



Attendance: 18 Members, 2 Guests, 1 AP and BM3 Keegan.

Respectfully Submitted: FSO-SR Gladys Benshimol

Call to order- FC Costa 1900

Pledge of Allegiance- FSO-PB Hewitt

Introduction of Visitors- FSO-IS Manning introduced Robert Heichlinger whom she met at Sail Portsmouth. Among his interests is Boat Crew training. Also in attendance was returning guest, Vicky Kelly.

Adoption of Minutes of previous meeting - A motion to approve was made and seconded. Motion carried, JULY Minutes were approved.

Announcements, Additions to Agenda - FC Costa

- BM3 Keegan said the Station Apparel order is in for members who purchased items.
- FC Costa informed members of a health emergency which occurred during the 05 AUG evening training patrol. He highlighted the effective teamwork of crewmembers aboard as well as the seamless interface with Station personnel and community responders. He expressed much gratitude to Station personnel for their support and efficiency in ensuring the safety and well being of the individual. MK2 Lovern was the OOD, leading the assistance and coordination of the response on shore.
- Among the lessons learned were to reinvigorate the GAR discussion at the outset with renewed focus on crew health, medication circumstances/needs, hydration, nourishment, fatigue, and the "see something, say something" mindset. Coxswains and crew must make a conscious effort to encourage open communication among all shipmates.
- In answer to a question about EpiPen administration, BM3 Keegan said the Gold Side may not administer it but may physically assist a person in administering his or her own.

Flotilla Staff Officer Reports

a. Additions or comments to Flotilla Staff Officer Reports

- FSO-IS Manning reported on discussions and learning from her recently completed AUX-10 class. It was indicated that 01A is the proper mission code for surface operations, including training, and that code 22A should be used for qualification or requalification missions only. FSO-IS Manning relayed this information to DSO-IS and DSO-OP for discussion and subsequent direction from District level personnel.
- Additionally there were questions regarding submission of 7030 forms for ATON/PATON as well as questions about the necessity of orders for verification missions. (It was stated that discrepancies could be reported at any time whether or not it is a specified ATON/PATON mission.) FSO-IS Manning referred this question/discussion to FSO-NS Ciolino with a request he send it up the chain for further clarification.

b. Public Education- FSO-PE Grossi:

- 2 classes will be held in SEPT and OCT. FSO-PE Grossi will be contacting instructors this week. FVC Joyce and MBR Fagley are planning an ABS class to be held in Salem, NH soon. There has also been some discussion about holding a class in Moultonborough. FSO-PE Grossi will provide details when they become known.
- A class on Nautical Chart reading will be held in Wells, ME in October and possibly November. The state does not offer this instruction; hence, Auxiliary instruction could fill an important need in furthering boating safety.

c. Surface Operations update- FSO-OP Armstrong:

- Members who need to meet qualifications this season should make necessary arrangements as soon as possible because boats are scarce and time is running out. Members are also encouraged to contact coxswains directly.
- Per inquiry from FC Costa, FSO-MT Heath indicated that shore side training with Boat Crew break-ins is continuing and they are coming along.
- FSO-IS Manning also commended coxswains and crew for their work with the break-ins. stating they have been "excellent" with Boat Crew trainees Catano and McAndrew.
- New members/applicants should contact FSO-MT Heath and/or FSO-PE Grossi for enrollment in the Boating Skills and Seamanship class to be held in York in September.
- A request was made to purchase additional Boat Crew training manuals.



- d. Finance Officer's report-** FC Costa summarized the July report submitted by FSO-FN Wirth.
- 55 of 85 members have paid dues. Letters have been mailed to those who have not yet paid.
 - Total monthly income: \$1850.76. Total monthly expenses: \$353.30. Overall budget is on track per year-to-date projections.
 - FSO-PE Grossi asked about getting a copy of the monthly finance report. Per ensuing discussion, FC Costa said henceforth, the budget will be posted to the members' website and copies will be made available during monthly Flotilla meetings.
 - The Station is unable to print copies of Boat Crew Training Manuals as previously thought. FSO-MA Hanson said the cost for printing 3 sets of 3 each is \$327.71. FSO-OP Armstrong moved to expend no more than \$375.00 toward this effort. FSO-VE Jamieson seconded the motion. The motion carried.

Old and New Business

a. Adoption of edit to Standing Rules- FC Costa

- The Standing Rules, which were voted upon during the APRIL 2015 meeting, were sent up the chain for review. The feedback from National was that subsequent to the April vote, a quorum is now 25% versus the 20%, which was in effect at that time.
- IPFC Spiller moved to accept that a quorum become 25%. MBR Engel seconded the motion. Discussion followed which involved concern that member attendance has been marginal of late. FSO-VE Jamieson requested FC Costa send an email encouraging members to attend meetings emphasizing the importance of this action in order to maintain a vibrant Flotilla. A vote to change the quorum from 20% to 25% was taken and the motion passed unanimously.

b. Coast Guard Day headcount: FC Costa discussed the District One Northern Region Division Two Auxiliary Training Day scheduled for 10 OCTOBER at the Rusty Scupper in South Portland. To date, 12 members have said they will attend. FSO-MT Heath will get more information to distribute concerning topics and sessions to be held.

c. 1 Hour TCT workshop- FSO-OP Armstrong asked members to contact him if they are in need of the 1 hour refresher. All Boat Crew and Coxswains must complete this course yearly.

d. OPFAC Committee Update- IPFC Spiller: reported on the training patrols, which have been occurring on Wednesday nights. Some of these have included evolutions with the Gold Side for 2 boat exercises as well as for augmenting Marine Safety HARPAT missions.

