



U.S. COAST GUARD AUXILIARY NINTH DISTRICT – WESTERN REGION

District Board Meeting and Training



March 21 – 23, 2014

LISLE, ILLINOIS

Friday Hospitality – Guest Presenter: Rochelle Pennington

Join us for camaraderie, a casual dinner, and listen to award-winning newspaper columnist and bestselling author Rochelle Pennington's story of Sir Ernest Shackleton's epic 1914 travels aboard the ship Endurance with his crew of 27. Rochelle's presentation will include dozens of authentic documents plus stunning photographs taken during the expedition.

Pre-Registration is required for the following training programs:

New Member Boot Camp, CPR, First Aid, and Coastie.

See inside for more details. Limited space is available

Pre-registration for the classes can be completed on-line or by mail
Bob Auchinleck • 3941 Saratoga, Unit F211 • Downers Grove, IL 60515

You must register to attend conference programs

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District Board Meeting and Training – Spring 2014

Friday Schedule	
1300 – 1600	District Board Meeting
1300 – 1700	District Store Opens
1800 – 2200	<p>Friday Hospitality and Presentation <i>(sign-up required)</i></p> <p>Come casual and join us for dinner and a presentation by author Rochelle Pennington, whose book <i>Endurance</i>, recounts the story of Sir Ernest Shackleton's 1914 expedition to Antarctica. The presentation will detail the extraordinary acts by Shackleton and his men as their ship became trapped in rapidly forming winter ice, 100 miles off the coast of Antarctica. The crew waited for the spring thaw through nine long months of blizzards, gales and temperatures nearing 100 degrees below zero. With food scarce, the men watched in horror as their ship succumbed to the pressure of the frozen ocean, sinking to the bottom of the sea. Their only hope for survival was to travel by foot across hundreds of miles of broken and jagged ice in search of open waters. Nearly two years were spent on ice and ocean, and the journey was recognized as "the greatest survival story of all time."</p>
Saturday Schedule	
0700 – 0730	First Watch
0800 – 0930	Opening Session
1000 – 1130	Presentations and Member Training Sessions
1130 – 1300	Luncheon <i>(sign-up required)</i>
1300 – 1700	<p>Presentations and Member Training Sessions</p> <p>District Store closes 1645</p>
1830 – 1930	Cocktails
1930 – 2130	Dinner <i>(sign-up required)</i>
Sunday Schedule	
0730 – 0800	First Watch
0830 – 1000	<p>Conference Debrief with DCO and Executive Committee</p> <p><i>(attendees are able to purchase breakfast from restaurant)</i></p>
1000 – 1400	First Aid

Workshops

Advanced Registration required for New Member Boot Camp, CPR, First Aid, Coastie

Introduction to Auxiliary Food Specialist

Introduction to this course will include the overall requirements needed to become a CERTIFIED Auxiliary Food Specialist according to the USCG & Government food handling and serving specifications. There will be hands on Demonstration of Preparation as well as Official USCG FS1 & FS2 (Gold Side) giving perspective of what the USCG is looking for and how this program helps the overall morale and time off needed by the active duty.

IS Proper Entry

Data Entry students will learn what is and what is NOT acceptable for hours. Based on actual examples.

IS Basic Inputer

How to become an inputer without having to take the IS-10 course.

Proper Wearing of the Uniform ODU/SDB/Trops

Students will learn the proper wearing of the multiple uniforms Auxiliarists are tasked with.

Introduction to AUX AIR:

We would like to invite all members who are interested in becoming pilots and observers to this session. The session will be 1 hour in length. This session WILL NOT count as a safety workshop for the purpose of currency of existing pilots. I would however like you to reserve the pool for anyone who needs the swim test to maintain currency, as well as any new member who has been in training and needs the swim test to complete their qualification.

