

1900 - Call to Order: Robert Amiro **X**  
Pledge of Allegiance and Moment of Silence  
Roll Call: SO-SR John W. Keyes **X**  
Secretary Report: SO-SR John W. Keyes **X**  
Guest Introduction:  
Opening Remarks: Robert Amiro **X**  
IPDC: Henry Livingston III

**Flotilla Reports**

- FC41 Edward Budelmann (Represented by B. Martinson – non-voting) **X**
- FC43 William Lee
- FC46 Gardner Winchester II (Represented by J. Mellen, IPFC) **X**
- FC49 Raymond Marshall
- FC4-15 Paul Medina (Represented by J. Flanagan, IPFC) **X**

Remarks: VDCR John W. Keyes **X**

**Staff Reports**

**Prevention**

- SO-MS VACANT
- SO-NS VACANT
- SO-PE John Flanagan **X**
- SO-PV John Flanagan **X**
- SO-VE Brenda Martinson **X**

**Response**

- SO-CM John Mellen **X**
- SO-OP VACANT

**Report to DCDR**

- SO-DV John Flanagan **X**
- SO-FN Damien Benson **X**
- SO-SR John W. Keyes **X**

**Logistics**

- SO-CS Mark Sedgwick
- SO-HR Henry Livingston III
- SO-IS Kenneth Bornstein
- SO-MA Stephen Daly
- SO-MT Robert Amiro **X**
- SO-PA John W. Keyes **X**
- SO-PB VACANT

**Committee Reports**

- COASTIE / Paddle Smart, Robert Amiro **X**
- Lighthouse Team, Deanna Karwowski

**Awards & Recognition**

**Ill Members**

**Old Business Relevant to the Auxiliary**

**New Business Relevant to the Auxiliary**

**Open Meeting to Members for Discussion**

**Next Meeting:** 28 August @ 1900 (there is no July meeting)

**Meeting Adjourned: 2030**

- 136 Auxiliarists and 20 AUXFAC vessels supported Sail Boston 2017, contributing over 3,500 hours. At least thirteen members of Division 4 contributed.
- DCAPT elections are in September, Letter of Intent is due to COMO Booth by 15 August.
- A fellowship event is planned for September 23rd; all members, family and active duty are invited - details to follow.
- Operation Dry Water is 30 June to 2 July this year.
- Beverly Harbor Master requested, "If Found – Contact" stickers if anyone has some.
- Beverly Airport Family Fun Day Sept., 9th 9:00am to 5:00pm Air show, food, rides, games, live music 46 L P Henderson rd., Beverly MA.



## **MONTHLY REPORT**

### **FLOTILLA 43**

**William Lee, Flotilla Commander**

**For June 2017**

#### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- SIC conducted Saturday, June 3 at NLSS 1300-1600. 6 Students.
- ABS planned Oct 21-22 at NLSS.
- VE planned for June 24th Manchester YC.

#### **PERFORMANCE VERSUS GOALS:**

Annual goals for 2017 –

- 0 of 20 VE's completed. Materials sent to VEs and Marblehead/Salem harbormasters.
- 7 of 10 PE / MT classes. 2 planned.
- 2 of 3 New members.
- 2 of 5 more members passing the MT. 17 of 33 members completed.

#### **UPDATE OF MAJOR PROGRAMS:**

- PE – ABS planned Oct 21/22.
- Honor Guard - John Collins completed 7 in June, 49 YTD, 1214 total.

#### **CONCERNS:**

- AUX IDs are not currently being processed.

#### **FOR THE GOOD OF THE AUXILIARY:**

- The FL43 Cookout will be held Wed, Aug 2<sup>nd</sup>.
- Beverly Airport Family Fun Day Sept., 9th 9:00am to 5:00pm Air show, food, Rides, Games, Live music 46 L P Henderson rd., Beverly MA



## **MONTHLY REPORT**

**FLOTILLA 46**

**Gardner Winchester II, Flotilla Commander**

**For June 2017**

### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- Supported Sail Boston 2017.
- Supported St Peter's Fiesta.
- Supported the Hospital Point Lighthouse cleanup.
- Supporting Operation Dry Water.

### **PERFORMANCE VERSUS GOALS:**

Annual goals for 2017 –

- Add 2 new members – 2 prospects processing paperwork.
- 2 of 3 MT courses completed.
- Hold 2 Fellowship events – 1 scheduled for September.
- Increase AUXMT Qualifications by 10% - in progress.

### **UPDATE OF MAJOR PROGRAMS:**

- PA – Two days of support during Sail Boston 2017 and one day of support during St Peter's Fiesta.
- PE – A fifth ABS course is in the planning stages.
- PV – Visits have begun for the season, 45 visits completed to date in support of RBS, PaddleSmart, and Operation Dry Water (among others).

