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| 43DEPARTMENT OFHOMELAND SECURITYU.S. COAST GUARD AUXILIARY11SR LOCAL FORMFORM 114-7017D (01-10) REV.3 | **U.S. COAST GUARD AUXILIARY - DISTRICT 11SR****RECORD OF DIVISION MEETING** |
| UNIT NUMBER | 114 | 11 | **MEETING DATE** | August 15, 2018 | **MEETING TIME**  | 19:30 |
| UNIT NAME | Division 11 |
| MEETING PLACE | Denny's Fontana  | MEETING TYPE | Regular |
| **# MEMBERS PRESENT** | **AX**  | 1 | **BQ**  | 6 | **AP** |  | **# GUESTS PRESENT**  | 2 |
| **UNIT OFFICERS PRESENT** | VDCDR Carrie Olson, SO-SR Terry Olson, SO-CS and FC Clarence Knox, SO-IS Rob Tanner,SO-MT and SO-OP Tomm Olson, FC Jim Ziegler and SO-HR, DV, FC Denver Drieberg |
| **GUESTS PRESENT** | Candi Tanner and Joyce Puckett |
| MEETING DETAILS |
| COMMENCEMENT | Called to Order | VDCDR Carrie Olson |
| Pledge of Allegiance | Denver Drieberg |
| Introduction of Guests | Candi Tanner and Joyce Puckett |
| **Roll Call /Quorum** | Quorum was present. |
| AWARDS | No awards were presented. |
| DCDRREPORT | * Elections are next month, thank you to the election committee.
* Leader training will probably be scheduled for the first weekend in Dec in Corona.
* Training is a continuous process.
* Time to start Planning for the next year.
* TheInland Rendezvous will be 21 and 22 Sep in Las Vegas.

**Division Goals*** Increase membership through recruiting.
* Provide more opportunities for members to become active and qualified.
* Develop new leaders and staff officers though mentoring and training.
* Increase cooperation and understanding with better communication.
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| FLOTILLA COMMANDER REPORTS |
|  #11-2 | There was no quorum for a formal meeting, however, an election committee was appointed. |
|  #11-5 |  |
|  #11-7  | The flotilla members have been active, and they had one prospective member attend their last meeting and his paperwork has been turned. The flotilla will be hold elections on the 24th of October. |
|  #11-11  | The flotilla had two prospective members attend their last meeting. They sent in an application from a robot lead. The member are working on properly sending their hours to IS. Member training for flotilla 114-11-11 meeting on July 24, 2018 was conducted by FSO-HR Cynthia McClain. The flotilla has order pamphlets, and marine safety brochures for Public Affairs; envelopes and stamps and VSC stickers in Jul.2018. The flotilla is streamlining their meeting so that reports are sent out ahead of time, which is allowing more time for training of members. Their election for officers will be held on September 25th. |
|  #11-12 |  |
| VCDR REPORT |  |
| STAFF OFFICER REPORTS |
| DV | **DIVERSITY ~ Denver C. Drieberg, SO-DV****Executive Summary**:**Details:**Reports from all Flotillas.Flotilla 11-02-Ontario No DV activity to report in Jul.2018.Flotilla 11-05-Tri-Lakes No DV activity to report in Jul.2018.Flotilla 11-07-Chino No DV activity to report in Jul.2018.Flotilla 11-11-Inland Empire \*4th Cornerstone Event - Flotilla 114-11-11 has a “Have Dinner with the Flotilla” before every Flotilla Meeting, from 1830-1930 hours on the 4th Tuesday of every month.Flotilla 11-12-Big Bear Lake No DV activity to report in Jul.2018. |
| CM | **COMMUNICATIONS ~ William H. Scholz, SO-CM****Executive Summary**The final report on the National Propagation Test (Feb and Mar) has been accepted by the Division Chief for Telecommunications and is scheduled for an internal discussion at NACON in late August. As an outgrowth of that exercise, selected District 11 and District 13 stations have been given a go ahead to prototype a combined HF/VHF net for contingency traffic operations.**Details**The final report (some 95 pages long) of the National Propagation Test has been accepted by to the National Division Chief for Telecommunications and consequently has been distributed to all stations who were participants in the exercise. It will be a topic of discussion among the Response Directorate communications staff attending NACON. It is expected that one of the immediate outcomes will be the creation of a prototype HF/VHF/ALE radio network using Digital Messaging (RadioTeXt or RTX) to support contingency communications in PACAREA and ultimately the national arena.  |
| CS | **COMMUNICATION SERVICES ~ Clarence M. Knox, SO-CS****Executive Summary:****Details:** Summary: All websites look good with some minor updates. New CS Officer appointed for Flotilla 11.Websites: Latest info:11-11: Front page changed to Auxiliary template. Octavius David new CS Officer. 11-12: Update meeting schedule. (Last years is showing)Update Flotilla Calendar page |
| FN | **FINANCE ~ Emily A. Scholz, SO-FN****Executive Summary:****Details:*** Balance in checking account as of June 20, 2018 was $10,593.34
* We received $50.50 from Flotilla 11-12 for New Member Dues
* We paid $500.00 to the Los Serranos Country Club for the COW/Awards Brunch deposit
* Balance in checking account as of August 15, 2018 is $10,143.84.84
* Dues invoices should be arriving to the FSO-FN’s around Labor Day
* Gene Schultz has receipts for his expenses but has yet to submit them

