

1900 - Call to Order: Robert Amiro **X**
Pledge of Allegiance and Moment of Silence
Roll Call: SO-SR John W. Keyes **X**
Secretary Report: SO-SR John W. Keyes **X**
Guest Introduction: BM1 Devan Smith **X**
Opening Remarks: Robert Amiro **X**
IPDC: Henry Livingston III

Flotilla Reports

- FC41 Edward Budelmann **X**
- FC43 William Lee **X**
- FC46 Gardner Winchester II **X**
- FC49 Raymond Marshall
- FC4-15 Paul Medina (Represented by John Flanagan)

Remarks: VDCR John W. Keyes **X**

Staff Reports

Prevention

- SO-MS VACANT
- SO-NS VACANT
- SO-PE John Flanagan **X**
- SO-PV John Flanagan **X**
- SO-VE Brenda Martinson **X**

Response

- SO-CM John Mellen **X**
- SO-OP VACANT

Report to DCDR

- SO-DV John Flanagan **X**
- SO-FN Damien Benson **X**
- SO-SR John W. Keyes **X**

Logistics

- SO-CS Mark Sedgwick
- SO-HR Henry Livingston III
- SO-IS Kenneth Bornstein
- SO-MA Stephen Daly
- SO-MT Robert Amiro **X**
- SO-PA John W. Keyes **X**
- SO-PB VACANT

Committee Reports

- COASTIE / Paddle Smart, Robert Amiro **X**
- Lighthouse Team, Deanna Karwowski

Awards & Recognition

Ill Members

Old Business Relevant to the Auxiliary

New Business Relevant to the Auxiliary

Open Meeting to Members for Discussion

Next Meeting: May 22nd, 1900 – STA Gloucester

Meeting Adjourned:

- Farewell to BM1 Devan Smith, STA Gloucester AUXLO.
- Now seeking volunteers for the STA Gloucester Open House, 5/20 1030-1630.
- STA Gloucester wants OPFACs for two-boat training, seeking to schedule an OPS Training Day.
- Prepare for an Everbridge accountability call.
- Independence Day Parades scheduled in Braintree 7/1 & Wakefield 7/4.
- Hospital Point Lighthouse Tours in Beverly, 7/30, 9/16 & 9/24
- RSVP for Boston POPS.



MONTHLY REPORT

FLOTILLA 43

William Lee, Flotilla Commander

For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- ABS planned for Apr 29 and 30 – Palmer's Cove YC.
- Boating class is being delivered to Marblehead Fire Station week of April 24th.
- At that meeting we tutored ICS 100 and IS 700 class starting at 6:00 – We had 3 members pass the training.
- We disenrolled two members for non-payment. The paper work was sent to Boston 4/21/17 effective 12/31/16

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- 0 of 20 VE's completed. Not started yet.
- 3 of 10 PE / MT classes. 5 planned.
- 2 of 3 New members.
- 1 of 5 more members passing the MT. 17 of 33 members completed.

UPDATE OF MAJOR PROGRAMS:

- FN – Yearly review and submission is done. We have 3 outstanding members not paid and will be sending in 7035 disenrollment forms April 1st.
- PE – ABS planned April 29th and 30th.
 - SIC May 27th.
 - SIC June 3rd.
 - ABS Sept 23rd and 24th.
 - Marblehead Fire Week of April 24th.
- Honor Guard - John Collins has done 19 Coast Guard and 59 total for the year so far.
- Members of FL43 plan on participating in the Marblehead to Halifax Race and the Sail Boston event. Dick Keating is looking for duty drivers for Sail Boston.

CONCERNS:

- Not enough staff officers in 43.
- Security checks are taking up to and over a year to be done.

