



**Flotilla 013-02-08**

**FLOTILLA MEETING MINUTES**

**03 SEPTEMBER 2015**

Attendance: 20 Members, 2 AP and 6 Guests

Respectfully Submitted: FSO-SR Gladys Benshimol

**Call to order-** FC Costa 1900

**Pledge of Allegiance-** LO-NH Many

**Introduction of Visitors-** FSO-IS Manning introduced Jim Connelly, Sean Heichlinger and Bob Heichlinger.

**Adoption of Minutes of previous meeting** - A motion to approve was made and seconded. Motion carried, AUGUST Minutes were approved.

**Announcements, Additions to Agenda** - FC Costa

- LO-NH Many requested time to discuss OPFAC apparel

**Flotilla Staff Officer Reports**

**a. Additions or comments to Flotilla Staff Officer Reports**

- FSO-MT Heath noted a correction to the AUGUST2015 FSO report. His comments should have been listed under **CONCERNS** versus under **ACCOMPLISHMENTS OF NOTE**.

**b. VE Reports**

- FC Costa reminded members FSO-VE Jamieson needs volunteers to staff the AUX booth for the Albacore event to be held 19 SEPT from 9-3 pm. Additionally, the PDCDRA and Flotilla Picnic will be held on the same day. Contact FSO-VE Jamieson if you can assist at the booth and contact FC Costa if you plan to attend the picnic.
- Per last month's meeting discussion, MBR Engel moved to purchase 2 Directors chairs for the AUX booth, not to exceed \$150.00. SO-OP Hogan seconded the motion. The motion carried.
- FC Costa will send an email with details for both events, including times, location, uniform requirements, etcetera.

**c. Public Education and MSD-** FSO-PE Grossi:

- Boating Skills and Seamanship at York Adult Education starts SEPT 15 from 6:30-9:30 p.m. for 9 weeks. New members who would like to attend should contact FSO-PE Grossi.
- In the absence of FSO-MS Dehne FSO-PE Grossi made a short report noting that on 31AUG he assisted with 1 LPG tanker escort for MSD.

**d. Finance Officer's Report-** FC-Costa for FSO-FN Wirth:

- FC Costa has been working with FSO-CS McAndrew to get the website up and running, and current. As of yet, there is no posting of the Finance Report as agreed to at the AUG meeting.
- Summary of ending budget for AUGUST 2015: **Income:**
  - a. Dues income: \$\$682.95. (63 of 85 members are current to date.)
  - b. OPFAC income: \$71.95
- Summary of ending budget for AUGUST 2015: **Expenses:**
  - a. Web hosting expense \$184.97
  - b. General Supplies: \$48.41
  - c. Training Manuals and PPE: \$359.30
  - d. Awards: \$15.00
- **Balance:** \$9693.69
- FSO-PE Grossi remarked that it is "disturbing" not to have access to budget information. It has negatively impacted his ability to plan for PE and OPFAC expenses.
- MBR Engel asked if the budget spreadsheet can be included with the monthly FSO report
- FSO-SR Benshimol noted at the last meeting the discussion included a plan for developing a summary format to be included in the monthly FSO report and to post the entire spreadsheet on the website
- FC Costa will continue to work with FSO-FN Wirth on this to issue in order to provide greater access to more comprehensive budget information for staff and members.

**e. Member Training-**

- FSO-MT Heath said since he and his boat have been out of commission FSO-OP Armstrong has been working on requals and new quals for BC members.

**f. Operations re-qualifications-**

- FSO-OP Armstrong has been communicating with affected members regarding qualifications and requalifications, but time is short, especially since there are only 2 OPFACs available for check rides.



