

1900 - Call to Order: Robert Amiro **X**
Pledge of Allegiance and Moment of Silence
Roll Call: SO-SR John W. Keyes **X**
Secretary Report: SO-SR John W. Keyes **X**
Guest Introduction: Craig Hall (AUXFIT & CGMA), Glen Gayton & John Strouse (AUXPAD)
Opening Remarks: Robert Amiro **X**
IPDC: Henry Livingston III

Flotilla Reports

- FC41 Edward Budelmann
- FC43 William Lee (Represented by Mark Sedgwick)
- FC46 Gardner Winchester II (Represented by John Mellen)
- FC49 Raymond Marshall **X**
- FC4-15 Paul Medina (Represented by John Flanagan)

Remarks: VDCR John W. Keyes **X**

Staff Reports

Prevention

- SO-MS VACANT
- SO-NS VACANT
- SO-PE John Flanagan **X**
- SO-PV John Flanagan **X**
- SO-VE Brenda Martinson **X**

Response

- SO-CM John Mellen **X**
- SO-OP Damien Benson

Report to DCDR

- SO-DV John Flanagan **X**
- SO-FN Damien Benson
- SO-SR John W. Keyes **X**

Logistics

- SO-CS Mark Sedgwick **X**
- SO-HR Henry Livingston III
- SO-IS Kenneth Bornstein
- SO-MA Stephen Daly
- SO-MT Robert Amiro **X**
- SO-PA VACANT
- SO-PB VACANT

Committee Reports

- COASTIE / Paddle Smart, Robert Amiro **X**
- Lighthouse Team, Deanna Karwowski

Awards & Recognition - J. Flanagan & R. Amiro recognized by the President's Volunteer Service Award (PVSA), Bronze and Silver Awards (respectively).

Ill Members – Ken Fitzgerald, Devan Smith (STA Gloucester)

Old Business Relevant to the Auxiliary – Still seeking volunteers for Tall Ships event.

New Business Relevant to the Auxiliary – Ten Division 4 members committed to participating in AUXFIT 2017.

- Reinforce the benefits of contributing to CGMA.
- New AUXPAD support materials are available to order.
- Encourage C-School attendance.
- Continue promoting the completion of AUXMT.

Open Meeting to Members for Discussion - Additional guests: E. Reardon (FL49) & P. Dempsey (FL43)

Next Meeting: March 27th, 1900 – STA Gloucester

Meeting Adjourned: 2130



MONTHLY REPORT

FLOTILLA 43

William Lee, Flotilla Commander

For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- PE conducted Weekend Navigator Jan 21 & 22 at the Nahant VFW.
- Mandatory Training stalled – no new completions.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- 0 of 20 VE's. Not started yet.
- 1 of 10 PE / MT classes. 4 classes planned.
- 1 of 3 New members.
- 0 of 5 more members passing the MT.

UPDATE OF MAJOR PROGRAMS:

- FN – Yearly review and submission is done. We have 4-5 outstanding members not paid and will be sending in 7035 disenrollment forms.
- PE – WN course completed. ABS planned for 4/29-4/30 & 9/23-9/24. SIC planned for 5/27 & 6/3.
- Honor Guard – John Collins has done 19 CG and 59 total services to date.
- FL43 will have a May dinner meeting at the NLSS Date to be confirmed.
- The FL43 Fellowship Cookout will be held Wed., Aug 2nd.
- Members of FL43 plan on participating in;
 - St. Patrick's Day Parade
 - Sail Boston
 - Marblehead to Halifax Race
- Charles Nyren and Gary Young have both retired and are off FL43 membership list.

CONCERNS:

- Not enough staff officers in FL43.

FOR THE GOOD OF THE AUXILIARY:

- N/A



MONTHLY REPORT

FLOTILLA 46

Gardner Winchester II, Flotilla Commander

For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- AUXFS – Local Basic AUXFS course completed on Jan 28th/29th.
- Held joint meeting with Cape Ann Amateur Radio Association (CAARA) to commemorate the anniversary of the 1978 storm that took the lives of 5 volunteer rescuers aboard the Pilot Vessel "Can Do".

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- 0 of 2 new members added.
- 0 of 3 MT courses completed.
- 0 of 2 Fellowship events hosted.
- 1 of 3 AUXMT Qualifications increased.