FOR THE GOOD OF THE AUXILIARY:

- FL43 will have a May 18th dinner meeting at the NLSS.
- The FL43 Cookout will be held Wed, Aug 2nd.
- The USCG site has been updated and is worth checking out. If you use Instagram it's worth following them on that with many great pictures and videos.
 - Website - <http://www.uscg.mil/>
 - Instagram - <https://www.instagram.com/uscg/>



MONTHLY REPORT

FLOTILLA 46

Gardner Winchester II, Flotilla Commander

For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Ralph Milroy coordinated AUXFS support of Station Gloucester Galley during the 4/15-4/16 (Easter) and 4/22-4/23 weekends. Two certified AUXFS and 2 AUXFS trainees prepared and served meals for the station crews.
- The first of four planned ABS courses was completed with the second to be completed this week.

PERFORMANCE VERSUS GOALS:

Annual goals for 2017 –

- Add 2 new members – 2 prospects processing paperwork.
- 2 of 3 MT courses completed.
- Hold 2 Fellowship events – in planning stages.
- Increase AUXMT Qualifications by 10% - in progress.

UPDATE OF MAJOR PROGRAMS:

- PA – Now involved in NSBW Station Gloucester Open House 2017 planning.
- PE – ABS course scheduled for Apr.
- PV – Visits have begun for the season, 9 visits completed to date.

CONCERNS:

- We currently have no active OPFACS or Coxswains in the flotilla. We are working to correct that.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Mellen, SO-CM - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I am working to set up a laptop for programming the HX370 and HX400 hand-held radios for Auxiliary service. This may be a more convenient option for Auxiliarists on the north shore who have purchased one of these radios, as I may be able to meet these individuals at meetings or events. I also hope to take some of the load from Dave Clinton, who has single-handedly provided this service for the entire district for the past several years.

PERFORMANCE VERSUS GOALS:

- No update.

UPDATE OF MAJOR PROGRAMS:

- For Sail Boston we will need handheld radios operating on the Auxiliary frequencies aboard all of the underway Auxiliary vessels. For those who have a handheld radio OPFAC, please consider teaming up with a coxswain for the event. If no vessels in your area are participating, DSO-OP Dave Clinton may be able to match you up with a vessel. If you are not able to attend, please consider loaning your radio for the event.
- I continue to serve as net control for the Division 4 radio net at 0930 each Sunday. Please send information regarding any flotilla or division events that may be suitable for announcement over the air.

CONCERNS:

- As of April 15th, letters of authorization for radio OPFACS do not seem to be going out from Boston. I hope to get more information on this at the district meeting on 21 April.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

Mark Sedgwick, SO-CS - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- None to report.

PERFORMANCE VERSUS GOALS:

- Division 4 Site on-line

- Reports Available on District Site now
- 4-15 site Danversport on-line
- 49 site Lynn on-line
- 41 site Beverly on-line
- 46 site Cape Ann on-line
- 43 site Marblehead on-line

UPDATE OF MAJOR PROGRAMS:

- Nothing in progress at this time.

CONCERNS:

- We need to get training FSO-CS for Flotillas 4-15 and 49.

FOR THE GOOD OF THE AUXILIARY:

- N/A

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-DV - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- DV Training with DSO-DV Aaron Aubin is expected to begin in the near future.

PERFORMANCE VERSUS GOALS:

- Objective One: To Create a Draft of the Three Star Award for Diversity Management: We start filling out the online Application for the Three Star Award for Diversity that either the flotilla or divisions have accomplished. In 2016, Flotilla 46 qualified for this award.
- Objective Two: We continue to Work with PA Officer and use suggested ideas and to letters from the flotilla/division recruitment plan materials to find three organizations for an outreach activity in the area of operations by sending of email an introduction. Examples: Schools, Cultural Organizations, Community Groups, and Farmer Markets.
- Objective Three: We try to work with division and flotilla to Schedule Flotilla-Level Diversity Training for CY 2017.
- We hope to review materials and Power point "Diversity Mission Readiness."
- *NACO Three Star Award*. This aspect of Diversity is a detailed process. I hope to learn all aspects of this objective and where possible, include other Auxiliarists.

UPDATE OF MAJOR PROGRAMS:

- Currently working on the NACO 3 Star Award entry.
- Our March Topic is "Community Outreach Why It Is Important to The Auxiliary."