### **CONCERNS:**

- We currently have no active OPFACS or Coxswains in the flotilla. We are working to correct that.

### **FOR THE GOOD OF THE AUXILIARY:**

- N/A



## **MONTHLY REPORT**

**FLOTILLA 4-15**

**Paul Medina, Flotilla Commander**

**For June 2017**

### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- First District Northern Awards. John Flanagan noted that Joseph Medina and Paul Medina will receive awards for giving 50 hours of operational support.

### **PERFORMANCE VERSUS GOALS:**

Annual goals for 2017 –

- N/A.

### **UPDATE OF MAJOR PROGRAMS:**

- MT – Thirteen members have completed Core Training.
- PE – The recent BS&S course had 27 students.
- PV – More than 100 PV visits completed to date.

### **CONCERNS:**

- N/A.

### **FOR THE GOOD OF THE AUXILIARY:**

- The Flotilla Cookout at Winter Island will take place on Sunday August 6th @ 11:00am. The cookout is open to all Division members - please RSVP FC Paul Medina.

**DIVISION STAFF OFFICER SUMMARY OF:**

**John Mellen, SO-CM - For June 2017**

**MAJOR ACCOMPLISHMENTS AND EVENTS:**

- I would like to take this opportunity to express my sincere and heartfelt thank you to all who contributed so much to make Sail Boston 2017 a successful event for AUX Communications. A special thanks to Jim Healy, who served as point person for this entire event, and contributed to its success in so many ways -- not least of which was his series of updates that has kept all participants in the loop. Special thanks also to Dave Clinton, for his early and extensive organizational support, for setting up the repeater and coordinating with Sector Boston, for his frequent mentoring and advice, and for programming and troubleshooting radios during the event. Thank you to all those who stood watches, sometimes several watches -- you did a fine job, despite conditions that were less than ideal, especially on the first day. And thank you to those who loaned radios -- without you we would not have been able to move all our traffic to the Auxiliary repeater. Bravo Zulu to all!

**PERFORMANCE VERSUS GOALS:**

- N/A.

**UPDATE OF MAJOR PROGRAMS:**

- N/A.

**CONCERNS:**

- N/A.

**FOR THE GOOD OF THE AUXILIARY:**

- N/A

**DIVISION STAFF OFFICER SUMMARY OF:**

**Mark Sedgwick, SO-CS - For June 2017**

**MAJOR ACCOMPLISHMENTS AND EVENTS:**

- None to report.

**PERFORMANCE VERSUS GOALS:**

- Division 4 Site on-line
- Reports Available on District Site now
- 4-15 site Danversport on-line

- 49 site Lynn on-line
- 41 site Beverly on-line
- 46 site Cape Ann on-line
- 43 site Marblehead on-line

#### **UPDATE OF MAJOR PROGRAMS:**

- Nothing in progress at this time.

#### **CONCERNS:**

- We need to get training FSO-CS for Flotillas 4-15 and 49. An offer to train was sent to both flotillas.

#### **FOR THE GOOD OF THE AUXILIARY:**

- N/A

#### **DIVISION STAFF OFFICER SUMMARY OF:**

**John Flanagan, SO-DV - For June 2017**

#### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- I have communicated with DSO-DV Aaron Aubin and ADSO-DV Rashid Ashraf concerning our Diversity objectives for 2017.

#### **PERFORMANCE VERSUS GOALS:**

- Objective One: To Create a Draft of the Three Star Award for Diversity Management: We start filling out the online Application for the Three Star Award for Diversity that either the flotilla or divisions have accomplished. The Deadline is 6-30-2017. I am currently completing our review on the NACO 3 Star Award entry and I am already reviewing ways for us to improve for 2018.
- Objective Two: We continue to Work with PA Officer and use suggested ideas and to letters from the flotilla/division recruitment plan materials to find three organizations for an outreach activity in the area of operations by sending of email an introduction. Examples: Schools, Cultural Organizations, Community Groups, and Farmer Markets.

#### **UPDATE OF MAJOR PROGRAMS:**

- Our Division Staff Officers have worked very hard to create a positive environment for all members and we are very strong in this area, however we must realize our job is to never be "unkind" to anyone in our leadership roles. We have the chain of command to report legitimate issues.

#### **CONCERNS:**

- The length of time it takes to process a new member process remains a concern.

## **FOR THE GOOD OF THE AUXILIARY:**

- June is the start of summer. Let us interact positively and professionally with the boating public.

