

**CAPE ANN FLOTILLA 04-06**

Staff Officer Report – January 2025

**Member Services**

**FSO-AS Floyd B. Grace**

Nothing to report.

**FSO-CS John W. Keyes**

Annual Goal: Maintain flotilla website, volunteer accounts, Twitter & Instagram accounts. Increase followers by 10% (64+ Twitter (X), 61+ Instagram). We started the year at 647 Twitter followers and 610 Instagram followers.

Status: Nothing to report.

Annual Goal: Distribute 100 "If Found - Contact" decals via SASE mail-ins.

Status: Nothing to report.

Flotilla web pages, Twitter and Volunteer accounts were tested and updated where required this month.

**FSO-DV Floyd Grace**

Nothing to report.

**FSO-FN Paul Maglio**

All members dues paid for 2025, respectively.

**FSO-HR Tom Clarke**

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| --- | --- |
|  |  |
|  | Nothing to report. |

**FSO-IS John W. Keyes**

Annual Goal: Get over 60% of flotilla members to submit Activity Logs in AUXDATA II for CY2024.

Status: Nothing to report.

It is never too early to submit an Activity Log. If you are attending meetings and writing reports, you should be recording this activity. Need help? Contact me via email or telephone.

I have received AUXDATA hours from the following flotilla members so far this year:

|  |  |
| --- | --- |
| Flanagan, J | Keyes, J |
| Mellen, J | Maglio, P |
|  |  |
|  |  |
|  |  |

Percentage of Flotilla Members = 14%

**FSO-MA Paul Maglio**

Nothing to report.

**FSO-MT David Swensen**

Annual Goals:

Assist New members with Core Training and Basic Qualification II Course training. The goal is to have new members obtain BQ Status within 3 months of receiving their member number.

Assist members with identifying training requirements for their desired qualifications.

Notify members who are in REYR, or approaching REYR.

Relay notifications regarding annual requirements.

Actions-

Sent reminder of core requirement “Suicide Prevention” to flotilla members.

FL46 Member completed Tasks

Thomas Clarke - Civil Rights Awareness, Sexual Assault Prevention, Suicide Prevention

Wiliam Ferringo - Instructor Qualification, Intro to Risk Management LMS Course.

Floyd Grace - Suicide Prevention, Administrative Procedures (AUXAPC) Course, RBS Visitor

Qualification Course

John Keyes - Civil Rights Awareness, Sexual Harassment Prevention Course,

Security Education and Training Awareness, Suicide Prevention, Sexual Assault

Prevention Response and Recovery

John Mellen - Sexual Harassment Prevention Course, Privacy Awareness, Security Education and Training awareness, Sexual Assault Prevention Response and Recovery, Suicide Prevention, Civil Rights Awareness.

William ONiell - Suicide Prevention

Please take advantage of the “Downtime” during the Fall and Winter months to further your auxiliary training. Consider Culinary, Watchstanding, Communications, Boat Crew, Aids to Navigation, Vessel Examiner, Instructor certification. The options are limitless.

**Operations & Marine Safety**

**FSO-CM John Mellen**

Nothing to report.

**FSO-MS VACANT**

**FSO-NS Christopher Houlihan**

Nothing to report.

**FSO-OP David Swensen**

Annual goals:

1. Encourage, guide, and inform members regarding opportunities leading to the development of Operations qualified members.
2. Liaise between SO-OP and flotilla members regarding training and operational opportunities.
3. Establish Boat Crew, Coxswain, and OPFAC in Flotilla.

Actions:

No Report.

**Recreational Boating Safety**

**FSO-PE Paul Maglio**

Planning Boat America classes April or May, 2025.

**FSO-PV Jack Flanagan**

Nothing to report.

**FSO-VE Paul Maglio**

Nothing to report.

**Additional**

**FSO-PA VACANT**

**FSO-PB VACANT**

**FSO-SR John Keyes**

Compiled the above report from January 2025 FSO reports and other submissions.