- FC Costa said with adequate pre-scheduling the Station can offer the “29” for support.
- FSO-MT Heath suggested contacting the Marine Patrol as well to see if they can help.
- FSO-OP Armstrong reminded Boat Crew that all PPE must be inspected every 6 months. Deadline for this next round of inspections is 30SEPT. If equipment has not been inspected by this date, crew may not get underway for missions.
- FSO-MA Hanson will be available 05, 06 SEPT at the station or members may call him to make other arrangements if needed.
- FSO-MT Heath will also be available 05SEPT for PPE inspections.
- A question was raised about whether or not BC are to carry flares on SAR vest and the answer was “no”.
- It was also noted that the strobe light must be kept in the pocket with the mirror and whistle. It is only to be mounted on the Velcro on the SAR vest when the strobe is in use.
- Boat Crew should contact FSO-MA Hanson if their SAR vest does not have the Velcro mount.
- Clarification will be forthcoming regarding which strobe light is acceptable, flat or round, as relates to efficient attachment to the flat surface Velcro.
- FSO-MA Hanson said the orange string must now be replaced by white, which he has.
- SO-OP Hogan said it is the end of the quarter so a push is on the get hours into the system before the end of the month.
- FSO-OP Armstrong said there is a problem with AUXDATA in Boston not being updated in a timely manner so members are not being moved forward into the proper status.
- FSO-IS Manning said updates must be sent to OTO to get member out of REYR status.
- FC Costa has submitted all information to date but recently has begun resubmitting information one name per email as a means of emphasizing the importance of timely action required up the chain.
- FSO-MT Heath’s request for a waiver also remains “in process”/pending.
- SO-OP Hogan recommended FC Costa contact DCDR Moe to address the backlog.

#### **Old and New Business**

##### **a. Publishing of Finance Report & dues reminder:**

- FSO-FN Wirth said he had just received 2 additional invoices since the initial report that were not reflected in the initial spreadsheet; one for \$2600.00 dues from the District and the other for \$78.00 for materials. He and FC Costa will continue to develop a system for more comprehensive reporting of budget information to staff and members.

##### **b. PDCDRA Rendezvous/BBQ 19SEP**

- FC Costa will send an email with details about what to bring, what to wear, etcetera for the combined Flotilla picnic and PDCDRA Barbecue at Station Portsmouth Harbor on 19OCT. New members are invited and encouraged to attend.
- Members were asked to “star” their names on the attendance sheet to indicate whether they plan to attend.

##### **c. D-2 Train for October:** Notify FC Costa if you plan to attend the training day on 10OCT at the Rusty Scupper in South Portland. He will send further details.

- **OPFAC Fundraiser Apparel:** LO-NH Many has OPFAC shirts for members to pick-up and encouraged more members to purchase said in support of the OPFAC program. Short (\$12) and Long sleeved (\$18) shirts are available.

##### **d. Award Presentations- FC Costa**

###### **• Flotilla Meritorious Achievement Award was presented to:**

- FSO-PV Ladrie
  - FSO-PE Grossi
  - FSO-VE Jamieson
  - FSO-FN Wirth
  - FSO-NS Ciolino
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- FSO-NS Ciolino – Aids to Navigation Performance Qualification Standard
  - FSO-IS Manning- SNNE 500 Club- for 1400 hours in 2014



**Comments by Auxiliary and other Coast Guard personnel:**

- SO-OP Hogan representing the Election Committee said, to date no candidates have expressed intent to run for Flotilla Commander or Vice Flotilla Commander positions in the NOV2015 election. Any interested persons should contact SO-OP Hogan, MBR Engel or FSO-IS Manning.
- FSO-OP Armstrong said thanks to the generosity of and partnership with Station Portsmouth Harbor, updated Navigation Charts are available to coxswains.
- BM3 Keegan distributed the charts after the meeting adjourned.

**For the Good of the Auxiliary-**

- LO-NH Many told members that Linda McIsaac had recently passed away. He noted how integral a part of Flotilla 28 she and her husband Dan had been over the years as instructors, officers, and abundant contributors overall.

**Closing Remarks, Adjourn business meeting:** FSO-IS Manning said Flotilla 28 was well represented at the Celebration of Life in honor of Barbara Dehne, wife of FSO-MS Dehne on 29SEPT.

Motion to adjourn was made by LO-NH Many, second by MBR Wes Smith, motion carried. Meeting adjourned at 2000.

**Next meeting: 01 OCT 2015**