

## Using the online 7029

It is important that we report the hours we spend doing work for the Auxiliary. The hours are reported to Congress and is a large part of what determines the budget we receive from the U.S. Coast Guard. Any time you spend working, studying, traveling, preparing, etc., for the Auxiliary should be reported. Most of your activities will be reported on the ANSC-7029 form. There is now an on-line version of this form and it's extremely easy to use and submit.

Start at the National web page [my.CGAux.org](http://my.CGAux.org)

Click on “Online 7029” button.

**my.CGAux**

Search

Dashboard Groups National Districts Communities Events Directories Resources My Info

**News**

**2018 District Election Results**  
National Commodore Richard Washburn is pleased to announce the election results of all the Districts.  
[more](#)

**ALAUX 023/18 CHDIRAUX Final Action on National Board Recommendations**  
ALAUX 023/18 summarizes the Chief Director's final determinations of recommendations placed before the National Board at the 2018 Auxiliary National Conference (NACON) in Orlando, Florida in August. No changes to policy were made; all current policies remain in effect.

**Navigator Express Hurricane Edition**  
The Hurricane Edition of the Navigator Express Magazine is available online now! Read about how the Auxiliary answered when Florence came to call, interviews with Active Duty, "Ready To Take Flight", and how Sector North Carolina became the bulls eye for Hurricane Florence.

**About the Dashboard**

Over time this dashboard page will be populated with more interactive content specific to you as a member and member leader. Your feedback, critiques, and ideas are critical to the success of the my.CGAux effort. If there is a feature you'd like to see or a problem you are having please let us know by posting in the my.CGAux member portal [Community of Interest](#). In the meantime here are links to outside services which may be of use to you.

**Get started or refresh your Auxiliary Knowledge**  
**Basic Qualification Course II** via Online Classroom

**Guides**

**myCGAux** guide video  
MyCGAux Training 2017: Introducing the Responsive my.cgaux  
Audience: All members

AUXDIRECTORY AUXILIARY MANUAL FORMS WAREHOUSE ONLINE 7029  
AUXLMS ONLINE CLASSROOM NATIONAL TESTING CENTER TRAINING COMPENDIUM  
BASIC QUALIFICATION COURSE II ALAUX ARCHIVE HELP DESK

Enter your member number and password (same as other AUX pages) and click “Log In”

**United States Coast Guard Auxiliary**  
U.S. Department of Homeland Security

**7029**  
**WEBFORM**

WEBFORMS HOME | NEWS & NOTES | Q&A | GET PASSWORD | FORM ACCESS | MY WEBFORMS | CREDITS | ABOUT ITE

Member ID: 1105212  
Password: .....  
LOG IN

**Welcome to the 7029 Webform Home**

**What You Can Do Here?**

- Enter your 7029 Member Activity Data *right here!*
- Enter day-by-day, or all at once!
- Submit your data to your FSO-IS with *one click!*
- Say goodbye to paper or PDF 7029 forms *forever!*

**How Does It Work?**

- You type in your activity information, we remember it.
- You do the work, *we do the math!* Automatically!
- Nothing to print; You get a copy via email.

**Where Can I Get More Information?**

- Expand and read "Questions & Answers" to learn about "Usage FAQs", "Tips & Tricks", "Bugs & Known Issues", and a general description of the Webforms concept called "About Webforms".
- Read "News Flashes & Notes for the latest usage information.
- Above all, *read the instructions!* Better: *print* them, and follow along with an open form.

**How Do I Get Started?**

- Log in with your member number and "eDirectory" password;
- No eDirectory password? Select "Obtain Password" to the left;
- Click on "7029 Form Access";
- First-time users: *read the Instructions!*
- Click on 7029 - Version x.x to open your *personal dashboard*.
- Click "NEW" to start a blank form;

**BE SURE TO HIT "SAVE" (bottom of form) OFTEN!**

QUICK LINKS	
AUX Home	Help Desk
AUXINFO	AuxDirectory
AUXDATA	ANSC Forms
FINCEN	AUX C-School

Google™ Custom Search  
Search   
National  
Advanced Search

U.S. COAST GUARD AUXILIARY

Click on “7029 Form Access”, then click on “7029 – Version 1.1”

**United States Coast Guard Auxiliary**  
U.S. Department of Homeland Security

**7029**  
**WEBFORM**

WEBFORMS HOME | NEWS & NOTES | Q&A | GET PASSWORD | FORM ACCESS | MY WEBFORMS | CREDITS | ABOUT IT

You are logged in as:  
**DAVID KENDALL LARKIN**  
LOG OUT

Monday, January 18, 2016

**USCGAUX**  
Web Forms

- ▶ **7029 Form Access**  
**7029 - Version 1.1**
- News Flashes & Notes
- 7029 Field Guide
- Questions & Answers...
- My Webforms Guide
- Obtain Password
- Help & Feedback

**QUICK LINKS**

AUX Home	Help Desk
AUXINFO	AuxDirectory
AUXDATA	ANSC Forms
FINCEN	AUX C-School

Google™ Custom Search  
Search   
National  
Advanced Search

### Webform 7029 Instructions

#### Accessing the Webform 7029 From Here

- Select "7029 - Version x.x" from the menu at the left. This opens your *personal dashboard*.
- If there is more than one available version of the form, choose the higher-numbered one for the latest improvements and fixes, or an earlier one if a later form has a problem known to you.

