USCG Auxiliary Flotilla 113-08-07

Forms 7029 & 7030 Workshop

20 AUG 2016

Paperwork - Ugh

Shows our contributions to boating safety

Shows our service, sacrifice, commitment to the USCG and the community.

Hardcopy Handouts

You may copy a form, fill it out, and hand it to Betsy at a flotilla meeting. Ask Betsy for extra copies.

7029 form - monthly activity 7029 instructions

7030 form - general USCG mission 7030 instructions and mission codes

self attestation form for mandatory classes

this presentation

Computerized Submission

Provided you have access to a computer, it is easier to submit forms without printing them.

It is easier for Betsy, too.

Our Award-Winning Web Site

(Thanks, Jan)

Bookmark our web site page:

http://flotilla87.d11nr.info/

Click bottom Left: ANSC Forms



Inside the Forms Warehouse

PDF is good for printing or saving as a file.

E-Forms is for automatic form entry. (7029 & 7030 only)

- Click E-Forms
- Click 7029 (icon on the right)



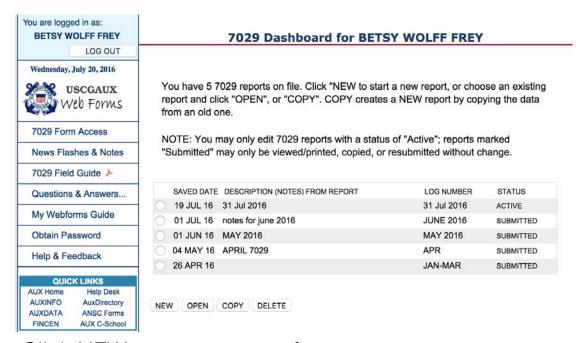


- Click: 7029 Form Access
 - to see: Log In prompt
- Log In (top left)
 [to add / change password:
 https://auxofficer.cgaux.org/auxoff/index.php]



- Click 7029 Form Access again
 - to see: 7029 Version 1.1

7029 Dashboard



Click NEW to create a new form,

or select another form and click OPEN.

Blank 7029

Note the date column. Toggle to show the days in the month.

miles (unreimbursed)

expenses (unreimbursed)

SAVE - click this often

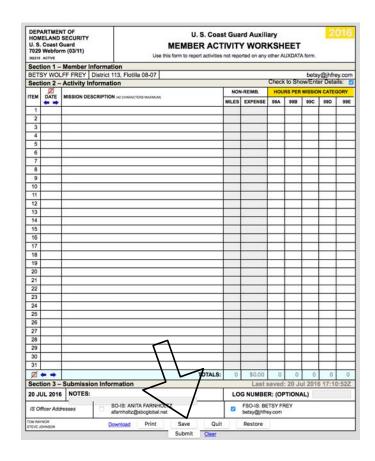
99A - used by FSOs; others use 99E

99B, 99C - usually empty

99D - study time, self-training

99E - all else, including travel time

SAVE - click this often



The date column has been erased with its pre-filled data.

SAVE - click this often

What's maybe wrong with this form?

Sec		Activity Information		Check to Show/Enter Details:								
ITEM	DATE	MISSION DESCRIPTION (42 CHARACTERS MAXIMUM)	NO	N-REIMB.	HOURS PER MISSION CATEGORY							
		INITION DESCRIPTION (42 CANACTERS MAXIMUM)	MILE	EXPENSE	99A	99B	99C	99D	998			
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3	03JUN											
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17	18JUN	travel to flotilla mtg	38						1			
18	18JUN	flotilla meeting			1.5							
19	18JUN	Mandated Training classes: 502379 & 502319							2			
20	18JUN	7039 class submissions, 7029 updates							1			
21	21JUN											
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7030 FORM

If the 7029 is your best form friend, Then the 7030 is your next best form friend.

DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD AUXILIARY ACTIVITY REPORT - MISSION ANSC-7030 (09-10) TYPE OF RESOURCE AIR VIDENT READ IN THE OF RESOURCE AIR VIDENT READ IN Unitendiv.					ION	DDMMMYY			DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD ANSC-7030 (9-10)			ACTIVI	OAST GUAR	Division Flotilla MISSION DATE DDMMMYY				
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paper form

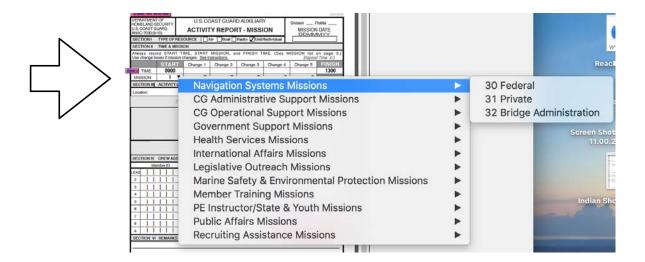
electronic form

7030 is the other form currently supported for electronic (no paper) submission.

The electronic version is named a7030s.pdf.

It needs java script, which is enabled by default in Adobe Reader. (edit -> preferences -> javascript)

If sending the form to others, use comma to separate the email addresses.



7030s have a mission code, usually one of:

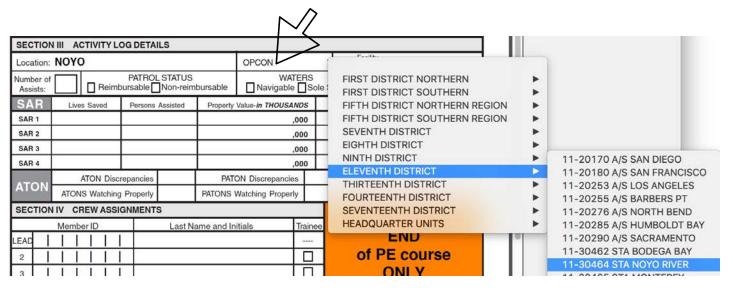
Fuel Farm: 07D

Pyro: 07D

PtA lens cleaning: 10K

PtC lens cleaning: 30

PtC lens tours: 10J



7030s have an OPCON, usually one of:

- District 11 North
 - 113 (default)
- Noyo River
 - 11-30464 (Station)

- Humboldt Bay
 - 11-20285 (Air Station)
 - 11-30466 (Station)
 - 11-41924 (ATON)

There Are Other Forms

After all, this is the Coast Guard.

- Change of address, email, phone (7028)
- New or dropped skills for the Skills Bank (7028)
- Self-Attestation for Mandatory Training Classes
- Vessel Safety Checks (7038)

Ask the FSO-IS for more information: fso-is@a1130807.uscgaux.info