

# Coast Guard Auxiliary Web Conferencing Tool

*Support for our Missions*

## Working Smart

- Less Expense, Travel and Time
- Improved Communications & Productivity
- Increased Synergy

## Usage

- Meetings: Leadership and Staff
- Project Collaboration and Outreach
- Course & Training Delivery

## National

- Rollout: Meetings, collaboration, outreach
- Test Drives available 2<sup>nd</sup> & 4<sup>th</sup> Mondays
- Scheduled 120 sessions for 2012 by Jan. 21

## District Examples

- Training: FCA, AUXOP, OTO Sessions, etc.
- D8WR WebEX, : 11,793 minutes, 633 involved, estimated \$21,000 savings

## Functions

- Cross Platform, browser based
- Audio, Video, Security, Confidential Polling
- Admin Dashboard & Host Key Issuance

## Computer/Software

- Desktop, Laptop, Tablet Device
- Audio by phone or computer
- Software provided by service company

## Information about Internet Services Available

Visit: <http://itgroup.cgaux.org/collaboration/>

- ❖ FREE Internet Tools: eMail services, Groups, eCollaboration, Survey, Scheduling, Bandwidth Test
- ❖ Web Conferencing: Hardware and Get Acquainted with WebEx, Test Drive Links
- ❖ National Staff Information for use of Web Conferencing tools

## Help Desk and Knowledgebase

Visit: <http://help.cgaux.org>

- ❖ Request a WebEx Session > Submit a Ticket > National Staff Web Conferencing > Submit Form
- ❖ Usage Documents > Knowledgebase > Web Conferencing
  - Hosting a Web Ex Session – Desktop Sharing
  - How to create a poll questionnaire for a web conference
  - Web Conference Quick Connect
  - Web Conference Host key
  - Web Conferencing Test Drive Agenda
  - Web Conferencing – Basic User Guide



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