#### On the Webform 7029 Personal Dashboard

- **NEW** button: opens a NEW form. You may have several "active" forms at once;
- **OPEN** button: click the radio button next to an exiting form, then click OPEN to open form. If the your "active" forms, you can edit it. If the form has already been submitted, you may or submit it again, *without changes*.
- **COPY** button: Makes a copy of any form you selected with its radio button, and marks it "Active" All fields are copied *except* the Log Number. Great for using a submitted form as a template for future months.
- **DELETE** button: deletes the form selected with its radio button. NB: *there is no confirmation dialog box; the selected form is deleted immediately!*

#### On the Webform 7029 Itself; READ CAREFULLY!

Most of the problem feedback reports we receive have been from members who did not read this section – and the Questions & Answers sections – carefully, or at all!

- **SOFTWARE DEVELOPMENT NOTE:** This software is constantly being refined as we learn from your use. Please carefully read all *Questions & Answers, FAQs, Tips, Tricks, and Known Issues* before attempting to use this system or reporting a bug.
- **WARNING:** Use the SAVE button at the bottom of the form *often*. If you either QUIT, close the browser, or use the browser's "back" button, *you will lose all data entered since your last SAVE!*
- **DATE PREFILL ARROWS:** At the top and bottom of the "Date" column there are blue arrows. If you wish to use the form as a *monthly* form and report one line per day, these arrows will save you typing by prefilling the dates.
- **DATE CLEAR ICON:** Between the Date Prefill Arrows is a small icon (Calendar with a Slash) that will *clear* all the dates. Do this to *manually* enter dates, if you wish (they are not required). This allows the form to be used for several months, or alternatively, several lines to be used for a single day.
- **DETAIL LINES (31):** Enter your activity using the activity codes for the standard ANSC 7029 form. For convenience, a general description of each code will pop up if you hover your mouse over each field. Or, simultaneously open up the "7029-Instructions" page from the menu to the left.
- **SAVE** button (at the bottom): saves the entire form on our servers. *See the Warning above.*
- **RESTORE** button: removes anything you entered since you opened the form this session.




You will now be on your “dashboard”. If this is your first time click the “New” button on the bottom to start a new report, otherwise select the month you want and click “open”.

WEBFORMS HOME	NEWS & NOTES	Q&A	GET PASSWORD	FORM ACCESS	MY WEBFORMS	CREDITS	ABOUT ITE
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You are logged in as:  
**DAVID KENDALL LARKIN**

Monday, January 18, 2016



7029 Form Access

News Flashes & Notes

7029 Field Guide 

Questions & Answers...

My Webforms Guide

Obtain Password

Help & Feedback


**QUICK LINKS**

<a href="#">AUX Home</a>	<a href="#">Help Desk</a>
<a href="#">AUXINFO</a>	<a href="#">AuxDirectory</a>
<a href="#">AUXDATA</a>	<a href="#">ANSC Forms</a>
<a href="#">FINCEN</a>	<a href="#">AUX C-School</a>

Google™ Custom Search

National

[Advanced Search](#)



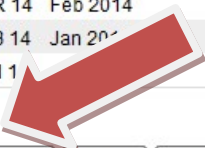
### 7029 Dashboard for DAVID KENDALL LARKIN

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You have 26 7029 reports on file. Click "NEW" to start a new report, or choose an existing report and click "OPEN", or "COPY". COPY creates a NEW report by copying the data from an old one.

NOTE: You may only edit 7029 reports with a status of "Active"; reports marked "Submitted" may only be viewed/printed, copied, or resubmitted without change.