## **DIVISION STAFF OFFICER SUMMARY OF:**

**Damien Benson, SO-FN - For June 2017**

### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

I have received the latest Bank statement dated April 30, 2017 through May 31, 2017. We issued two checks, one in the amount of \$29.03 for an Auxiliary Award, and the other in the amount of \$34.00 as Awards Dinner reimbursement. This statement and all prior statements can be reviewed at any time.

## **DIVISION STAFF OFFICER SUMMARY OF:**

**John Flanagan, SO-PE - For June 2017**

### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- Cape Ann Flotilla - About Boating Safety Course, forty-three graduates.
- Marblehead Flotilla - About Boating Safety Course, twenty-three graduates.
- Danversport Flotilla - Boating Skills and Seamanship Course, twenty-four graduates.
- Lynn Flotilla - Boating Skills and Seamanship Course nearing completion.
- Marblehead Flotilla - Suddenly in Command Course, totals pending review.

### **PERFORMANCE VERSUS GOALS:**

- The number of qualified PE instructors continues to shrink; currently there are just 20 certified ITs in the Division. I encourage each flotilla to promote the PE missions and seek out new or re-certified instructors from their ranks.

### **UPDATE OF MAJOR PROGRAMS:**

- Without every individual PE Instructor's positive contributions we cannot effectively instruct the Boating Public on our most important subject; boating safety. I welcome any constructive suggestions any division member may have about PE in 2017.

### **CONCERNS:**

- As always, we can use more instructors. These instructors, for the most part, have completed mandated training. However, all instructors should be willing to help out at District, Division or other Flotilla training sessions at least once a year in addition to their own flotilla instructions.

## **FOR THE GOOD OF THE AUXILIARY:**

- Joe Medina, myself, and my wife Beverly are in the process of recertifying for First Aid and Cardio Pulmonary Resuscitation (CPR) training certification.

## **DIVISION STAFF OFFICER SUMMARY OF:**

**John Flanagan, SO-PV - For June 2017**

### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- Division Four has led Sector Boston for the fourth year in a row (as of December 2016) in PV Visits. This trend is continuing in 2017.
- I wish to thank former Jubilee Yacht Club Commodore Linda Mallet for her courtesy towards the USCGAUX during our workshop planning.

### **PERFORMANCE VERSUS GOALS:**

- Working on these for 2017.
- Planning for another RBSPV workshop in Beverly continues.

### **UPDATE OF MAJOR PROGRAMS:**

- Planning for the RBSPV workshop in the fall at Jubilee Yacht Club in Beverly continues.

### **CONCERNS:**

- Division 4 now has only three certified Program Visitors at this writing. By having PV workshops in Boston and in Beverly, we hope to increase the number of trained PVs.

### **FOR THE GOOD OF THE AUXILIARY:**

- As stated previously, yet most important to do so again, while performing our duties as Auxiliarists we must always be alert to our surroundings and ensure that our whereabouts are always known. When Conducting Program Partner Visits always wear appropriate uniform or good taste civilian clothing.

## **DIVISION STAFF OFFICER SUMMARY OF:**

**Brenda Martinson, SO-VE - For June 2017**

### **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- June 3, Beverly Public Dock, 12 VSCs completed.
- June 10, Danversport Yacht Club had 66 VSCs completed due to the team put together by FSO-VE Ted Karr of FI 41 and included 3 members of the USPS. Commodore Ciesinski had fantastic organization with members of the DPYC being well prepared for their Vessel Safety Day.
- June 17, Liberty Marina.
- June 17, Crane River Marina.



## **PERFORMANCE VERSUS GOALS:**

- Currently exceeding annual VSC goals. 110 VSCs completed, 20 of which were on paddle craft.

## **UPDATE OF MAJOR PROGRAMS:**

- 6/24 Palmer Cove
- 6/24 Hawthorne Cove
- 6/24 Salem Willows
- 6/24 Cape Ann's Marina
- 6/25 Essex Harbor
- 6/25 Manchester Yacht Club
- 7/9 Point of Pines

## **CONCERNS:**

- N/A.

## **FOR THE GOOD OF THE AUXILIARY:**

- N/A.

## **COMMITTEE SUMMARY OF:**

**Deanna Karwowski, Hospital Point Lighthouse Team - For June 2017**

## **MAJOR ACCOMPLISHMENTS AND EVENTS:**

- Seasonal lighthouse preparation and cleanup was completed by four team members on 6/24.

## **PERFORMANCE VERSUS GOALS:**

- Beverly Homecoming Tours: 7/30, 1200-1600
- Trails & Sails Tours: 9/16, 1200-1600
- Trails & Sails Tours: 9/24, 1200-1600

## **UPDATE OF MAJOR PROGRAMS:**

- N/A.

## **CONCERNS:**

- Recruiting additional team members, AUXMT requirements have impacted team membership.