CONCERNS:

- The length of time it takes to process a new member process remains a concern.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

Damien Benson, SO-FN - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- I have received the latest bank statement for the period February 28, 2017 through March 31, 2017. We deposited \$50.00 received for the D-TRAIN Themed Basket High Bid Winner (fundraiser). This statement and all prior statements can be reviewed at any time.

DIVISION STAFF OFFICER SUMMARY OF:

Henry Livingston III, SO-HR - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- No progress since last report except 46's candidate and one website inquiry. Working with Ed Budelmann on a USCG National college credit program the back ground for which has been studied with next step a meeting with Ed.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PE - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- Flotilla 4-15 has enrolled 27 students in the March BS&S Course, due to complete 4/26.
- Flotilla 46 completed an ABS course with 7 students in March and has another ABS course scheduled 4/29.
- Flotilla 41 is hosting an ABS course on 4/29

PERFORMANCE VERSUS GOALS:

- The number of qualified PE instructors continues to shrink. I encourage each flotilla to promote the PE missions and seek out new or re-certified instructors from their ranks.

UPDATE OF MAJOR PROGRAMS:

- Considering switching the main focus of instruction from BS&S Course to ABS course due to resource constraints.

CONCERNS:

- As always, we can use more instructors. These instructors, for the most part, have completed mandated training. However, all instructors should be willing to help out at District, Division or other Flotilla training sessions at least once a year in addition to their own flotilla instructions.

FOR THE GOOD OF THE AUXILIARY:

- N/A.

DIVISION STAFF OFFICER SUMMARY OF:

John Flanagan, SO-PV - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- N/A.

PERFORMANCE VERSUS GOALS:

- Working on these for 2017.

UPDATE OF MAJOR PROGRAMS:

- In the immediate future we hope to have finalized a date for an RBSPV workshop at Jubilee Yacht Club in Beverly. We hope to invite back Lt. Cdr. Walter Riley of the U.S. Power Squadron to attend this event.
- We will be sending out invitations to Auxiliary members soon and are hoping for good attendance at this session. Last year we sent out over ninety invitations of which over fifty members, some in leadership positions, failed to even respond to our invitation. If we are to continue these workshops which require much preparation and also a host location, then all member invitees should display the courtesy of at least responding to our invitation.

CONCERNS:

- Division 4 now has only three certified Program Visitors at this writing. By having PV workshops in Boston and in Beverly, we hope to increase the number of trained PVs.

FOR THE GOOD OF THE AUXILIARY:

- As stated previously, yet most important to do so again, while performing our duties as Auxiliarists we must always be alert to our surroundings and ensure that our whereabouts are always known. As a PV, inform your Flotilla Commander by E-Mail

where you will be performing PVs each time you start Program Partner Visits. Follow up with an E-Mail when your task is completed and you are safely home.

DIVISION STAFF OFFICER SUMMARY OF:

Brenda Martinson, SO-VE - For April 2017

MAJOR ACCOMPLISHMENTS AND EVENTS:

- N/A.

PERFORMANCE VERSUS GOALS:

- All are working on increasing Vessel Safety Checks.

UPDATE OF MAJOR PROGRAMS:

- Schedule of VSC Events
 - Beverly Port Marina 6/03/2017 0930-1200
 - Danversport Yacht Club 6/10/2017 0930-1400
 - Popes Landing, paddlecraft 6/11/2017 TBD
 - Liberty Marina 6/17/2017 0930-1300
 - Essex Harbor TBD 0930-1300
 - Ipswich Watershed, paddlecraft TBD TBD
 - Crane River Marina 6/17/2017 0930-1230
 - Salem Willows Yacht Club 6/24/2017 0700-1200
 - Hawthorne Cove Marina 6/24/2017 0930-1230
 - Manchester Yacht Club 6/24/2017 TBD
 - Popes Landing, paddlecraft 6/25/2017 TBD
 - Palmer Cove Yacht Club TBD TBD
 - Point of Pines Yacht Club 7/8/2017 0900-1200

CONCERNS:

- N/A.

FOR THE GOOD OF THE AUXILIARY:

- N/A.