Finance report approved as distributed.

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| IS | **INFORMATION SERVICES ~ Robert G. Tanner, SO-IS****Executive Summary:****Details:**AUXDATA is up to date. I am beginning to receive forms other than 7029’s. This helps our Flotilla better record, and get credit for, the hours we are volunteering. I have also been working on various Flotilla qualification, training, and hour reports. I have received multiple forms for VSC Trainees for their certification, unfortunately I have not received all of the 7038’s. If I do not receive a 7038 with a trainee’s name on it, the form signed by the FC cannot be submitted to DIRAUX for approval and certification. Currently, one member’s certification is being held up due to this. |
| MA | **MATERIALS ~ Don Smith, SO-MA****Executive Summary:** **Details:** 11-11 Pamphlets, and Marine Safety brochures ordered for Public Affairs; envelopes and stamps and VSC stickers in Jul.2018.11-12 Supply of About Boating Safely books and testing materials received. |
| NS | Navigation Systems ~ SO-NS**Executive Summary:** **Details:** |
| MT | **Member Training ~ Tomm Olson, SO-MT****Executive Summary:****Details:**11-11 Member training for Flotilla 114-11-11 meeting on July 24, 2018 was conducted by FSO-HR Cynthia McClain. |
| MS | **MARINE SAFETY ~ Don Smith, SO-MS****Executive Summary:****Details:** 11-11 Marine Safety pamphlets and other MS materials were ordered and received. I will be planning a Marine Safety event in the next month. |
| OP | **OPERATIONS ~ Tomm Olson, SO-OP****Executive Summary:** **Details:**11-12 OPFAC conducted MOM patrol on Big Bear Lake with multiple assists. Updated reporting techniques utilized in AOM.Surface operation conducted with one OPFAC under orders on Big Bear Lake Saturday 28 July 2018.Assists included two vessels with 10 persons assisted.Orders completed in AOM utilizing updated standard for Standby time.There is going to be a QE session on August 18th and 19th and participation will be limited to the members that need to qualify.Orders have been submitted for Labor Day weekend. |
| PA | **PUBLIC AFFAIRS ~ Paul Saba, SO-PA****Executive Summary:*** Work has been quite unforgiving, and I have not forgotten about the Auxiliary. I’m anxiously looking forward to making more informative videos and press releases with a focus on both internal and external communication.
	+ Video Topics
		- Member Safety while in uniform (Re: ALCOAST announcement)
		- AUXPAD program and importance of identifying paddle craft
		- Public Education Opportunities within the Auxiliary for the public
		- Perhaps a review of operations this summer at the lakes
* I have had a total of 6 new member contacts that have been forward to local unit FSO-HR’s that were generated from the Facebook page. I need to have more articles and stories to publish on the page. Also please like and share to pass the word to others outside of the auxiliary. I would love to get ideas for recurring posts on the site (Lake weather info, Lake activity reports???).
* I have been appointed as an Academy Admissions Partner. In addition to working with youth who are interested in becoming future officer, I will try and recruit parents into the Auxiliary in an effort to “share the Coast Guard Experience” and increase the concept of Coast Guard Family.