UPDATE OF MAJOR PROGRAMS:

- CM/PA/PV – Now involved in Sail Boston 2017 planning, 6 PV visits completed.
- PE – 3-4 ABS courses scheduled this spring.
- AUXFS – Local PQS course scheduled for Jan 28th/29th.

CONCERNS:

- We currently have no active OPFACS or Coxswains in the flotilla. We are working to correct that.

FOR THE GOOD OF THE AUXILIARY:

- N/A



MONTHLY REPORT

FLOTILLA 4-15

Paul Medina, Flotilla Commander

For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Poor weather prevented a quorum at the 2/8/17 meeting.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- Still working on these.

UPDATE OF MAJOR PROGRAMS:

- MT – Thirteen flotilla members have completed mandated training.
- PE – March 1st BS&S Course to be held and the Danvers VFW, 11 students enrolled to date.

CONCERNS:

- N/A

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Mellen, SO-CM - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Presented the 2017 Communications Seminar at the D-Train in Newport, with 31 attendees representing both D1NR and D1SR. Attended the 8-hour class Emergency Operations Center Management (G775), presented by the Massachusetts Emergency Management Agency on 24 January in Ipswich.

PERFORMANCE VERSUS GOALS:

- I note with interest the section of the Auxiliary Strategic Plan addressing radio communications, and particularly the focus on station watchstanding. This area has been selected as one where the Auxiliary can make a significant contribution in support of the active duty Coast Guard. Too early to set a division goal in this area, but I would like to identify any Auxiliarists in Division 4 who have qualified as watchstanders at Station Gloucester (or any other station).

UPDATE OF MAJOR PROGRAMS:

- I am continuing to recruit TCO-qualified watchstanders for Sail Boston. We have been asked to provide two watchstanders per shift, two shifts per day, for the entire event – from 17 through 22 June. The shifts are 0800 to 1600 and 1600 to midnight. We will be working in a corner of the Sector Boston comm center, and will be using Auxiliary VHF frequencies to coordinate Auxiliary OPFACS involved in the event. Please have all interested TCO-qualified Auxiliarists from your flotillas contact me as soon as possible.
- I continue to server as net control for the Division 4 radio net at 0930 each Sunday. Please send information regarding any flotilla or division events that may be suitable for announcement over the air.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

Mark Sedgwick, SO-CS - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- None to report.

PERFORMANCE VERSUS GOALS:

- Division 4 Site on-line
- Reports Available on District Site now
- 4-15 site Danversport on-line
- 49 site Lynn on-line
- 41 site Beverly on-line
- 46 site Cape Ann on-line
- 43 site Marblehead on-line

UPDATE OF MAJOR PROGRAMS:

- Nothing in progress at this time.

CONCERNS:

- We need to get training FSO-CS for Flotillas FL4-15 and FL49.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-DV - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I am in the process of communicating with Rashid Ashraf, ADSO-DV concerning our 2017 Diversity Goals.

PERFORMANCE VERSUS GOALS:

- *Create a Positive Environment.* Our Division Staff Officers, are very strong in this area, however we must realize our job is to "can do for our country" and attempt to not be negative to anyone in our role.
- *Value All Members.* One Auxiliarist confided in me that he was "not interested in anything" due to the death of a loved one. My job, with all Auxiliarists assistance, will be to convey to this person that we respect this member and stand ready to be of assistance to a fellow Auxiliarist.

- *Promote Individual Success.* We have a wealth of knowledge within our Auxiliary. I hope to be the "point person" for directing members to other Auxiliarists that will help other members with their personal goals.
- *NACO Three Star Award.* This aspect of Diversity is a detailed process. I hope to learn all aspects of this objective and where possible, include other Auxiliarists.

UPDATE OF MAJOR PROGRAMS:

- The month of February provides many opportunities to celebrate Diversity. Federal observances include: African-American History Month and Ethnic Equality Month.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Damien Benson, SO-FN - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I have received the latest bank statement dated December 31, 2016 through January 21, 2017. We issued 2 checks, one for \$100.00 that covered the deposit at the Danversport Yacht Club for the 2017 Change of Watch festivities, and one for \$100.00 for half of the cost of the Hospital Point Light House wreath. The Admiral graciously covered the cost of the other half of the wreath.

PERFORMANCE VERSUS GOALS:

- N/A.