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WOW Web Sites

WOW (Websites withOut Webmasters) is a data driven website development system provided by the Auxiliary IT group that allows members with no previous web programming experience to easily develop and publish their Division and Flotilla web sites. No knowledge of HTML is required to get rich multi-page, graphic oriented web sites deployed onto the internet. This session will also include a hands-on exercise in which student will develop and publish a WOW2 site. Bring your laptops!

OPS Plan for 2014

This seminar will focus on moving forward from the 2013 Sector Lake Michigan Operational Planning Directive in furthering the goal of reducing water recreation-related deaths in the AOR through a proactive and preventative approach. Efforts 9th Western Auxiliary members can make informing the recreational boating public through classroom education, dockside engagements, vessel safety checks, and public affairs initiatives will be discussed.

Public Education Best Practices

Best practices will be covered for Public education Classes including: Marketing, prep & organization of classes, mentoring flotilla member who desire to become instructors, managing students, addressing kids vs adults. Many more topics.

Public Affairs and Media Relations

Auxiliarists will learn about Coast Guard public affairs policies; media relations and what to do before, during and after an interview; things to be aware of when working with media; and social media do's and don'ts.

Personal PPE Inspection

Students will learn how to inspect their own PPE prior to the semi annual official inspection.

Pool

The Hotel Pool will be available for operations and aviation swim Sign-offs.

MMSI Requirements & DSC Operation

"You purchased this new DSC equipped radio for your facility. Now What?"

Proper Boat Crew Communications

Proper use of pronouns and proper format when communicating with stations and other Coast Guard Assets.

Program Visitor Best Practices

Best practices and "Vessel Safety Pack" deployment.

Intro to Hazard Materials:

Hazardous materials are materials which, because of their chemical, biological or physical nature, pose a potential risk to life, health or property if they are released or misused. These chemicals are used in agriculture, industry, medicine, research and consumer goods. This quick-study course is intended to provide interested members with a basic introduction to hazardous materials that can serve as a foundation for more specific research. No prior knowledge of the subject is assumed.

Vessel Examinations

- **Practical VE training** (1.5 hr) This course will be cover topics for any qualified Vessel Examiner or VE Staff Officer. The course will focus on resources and practical techniques for becoming a more proficient examiner and leading VE Blitzes to engage more of our members in the VE mission.

- **2014 refresher VE Workshop** (2 hrs) This course will cover topics for any qualified Vessel Examiner or other members familiar with the VE Manual and having passed the VE Qualification Exam. The course is a supplement for the regular VE Workshops presented in our Divisions and will discuss new items for 2014, addressing RBS trends, and this year's high focus items.

- **Advanced Workshop for Vessel Examiners** (1.5 hr) This course will cover topics for experienced Vessel Examiners and other Public Educators/Program Visitors interested in of the how and why behind RBS regulations. The course will take a deeper look at common, but infrequent, topics that arise during Vessel Examinations, which are not covered in the VE Manual.

HR Fundamentals

Basic understanding of the HR role, submission of paperwork, where which forms go, proper enrollment processing and ID card submissions. All the other 'little things' that involve the Flotilla HR Officer. The second part of this training will be Fingerprint Tech. All students MUST have completed the online course to take this portion of the training. Please bring your passing certificates with you. Fingerprint cards will be available for applications to be processed as fingerprint technicians.

Operations Advanced Navigational Exercise

Training will cover basic navigation and SAR execution plotting. Participants need to be Crew or Coxswain qualified and bring basic navigation tools.

Boat Crew Mentoring

Mentoring, to support and encourage people in order that they may maximize their potential..." Mentoring is crucial to the boat crew program, but it is also crucial to our new members; this program will identify key components to being a successful mentor.

Recruiting and Diversity

A 1 hour presentation covering recruiting practices and diversity within the Auxiliary.

Women in the Auxiliary

An informal discussion on how the auxiliary relates to women, the challenges and positives of volunteering within a male dominated organization.

