

USCG Auxiliary Forms Guidesheet

Category	Type of Activity	Form	Code	
Meetings	Flotilla /district/committee meeting attendance	7029	99E AUX Support OR 99A	
	Travel to and from a flotilla meeting	7029	AUX Leadership (elected or appointed officer)	
	Preparing my uniform	7029	99A AUX Leadership	
	Preparing an agenda or report	7029	99E AUX Support	
	Attending a fellowship activity	7029	99E AUX Support	
Public Affairs	Passing out flyers at a boat show	7030	10J Community Relations (COMREL)	
	Working with Coastie at a children's event	7030		
	Walking in a parade	7030		
	Creating flotilla newsletter	7030	10L Publications/Member Communications	
	Writing articles for the flotilla newsletter	7030	10A Collateral Development	
	Creating posters or advertisements for the public	7030	10H New Media	
	Maintaining a flotilla Facebook page	7030	10D Website Maintenance	
	Maintaining a flotilla website	7030	10B Speeches/Talks	
	Giving a presentation at a school or for a group about the auxiliary or boating safety	7030		
Training	Attending a C-school	7029	99D Training Support	
	Attending a training summit	7029	99D Training Support	
	Homework at a C-school or training	7029	99D Training Support	
	Note: If traveling on orders for training include the time you leave your home until you return. Example: If you leave at Noon on Friday and Return at 1800 Sunday you would record 12 hours on Friday, 24 hours on Saturday and 18 hours on Sunday.			
	Working on online classes such as mandatory training or VE exam	7029	99D Training Support	
	Exception1: If studying Marine Safety	7030	70U MS Training	
	Exception2: If studying Public Affairs	7030	10G PA Training	
	Attending a member training	7029	99D Training Support	
	Teaching an operations workshop	7030	06A Operational Training	
	Teaching a member training topic	7030	06B Member Training Other	
	Studying for exam or certification	7029	99D Training Support	
Attending a REQUIRED workshop	7039	06A/06B trainee		
Marine Safety	Talking to kids about marine debris	7030	70N Sea Partners/Environ.	
	Travel to and from a marine safety event	7029	99C Marine Safety Support	
	Preparing for a marine safety event	7029	99C Marine Safety Support	
	Completing a beach cleanup activity	7030	70N Sea Partners/Environ.	
	Performing duties as an FSO-MS	7030	70K Marine Safety/ Environ Admin Support	
	Creating a fishing line disposal bin	7030	70N Sea Partners/Environ.	

Category	Type of Activity	Form	Code
Vessel Exams	Performing a recreational boating safety check	7038	91A Recreational Vessels 91H Paddlecraft 91B Facility Inspections
	Travel to and from a vessel exam	7029	99B RBS Support
	Waiting for boats or talking to people at a VE station	7030	10J COMREL
	I'm not a VE, but I am helping at a VE station.	7030	10J COMREL
	Preparing forms and materials for a vessel exam	7029	99B RBS Support
	Submitting my 7038 form to report my vessel exams and hours	7029	99B RBS Support
	Creating posters or advertisements for the public	7030	10A Collateral Development
	Performing a commercial fishing vessel exam	7066	91C CFV Exams
	Performing an uninspected passenger vessel exam	7066	91D UPV Exams
	Performing an uninspected towing vessel exam	7066	91G UTV Exams
	Preparing for a commercial fishing vessel exam	7029	99c Marine Safety Support
	Travel to/from a commercial vessel exam	7029	99c Marine Safety Support
	Program Visits	Talking to new businesses to place a pamphlet display	7046
Travel to and from each business		7029	99B RBS Support
Checking and restocking display racks		7046	11 RBSVP Visits
Preparing and ordering materials for display racks		7029	99B RBS Support
Recruiting	Interviewing prospective members	7030	90C Auxiliary Recruiting
	Counseling prospective members	7030	90C Auxiliary Recruiting
	Fingerprinting a new member applicant	7030	90C Auxiliary Recruiting
	Administering the new member test	7030	06B Member Training Other
Public Education	Teaching a boating class	7030	14A(ABS); 14B(BSS); 14C(Sailing); 14D(GPS); 14E(Nav); 14F(Youth); 14G(Other); 14H(State); 14J(Paddle)
	Travel to/from a boating class	7029	99B RBS Support
	Printing handouts for classes	7029	99B RBS Support
	Distributing flyers	7029	99B RBS Support
	Registering and greeting students	7029	99B RBS Support
	Grading tests	7029	99B RBS Support
	Answering phone queries about a boating class	7029	99B RBS Support
	Creating posters or advertisements for the public	7030	10A Collateral Development
Teaching a safety topic at a school or marina	7030	10B Speeches/Talks	

Other Mission Categories

Category	Type of Activity	Form	Code
ATON- Aids to Navigation (30,31,32)	Mission preparation, travel to/from, post paperwork/reporting	7029	99B RBS Support
AUXMP - Marine Patrols	Mission preparation, travel to/from, post paperwork/reporting	7029	99B RBS Support
CGADMN - Cg Administrative Support (08)	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support
CGADMN - Data Entry (IS Officers all levels) (92)	Mission preparation, travel to/from, post paperwork/reporting	7029	99A AUX Leadership
CGOPS - Cg Operational Support	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support
CVS - Commercial Vessel Safety (91c, 80a)	Mission preparation, travel to/from, post paperwork/reporting	7029	99C Marine Safety Support
GOVSUP - Government Agency Support (41,42,43)	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support
HS - Health Services (93)	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support
IA - International Affairs (60)	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support
ICE - Ice Operations Mission (53)	Mission preparation, travel to/from, post paperwork/reporting	7029	99B RBS Support
LO - Legislative Outreach (65)	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support
MEP - Marine Environmental Protection (28)	Mission preparation, travel to/from, post paperwork/reporting	7029	99C Marine Safety Support
MS - Marine Safety(70, 80, 91c - 91g)	Mission preparation, travel to/from, post paperwork/reporting	7029	99C Marine Safety Support
OR - Operational Research (85)	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support
RN - Auxiliary Radio Net	Mission preparation, travel to/from, post paperwork/reporting	7030	20B Radio Watchstander/Net
SAR - Search And Rescue (23,24)	Mission preparation, travel to/from, post paperwork/reporting	7029	99B RBS Support
UREC - Recruiting Assistance (09,90)	Mission preparation, travel to/from, post paperwork/reporting	7029	99E AUX Support