- 52 engine-hours have been logged to date.
- Training Patrols have been occurring on Wednesday nights and have sometimes included 2 boat exercises with the Gold Side. Additionally, Marine Safety HARPAT missions have been completed in conjunction with the Gold Side.
- Missions have involved 11 Boat Crew and 2 Coxswains. 22 members have participated thus far with OPFAC missions.
- Station Portsmouth Harbor utilized Auxiliary OPFACs as a boarding platform when one of their boats was down 2 weeks ago.

e. Patrol Scheduling:

- SO-OP Hogan suggested coxswains call around if they are short crewmembers. It is often possible to transfer among boats. BM3 Keegan also said to check with the station for extra crew.
- SO-OP Hogan said if an active duty member completes an AUX mission the individual can be added into AUXDATA by LT Garnier. Coxswains should contact Chief Andreesen who will then contact LT Garnier to execute this process.

f. Sail Portsmouth 2015; Albacore Event:

- FSO-VE Jamieson reported that 54 hours were logged over 3 days at the AUX booth during Sail Portsmouth and thanked those Auxiliarists who assisted. Public attendance was 6100.
- FSO-VE Jamieson also acknowledged SO-MA Hanson's efforts in securing the nameplate for FSO-PE Grossi as recipient of the 2014 Semper Paratus Award.
- FSO-Jamieson asked about a protocol for accepting public donations to Flotilla 28. IPFC Spiller said the process is spelled-out in the AUX Manual.
- FSO-VE Jamieson distributed 25 "If Found" stickers to a kayak group. He reiterated the need to bolster the Kayak VE initiative.



- The Albacore Museum event will be 19 SEPT 2015 from 10-3 pm. Volunteers are invited to assist at the AUX table. Admission is waived for Active Duty, Veterans, Auxiliarists, and their respective families. Further details will be forthcoming this month.
- MBR Engel cited a need for 2 more Directors chairs to be used for the table at public events. SO-MA Hanson will get a quote for cost.
- FSO-MT Heath asked what our responsibility is regarding the Kidde Fire Extinguisher specification stating a 10-year expiration directive written on the cylinder.
- FSO-VE Jamieson will contact the Gold Side for direction and update at the SEPT meeting.

g. Flotilla Staff Appointments and Committees: FC Costa

- The office of PA is currently vacant. Interested members please contact FC Costa
- FSO-PB Hewitt was commended and thanked for his excellence in creating the outstanding Flotilla 28 Newsletters. He will be stepping down as FSO-PB to become AV-LO in SEPT but will gladly remain a mentor and contributor to the next PB officer. In addition to encouraging all members to submit articles for the newsletter, DCDR Moe suggested every FSO be responsible for a submission concerning his/her position. As an aside, he noted the September issue of The Responder will include an article he authored concerning HAZMAT.
- The Division Picnic will be held in collaboration with Flotilla 28 on 19 SEPT at Station Portsmouth Harbor. Rain date is 27 SEPT.
- **Flotilla and Division Picnic Committee** - IPFC Spiller, FSO-OP Armstrong, MBR McAndrew.
- **Election Committee** - SO-OP Hogan, MBR Engel, FSO-IS Manning.

h. Award Presentations- FC Costa

- DCDR Moe - Completion of 50 or more hours of Member Training Instructor for 2015.
- FSO-IS Manning - Flotilla Meritorious Achievement Award
- MBR Whalen - Flotilla Meritorious Achievement Award
- MBR Whalen - Telecommunications Operator
- FSO-PE Grossi – Semper Paratus Award tag arrived and placed on plaque.

Comments by Auxiliary and other Coast Guard personnel:

- BM3 Keegan commented on the good 2-boat exercise completed last evening in conjunction with the OPFAC. He is working on photos to be posted to the Station FB page.
- BM3 Keegan informed members of the Coast Guard Mobil App. It is a quick download and among it's features are navigation rules, state boating information, NOAA buoys, ability to file float plans, a review of necessary safety equipment, emergency assistance feature. It is available through the App store. Look for the official Coast Guard seal.
- FC Costa, once again, expressed gratitude for collaboration on 2-boat exercises as well as for assistance from Station personnel on 05 AUG.

For the Good of the Auxiliary-

- FSO-PE Grossi asked that members keep FSO-MS Dehne and his wife Barbara in their prayers. Barbara is quite ill.

Closing Remarks, Adjourn business meeting:

- DCDR Moe alerted members to the proper protocol when on station during Call to Colors. If outdoors and in uniform, face the colors and salute until "carry on" is signaled. If not in uniform, face the flag and place the right hand over the heart. If in a vehicle, pull over and stop.
- Sector Gate Duty Training update: FC Costa alerted interested members to his email sent earlier in the week indicating that training will occur. Training will be at Sector and will likely last half a day. Uniform will be standard ODU. AP members are not eligible at this time.
- SO-OP Hogan requested FSO-SR Benschmol to send a card to FSO-MS Dehne and his wife on behalf of the Flotilla.
- Former FC Riviezzo's wife, Terri, recently returned the Flotilla Commander Flag with signatures of former FCs. FC Costa circulated it for members to view.
- FSO-PE Grossi reminded new members to see him after the meeting if interested in taking the York Boating Skills & Seamanship class in September.
- Motion to adjourn was made by SO-OP Hogan. Motion carried. Meeting adjourned at 2020.

Next meeting: 03 SEPT 2015