Flotilla Reports:11-02 (Ontario) No Report Provided11-05 (Tri Lakes) No Report Provided11-07 (Chino) Conducted 10 MDV’s. Justin Peck is working on AUXPAD outreach program but has had some problems getting info on what to do to become qualified due to lack of qualified members with knowledge/experience.11-11 (Inland Empire) Received local newsletter.  11-12 (Big Bear) Second Life Jacket Exchange at West Ramp, Big Bear Lake on 28th July with remaining Life Jackets from CA Boating & Waterways.**Details:*** A PA booth set up at West Ramp near our radio guard for boat mission on Big Bear Lake.
* CA Boating Card, ABS class and FL membership promoted.
* Remained of Life Jackets given to West Ramp personnel to distribute to boaters without proper Life Jackets.

I NEED STORIES! I need pictures with every story PLEASE!!! Help me help you tell your story to both internal and external recipients. Public Affairs is vital to our continued growth.I am composing a quick press release for the recent PE class done in Corona and would like more info regarding the incident at Lake Silverwood with the vehicle at the launch ramp. If Auxiliarists were involved in responding/providing assistance it would be a great story. |
| PB | **PUBLICATIONS ~ SO-PB****Executive Summary:** **Details:** |
| PE | **PUBLIC EDUCATION ~ Vicki L Dehaven, SO-PE****Executive Summary:** **Details:**11-02 We had ABS Class on August 4. 10 students present. There will be an ABS class on September 22nd in Corona.11-12 ABS Class scheduled for 19th August 2018. |
|  HR | **HUMAN RESOURCES ~ Denver C. Drieberg, SO-HR****Executive Summary:****Details:**Flotilla 11-02-Ontario No HR activity to report in Jul.2018.Flotilla 11-07-Chino One Robot Lead assigned to Flotilla 11-07 in Jul.2018.Flotilla 11-05-Tri-Lakes No HR activity to report in Jul.2018.Flotilla 11-11-Inland Empire \*Three potential new Flotilla Members from Robot Leads in Jun.2018 were invited to the Jul.2018 Flotilla Meeting, and two of the three attended. We are processing their paperwork now. \*New Auxiliary Member – William Gill’s application was sent in to DIRAUX.\*Coordinating with the FSO-DV and working on joint ways to do Recruiting.Flotilla 11-12-Big Bear Lake \*Two new member apps mailed in last week. A third waiting for FC signature to submit.\*The goal that I have set for 2018 is to assist each Flotilla in Division 114-11 in adding new members, and in qualifying for the 2016 NACO Membership Growth Award (and the Division qualify too) from the Coast Guard.  |
| PV | **PROGRAM VISITOR ~ Jim Miller, SO-PV****Executive Summary:** **Details:** |
| SR | **SECRETARY RECORDS – Terry Olson, SO-SR**July 18, 2018 meeting minutes were approved as distributed. |
| VE | **VESSEL EXAMINER ~ Marcella Reinerthungerford, SO-PV****Executive Summary** **Details**There one vessel exam done at Lake Perris in July and eight completed at Lake Silverwood, |
| OLD BUSINESS | The election committee reported that three individuals have submitted their intent to run for division office. * Carrie Olson for division commander
* Denver C. Drieberg for vice division commander
* Jim Ziegler for vice division commander

There was no report concerning the purchase of new easy up. |
| NEW BUSINESS | . |
| MEMBERTRAINING |  |
| SPECIAL REPORTS |  |
|  REMARKS |  |
| Approval of Minutes | July 18, 2018 meeting minutes were approved as distributed. |
| **Next Meeting****Adjournment Time** | September 19, 2018 |
| 20:21 |
| **Submitted by** | Respectfully submitted by SO-SR Terry L Olson |