UPDATE OF MAJOR PROGRAMS:

- This statement and all prior bank statements are available for review at any time.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Henry Livingston III, SO-HR - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- N/A.

PERFORMANCE VERSUS GOALS:

- Three new members per each of five Flotillas. (ongoing)
- Assist each FC to appoint and train a fingerprint specialist. (1 of 5, ongoing)
- Get new HR package out to each SO. (ongoing)
- Possibly get HR SO's together to talk about recruiting and how to get members active both in general and in recruiting. (ongoing)

UPDATE OF MAJOR PROGRAMS:

- Planning to meet personally with FC and FSO-HR in the Division, and review application packages and member opportunities.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Damien Benson, SO-OP - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- The Crew and Coxswain candidate training continues at the Boston Yacht Club on Wednesday evenings beginning at 1900. We currently have only 1 Crew candidate and 1 Coxswain candidate attending, with several others wanting to attend but due to existing constraints are unable to attend. I plan on changing the training to Monday evenings beginning March 1, and hope more candidates will be able to attend.
- No activity on the water as it is early in the season, however the list of events that we may be needed at are starting to crowd the calendar.

PERFORMANCE VERSUS GOALS:

- Facilities continue to be a target on the horizon, as assets will be stretched thin this year with added events such as the Tall Ships event in Boston, Marblehead to Halifax, as well as the normal needs. At this moment, Division 4 may not be active on the water this year as I have only one committed vessel, 3 facilities questionable, and 2 potential facilities that their paperwork has been in Boston for several months, and may never get their decal.
- Based upon this pessimistic view of our resources and abilities, I fear Division 4 may not have an impact it had in past years, and may be appropriate if we focus on our other, more impactful activities, such as vessel exams, PaddleSmart, and BS&S courses..

UPDATE OF MAJOR PROGRAMS:

- Sector Boston has a Crew and Coxswain candidate program running now, and it may be more appropriate to send any crew candidates and Coxswain candidates there to ensure a stronger program rather than fragmenting the process as we have little to offer after the shore side training is completed.

CONCERNS:

- We have little to offer and the future is bleak, and it is frustration to me that we had to send 2 crew candidates to Boston to get their check ride last year, and were unable to fulfill our Operations commitments to Station Gloucester because of a lack of facilities.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PE - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Flotilla 4-15 scheduled a BS&S Course for March.

PERFORMANCE VERSUS GOALS:

- Working on these for 2017.

UPDATE OF MAJOR PROGRAMS:

- Considering switching the main focus of instruction from BS&S Course to ABS course due to resource constraints.

CONCERNS:

- Loss of PE instructors due to the non-completion of AUXMT.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PV - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- More than 30 attendees (students & presenters) attended the RBS PV Workshop aboard Station Boston on 2/25/17.
- Working with Jubilee Yacht Club, Beverly Mass. To schedule a PV Workshop in the Spring.

PERFORMANCE VERSUS GOALS:

- Working on these for 2017.

UPDATE OF MAJOR PROGRAMS:

- Working to fill the gaps in the North Shore PV Program, specifically in the Middletown and Swampscott areas.

CONCERNS:

- Division 4 now has only three certified Program Visitors at this writing. By having PV workshops in Boston and in Beverly, we hope to increase the number of trained PVs.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Brenda Martinson, SO-VE - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- AUXPAD Updates presented in RBS course aboard Station Boston on 2/25/17 and during the Division 4 Meeting 2/27/17.

PERFORMANCE VERSUS GOALS:

- Increase vessel safety checks over 2016.

- Work with new vessel examiners.

UPDATE OF MAJOR PROGRAMS:

- Have a class on training new vessel examiners or work with each training member.

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION COMMITTEE SUMMARY OF:

Deanna Karwowski, Hospital Point Lighthouse Team Lead - For February 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- N/A.

PERFORMANCE VERSUS GOALS:

- Continue supporting the lighthouse tours during *Beverly Homecoming* – 7/30/17.
- Continue supporting the lighthouse tours during *Essex Trails & Sails* – 9/16 & 9/24/17.
- Provide support to D1 Commander during the holiday season, through decorations and fellowship.

UPDATE OF MAJOR PROGRAMS:

- Proposed 2017 tour dates submitted to RADM Poulin for approval.

CONCERNS:

- New lighthouse team member recruiting is underway.

FOR THE GOOD OF THE AUXILIARY:

- N/A.