SAVED DATE	DESCRIPTION (NOTES) FROM REPORT	LOG NUMBER	STATUS
<input type="radio"/> 18 JAN 16	Jan 2016		ACTIVE
<input type="radio"/> 02 JAN 16	December 2015		SUBMITTED
<input type="radio"/> 01 DEC 15	November 2015		SUBMITTED
<input type="radio"/> 01 NOV 15	October 2015		SUBMITTED
<input type="radio"/> 06 OCT 15	September 2015		SUBMITTED
<input type="radio"/> 02 SEP 15	August 2015		SUBMITTED
<input type="radio"/> 03 AUG 15	July 2015		SUBMITTED
<input type="radio"/> 01 JUL 15	June 2015		SUBMITTED
<input type="radio"/> 02 JUN 15	May 2015		SUBMITTED
<input type="radio"/> 01 MAY 15	April 2015		SUBMITTED
<input type="radio"/> 01 APR 15	March 2015		SUBMITTED
<input type="radio"/> 02 MAR 15	February 2015		SUBMITTED
<input type="radio"/> 02 FEB 15	January 2015		SUBMITTED
<input type="radio"/> 01 JAN 15	December 2014		SUBMITTED
<input type="radio"/> 01 DEC 14	November 2014		SUBMITTED
<input type="radio"/> 02 NOV 14	October 2014		SUBMITTED
<input type="radio"/> 02 OCT 14	September 2014		SUBMITTED
<input type="radio"/> 01 SEP 14	August 2014		SUBMITTED
<input type="radio"/> 01 AUG 14	July 2014		SUBMITTED
<input type="radio"/> 01 JUL 14	June 2014		SUBMITTED
<input type="radio"/> 01 JUN 14	May 2014		SUBMITTED
<input type="radio"/> 01 MAY 14	April 2014		SUBMITTED
<input type="radio"/> 01 APR 14	March 2014		SUBMITTED
<input type="radio"/> 01 MAR 14	Feb 2014		SUBMITTED
<input type="radio"/> 01 FEB 14	Jan 2014		SUBMITTED
<input type="radio"/> 02 JAN 14	Jan 2014		SUBMITTED



This is the actual form. You just click in the boxes and enter your hours, miles and expenses. The mission description box is for your use however you want to use it. The form automatically totals everything up.

DEPARTMENT OF HOMELAND SECURITY U. S. Coast Guard 7029 Webform (03/11) <small>327148 ACTIVE</small>		<b>U. S. Coast Guard Auxiliary</b>				<b>2016</b>				
		<b>MEMBER ACTIVITY WORKSHEET</b>								
<small>Use this form to report activities not reported on any other AUXDATA form.</small>										
<b>Section 1 – Member Information</b>										
DAVID KENDALL LARKIN			District 130, Flotilla 04-04			dlarkinrn@gmail.com, david.larkin@cgauxnet.us				
<b>Section 2 – Activity Information</b>										
										Check to Show/Enter Details: <input checked="" type="checkbox"/>
ITEM	<input checked="" type="checkbox"/> DATE ← →	MISSION DESCRIPTION (42 CHARACTERS MAXIMUM)	NON-REIMB.		HOURS PER MISSION CATEGORY					
			MILES	EXPENSE	99A	99B	99C	99D	99E	
1										
2	02JAN	Flotilla 45 COW, Prep for speaking	186		9					
3	03JAN	DCDR, prep for COW			3					
4	04JAN	DCDR, travel to Station PA	12		4					
5	05JAN	DCDR, prep for COW, emails			2					
6	06JAN	DCDR, SO-OP			1					
7	07JAN	Fellowship, DCDR	8	15	3					
8	08JAN	Prep for COW, pick up flags	100		6					
9	09JAN	Division COW	140	15	10					
10										
11	11JAN	BC-RSP			3					
12										
13										
14	14JAN	Fellowship	8	15	3					
15	15JAN	DCDR, FSO-OP			1					
16	16JAN	Flotilla meeting, DCDR	11	16	6					
17	17JAN	DCDR			4					
18										
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30										
31										
<input checked="" type="checkbox"/> ← →	<b>TOTALS:</b>		465	\$61.00	55	0	0	0	0	0
<b>Section 3 – Submission Information</b>										
										Last saved: 18 Jan 2016 00:46:21Z
18 JAN 2016	NOTES: Jan 2016			LOG NUMBER: (OPTIONAL)						

When you are done be sure to click the “save” button before you “Quit”.

29										
30										
31										
  	TOTALS:			465	\$61.00	55	0	0	0	0
<b>Section 3 – Submission Information</b>							Last saved: 18 Jan 2016 00:46:21Z			
18 JAN 2016	NOTES:	Jan 2016			LOG NUMBER: (OPTIONAL)					
IS Officer Addresses		<input type="checkbox"/> SO-IS: DAVID GRANT david@davidgrantlaw.com			<input checked="" type="checkbox"/> FSO-IS: WALTER ROGERS crr0619@gmail.com					
TOM RAYNOR STEVE JOHNSON		<a href="#">Download</a>	<input type="button" value="Print"/>	<input type="button" value="Save"/>	<input type="button" value="Quit"/>	<input type="button" value="Restore"/>	<input type="button" value="Submit"/>	<a href="#">Clear</a>		



At the end of the month click the “Submit” button and it will automatically go the selected IS officer shown at the bottom.

That’s all there is to it!