



**United States Coast Guard**  
U.S. Department of Homeland Security

08 AUG 2022  
FM: CHDIRAUX  
TO: ALAUX  
ALAUX 028/22

Subj: FY22 AUXDATA II PATROL ORDER CLOSEOUT

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1. Fiscal Year 2022 (FY22) budget will be ending at 2359 hours on 30 September 2022.
2. Any Patrol Order being conducted on or after 0000 hours on 01 October 2022 will fall under the FY23 budget.
3. In order to facilitate the FY22 budget closeout, Order Issuing Authority's (OIA) must have all FY22 Patrol Requests that are currently in a "REQUESTED" status, either "APPROVED or DENIED", no later than 15 September 2022. Patrol Requests not already in AUXDATA II, for patrol dates between 15 September and 30 September 2022, must be "APPROVED" prior to 15 September 2022. Any Patrol Requests received by the OIA after 15 September 2022 may be "APPROVED" on a case-by-case basis. To view the list of Patrol Orders in AUXDATA II that need to be reviewed, signed and "APPROVED", please use the following link [Patrol Orders \(crmforce.mil\)](https://crmforce.mil).
4. Auxiliarist members who have Patrol Orders in an "APPROVED" status, except those meeting requirements of paragraph #6 below, must move Patrol Orders to "COMPLETED" status so OIA's can review and submit to FSMS, no later than 15 September 2022. To view the list of Patrol Orders in AUXDATA II that need to be reviewed, signed and "APPROVED", please use the following link [Patrol Orders \(crmforce.mil\)](https://crmforce.mil).
5. OIA's shall ensure all "COMPLETED" Patrol Orders are in a "SUBMITTED" status in AUXDATA II prior to 30 September 2022. To view the list of Patrol Orders in AUXDATA II that need to be reviewed, signed and "SUBMITTED" to FSMS, please use the following link [Patrol Orders \(crmforce.mil\)](https://crmforce.mil).
6. OIA's and Auxiliary members shall "CANCEL" any Patrol Order in an "APPROVED" status if there are no "Activities" and the Patrol was never conducted. This shall be completed no later than 01 October 2022. To view the list of Patrol Orders in AUXDATA II that need to be "CANCELLED", please use the following link [Patrol Orders \(crmforce.mil\)](https://crmforce.mil).
7. All FY22 Patrol Orders must be closed out and submitted to FSMS no later than **01 November 2022**. Patrol Orders remaining after that date will not be entertained.
8. The above dates are subject to change based on Coast Guard Finance Center guidance.

9. Auxiliarist members who have a Patrol Order reimbursement issue or who do not agree with the amount of the Patrol Order claim reimbursement, shall work with their OIA in correcting and/or resolving claim issues. FINCEN customer service is only available to check the status of an existing claim or to obtain detailed information on claims paid by the Coast Guard Finance Center.

10. Internet release is authorized.

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\*\*\*For many reasons including the value of keeping communication lines clear and open as well as facilitating access to training and educational tools, all Auxiliarists are urged to have their own email address and to keep it updated in AUXDATA.\*\*\*

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\*All ALAUX's are posted on the Chief Director of Auxiliary website located at: [CHDIRAUX ALAUX](#)

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If you have a question regarding this ALAUX, please seek resolution within your Chain of Leadership and Management (COLM) including up to your servicing District Director of Auxiliary (DIRAUX). If your question still cannot be resolved after that, then please email [CGAUX@uscg.mil](mailto:CGAUX@uscg.mil).