcement is out.
- IS – Joseph Medina reported that Batch 7 had been submitted.

CONCERNS:

- N/A

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Mellen, SO-CM - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Gary Young is standing down from SO-CM after several years of distinguished service serving Auxiliary Communications at the National and District levels, as well as at Division 4. In these roles Gary brought an extraordinary level of technical expertise, authoring many of our national policy documents and pioneering new mission areas. So it is with humility and a keen sense of the challenges ahead that I have agreed to follow him as SO-CM and DSO-CM in 2017.

PERFORMANCE VERSUS GOALS:

- Goals for the year are to increase the use of Auxiliary VHF capabilities in support of Surface Operations and PA events, to increase the number of Aux TCO qualified individuals and the number of radio facilities in Division 4, and to support the Coast Guard in communications for Sail Boston.

UPDATE OF MAJOR PROGRAMS:

- The largest planned radio event for the year will be Sail Boston. The Auxiliary has been asked to provide two TCO-qualified radio watchstanders per shift for each of two shifts for the entire event, from the 17th through the 22nd of June. This will be a stretch for us, and we need all the volunteers we can get. Please have any interested Auxiliaries contact myself or Dave Clinton.
- I will be presenting the 2017 Communications Seminar at the D-Train conference in Newport on 4 February, currently scheduled for 0900. Immediately following the seminar there will be an opportunity for some TCO training for those who do not yet have this qualification. ADSO Dave Clinton will be available to load the standard Auxiliary image on any new radios, for anyone who is planning to set up a radio facility.
- I continue to serve as net control for the Division 4 radio net. Please let me know of any upcoming MT or PA events which may be appropriate for announcement on the air. If you do not have an inspected radio facility in order to participate in these nets, you can monitor on any standard scanner, 150.7 Mhz at 0930 each Sunday.

CONCERNS:

- There is nowhere in Aux reporting that tracks Auxiliaries who have achieved TCO qualification at CG stations, or that breaks out hours logged in this area as a separate item. Please let me know of any Auxiliaries in Division 4 who are involved in this important mission area.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

Mark Sedgwick, SO-CS - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- None to report.

PERFORMANCE VERSUS GOALS:

- Division 4 Site on-line
- Reports Available on District Site now
- 4-15 site Danversport on-line
- 49 site Lynn on-line
- 41 site Beverly on-line
- 46 site Cape Ann on-line
- 43 site Marblehead on-line

UPDATE OF MAJOR PROGRAMS:

- Nothing in progress at this time.

CONCERNS:

- We need to get training FSO-CS for Flotillas 4-15 and 49.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-DV - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I have been in communication with DSO-DV Aaron Aubin and previous SO-DV (John Keyes) and will attempt to implement our Diversity objectives for 2017.

PERFORMANCE VERSUS GOALS:

- *Create a Positive Environment.* Our Division Staff Officers, are very strong in this area, however we must realize our job is to "can do for our country" and attempt to not be negative to anyone in our role.

- *Value All Members.* One Auxiliarist confided in me that he was "not interested in anything" due to the death of a loved one. My job, with all Auxiliarists assistance, will be to convey to this person that we respect this member and stand ready to be of assistance to a fellow Auxiliarist.
- *Promote Individual Success.* We have a wealth of knowledge within our Auxiliary. I hope to be the "point person" for directing members to other Auxiliarists that will help other members with their personal goals.
- *NACO Three Star Award.* This aspect of Diversity is a detailed process. I hope to learn all aspects of this objective and where possible, include other Auxiliarists.

UPDATE OF MAJOR PROGRAMS:

- Nothing in progress at this time.

CONCERNS:

- The online 7064 award form is designed to help flotillas and divisions create a viable Diversity Program focused on improving mission capability. Diversity Team Members and elected leaders should be well versed in this document. All members in leadership positions please review this form.

FOR THE GOOD OF THE AUXILIARY:

- January 22nd is "Elmer Stone Day", celebrating the 101st Anniversary of Coast Guard Aviation and the 129th birthday of Coast Guard Aviator Number 1, CDR Elmer F. "Archie" Stone. Let us remind all of the boating public that we come in contact with, that the birthplace of U.S. Coast Guard aviation is Ten Pound Island, Gloucester, Mass.

DIVISION STAFF OFFICER SUMMARY OF:

Henry Livingston III, SO-HR - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- N/A.

PERFORMANCE VERSUS GOALS:

- Seeking to increase Division Membership by no less than three members.

UPDATE OF MAJOR PROGRAMS:

- Planning to meet personally with FC and FSO-HR in the Division, an review application packages and member opportunities.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Damien Benson, SO-OP - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Working to start up crew and Coxswain candidate training. To this end I have contacted the Boston Yacht Club to request their facilities and anticipate beginning training Wednesday, February 1. Joe Encalada has offered to assist in the training. I have contacted Dick Keating to put on a First Aid course and a CPR course early spring for all operations personnel and he is looking into the cost of his recertification to accomplish this. I anticipate that our Division Commander will be available to put on a one hour TCT class early in the year also.
- I have been working towards augmenting our operation facilities so we have boats available this summer as there will be a lot of need on the water, Tall Ships in Boston, Marblehead/Halifax race, Blackburn Challenge, to name a few of those needs.

PERFORMANCE VERSUS GOALS:

- N/A.

UPDATE OF MAJOR PROGRAMS:

- N/A.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PE - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Flotilla 4-15 scheduled a BS&S Course for March.

PERFORMANCE VERSUS GOALS:

- Working on these for 2017.

UPDATE OF MAJOR PROGRAMS:

- Considering switching the main focus of instruction from BS&S Course to ABS course due to resource constraints.

CONCERNS:

- As always, we can use more instructors. These instructors, for the most part, have completed mandated training. However, all instructors should be willing to help out at District, Division or other Flotilla training sessions at least once a year in addition to their own flotilla instructions.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PV - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- We intend to support the PV Workshop aboard Base Boston in February.
- Working with Jubilee Yacht Club, Beverly Mass. To schedule a PV Workshop in the Spring.

PERFORMANCE VERSUS GOALS:

- Working on these for 2017.

UPDATE OF MAJOR PROGRAMS:

- Working to fill the gaps in the North Shore PV Program, specifically in the Middletown and Swampscott areas.

CONCERNS:

- Division 4 now has only three certified Program Visitors at this writing. By having PV workshops in Boston and in Beverly, we hope to increase the number of trained PVs.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Debra Martinson, SO-VE - For January 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- N/A.

PERFORMANCE VERSUS GOALS:

- Increase vessel safety checks over 2016.
- Work with new vessel examiners.

UPDATE OF MAJOR PROGRAMS:

- Have a class on training new vessel examiners or work with each training member.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.