

E.1. Articles of Organizational Policies

Articles of organizational policies shall include:

- a. Name
 - b. Purpose
 - c. Officers
 - d. Directors
 - e. Members
 - f. Other relevant provisions
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E.2. By-Law Provisions

By-law provisions shall address:

- a. Officers
 - b. Directors
 - c. Members
 - d. Elections
 - e. Quorum
 - f. Voting
 - g. Indemnification
 - h. Dissolution
 - i. Fiscal policy
 - j. Miscellaneous
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E.3. Insurance Requirements as Applicable

Insurance Type	Bodily Injury Coverage	Property Damage or Equivalent Coverage
General Liability - Broad Form	\$2,000,000	\$500,000
Landlord or Tenant's Liability Policy	\$2,000,000	\$250,000
Marine Insurance	\$2,000,000 combined Bodily Injury and Property Damage or equivalent	
Aircraft Insurance	\$2,000,000 combined Injury and Property Damage or equivalent	
Motor Vehicle Insurance	\$2,000,000 combined Bodily Injury and Property Damage or equivalent	
Officer's and Director's Liability Insurance		
Fidelity Bonds - President, Vice-President, Treasurer, or similar corporate officer		
Fire and Extended coverage casualty insurance for real estate - Replacement Value coverage		
Hull Insurance for vessels and aircraft, Fair Market Value of asset		

**E.4. Tax
Requirements**

- a. IRS 501c(3) determination
 - b. State tax exempt status including sales tax
 - c. Federal tax I.D. number
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**E.5. Written
Exclusive Use
Agreement as
Applicable**

- a. Real estate
 - b. Tangible, personal property (i.e., boats, trailers, or aircraft)
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