



16790 / AUX-PL-022(A)
BSX Policy Letter 22-12
15 Nov 2022

MEMORANDUM

From: /T. P. Glendye, CAPT/
Chief, Office of Auxiliary and Boating Safety

Reply to CG-BSX-11
Attn of: LT C. Booth
(202) 372-1056

To: Distribution

Subj: AUXILIARY MASTER CUTTERMAN DESIGNATION

Ref: (a) Auxiliary Manual, COMDTINST M16790.1 (series)
(b) Cutter Recognition and Heritage Programs, COMDTINST M1650.20 (series)
(c) Cutter Employment Standards, COMDTINST M3100.5 (series)

1. PURPOSE. The purpose of this Policy Letter is to establish the Auxiliary Master Cutterman designation.

2. ACTION. District Directors of Auxiliary (DIRAUX), Operations Training Officers (OTO), and Auxiliarists must comply with the provisions in this Policy Letter. Elected and appointed leaders and program managers at all levels of the Auxiliary organization shall ensure adherence to it.

3. BACKGROUND. Reference (a) authorizes Auxiliarists who complete established criteria to be designated as Auxiliary Cutterman and wear the corresponding insignia. Reference (b) authorizes Coast Guard military personnel who complete established criteria to be designated as Master Cutterman and be issued a special certificate in recognition of such achievement. The Auxiliary Master Cutterman designation is intended to provide similar recognition of Auxiliarists who demonstrate prolonged commitment and dedication to supporting the Coast Guard cutter community.

4. DIRECTIVES AFFECTED. None.

5. MAJOR CHANGES.

a. The following requirements to achieve Auxiliary Master Cutterman designation apply:

(1) Have achieved Auxiliary Cutterman designation.

- (2) Perform a minimum of 52 days per each calendar year (equivalent to 1 day per week per calendar year) aboard a cutter, 65 feet in length or greater, for a minimum of 10 years, underway or in port. Of those 52 days, a minimum of 24 days must be underway days as defined in reference (c). The 10 calendar years do not have to be served consecutively, but only the first 52 days per year served will accrue toward the achievement of the total 520 days needed to achieve the designation.
 - b. Requests for Auxiliary Master Cutterman designation must be initiated by the Commanding Officer of the cutter which the Auxiliarist is currently supporting (memo request acceptable). It must include a tabular breakdown, by calendar year and cutter supported, of the Auxiliarist's days of support as described above. The request must be submitted to the Auxiliarist's District Director of Auxiliary (DIRAUX) with copy to the Auxiliarist's Flotilla Commander. The DIRAUX shall review the request, endorse it, and forward it to the Office of Auxiliary and Boating Safety, Auxiliary Division (CG-BSX-1).
 - c. CG-BSX-1 shall generate an Auxiliary Master Cutterman plaque-mounted certificate for approved Auxiliarists. The certificate will be sent to the Commanding Officer of the cutter which the Auxiliarist is currently supporting for presentation. A copy of the certificate shall be sent to DIRAUX and the Auxiliarist's Flotilla Commander. The DIRAUX shall ensure the appropriate entry is made in AUXDATA II. There is no associated insignia for this designation.
6. DISCLAIMER. This Policy Letter is not a substitute for applicable legal requirements, nor is it a rule. It is intended to define requirements for Auxiliary personnel and is not intended to, nor does it impose legally binding requirements on any party outside the Coast Guard.
7. QUESTIONS. Questions concerning this Policy Letter should be directed to the Office of Auxiliary and Boating Safety, Auxiliary Division (CG-BSX-1) at CGAUX@uscg.mil .
8. DISTRIBUTION. No paper distribution will be made of the Policy Letter. An electronic version will be posted on the Chief Director of Auxiliary and Coast Guard Auxiliary web sites: <http://agroup-bx.wow.uscgaux.info/content.php?unit=BX-GROUP> and <http://www.cgaux.org/>, respectively.
9. REQUEST FOR CHANGES. Units and individuals may recommend changes in writing via their cognizant Auxiliary chain of leadership to Commandant (CG-BSX-1), ATTN: Office of Auxiliary and Boating Safety, Auxiliary Division (CG-BSX-1), U. S. Coast Guard Stop 7501, 2703 Martin Luther King Jr. Ave. SE, Washington DC 20593-7501.

#

Dist: CG-751, DIRAUX, NEXCOM, DCO, ANACO-RP