**DEPARTMENT OF HOMELAND SECURITY
UNITED STATES COAST GUARD AUXILIARY**

Conference Chair
3941 Saratoga, #211
Downers Grove, IL 60515

Pre-Sorted Standard
U. S. Postage Paid
U. S. Coast Guard
Permit No. G-157

OFFICIAL BUSINESS – PENALTY FOR PRIVATE USE

Hotel Reservations

HILTON LISLE/NAPERVILLE • 3003 Corporate West Drive • Lisle, IL
Website: www.hiltonlisenaperville.com
Phone: 1-800-552-2599 or 630-505-0900
Group Code: CUSN
2 Double: \$85 • 1 King: \$85
Cutoff date for reservations is February 28, 2014

Conference and Meal Registration

Online reservations available at www.cgau9wr.com

	Cost	# Persons	Total
Friday Hospitality (includes conference registration) – No advanced discount (members and non members)	\$25.00	X _____	= \$ _____
Registration only – Members only (do not pay if attending Friday night)	\$15.00	X _____	= \$ _____
Lunch			
Pulled Pork Sandwich	\$25.00	X _____	= \$ _____
Bruschetta Chicken (gluten free)	\$25.00	X _____	= \$ _____
Portabella Mushroom Sandwich	\$25.00	X _____	= \$ _____
Dinner			
Roast New York Strip Loin (gluten free)	\$44.00	X _____	= \$ _____
Santa Fe Chicken	\$42.00	X _____	= \$ _____
Salmon	\$43.00	X _____	= \$ _____
Vegetable Ravioli	\$39.00	X _____	= \$ _____

Deduct \$5 from each lunch and dinner meal cost and each registration cost, if payment received by March 7, 2014. **Please note that there is no advanced discount for the Friday night hospitality.**

Non-Auxiliary spouses and guests do not need to pay the conference registration fee, but they do need a ticket to attend the Friday Night Hospitality, Lunch, or Dinner.

Note: Purchasing Friday Hospitality, Lunch or Dinner tickets at the door or the day of the conference will require an additional \$5.00 charge added to the prices shown. Register in advance to prevent paying the penalty!!

Discount ----- = \$ _____

TOTAL SUBMITTED: \$ _____

Name _____ Flotilla _____

Guest(s) _____ Phone _____

No seating is assigned for Lunch or Dinner.

Guests must have a ticket for Lunch, Dinner and Friday Night Hospitality.

Online reservations available at www.cgau9wr.com

or send Conference and Meal Reservation to:

Ed Fahrner (DSO-FN) • 1 South 641 Brook Court • Glen Ellyn, IL, 60137

Make check payable to: USCG Auxiliary 9WR

Friday Night Hospitality and Saturday Luncheon/Dinner Menus

Friday Night Dinner Buffet: Caesar Salad, Lasagna (Meat or Vegetarian), Snap Peas and Baby Carrots, Garlic Bread, Chicken Roulade with herbs, Italian cheese, and red pepper Alfredo sauce, Assorted Miniature Pastries, and Coffee/Tea. *Gluten Free: Chicken Roulade.*

Saturday Lunch: Choice of Pulled Pork Sandwich, Portabella Mushroom Sandwich with Roasted Tomato, Fresh Mozzarella, and Herb Mayonnaise on Focaccia, or Bruschetta Chicken with Marinated Tomatoes, Fresh Mozzarella, and Garlic Herb Broth with Brown Rice. Served with Potato Salad, Cole Slaw, Chips, Lemon Berry Mousse Cake and Coffee/Tea. *Gluten Free: Bruschetta Chicken.*

Saturday Dinner: Choice of Roast New York Strip Loin Rolled with Caramelized Onions and Mushrooms, Santa Fe Chicken with Bacon, Black Beans, Corn, and Pico de Gallo Cream Sauce, Vegetable Ravioli with Asparagus and Smoked Mozzarella with Tomato Vodka Cream Sauce and Fresh Vegetable Bouquet, or Slow-Roasted Salmon with Honey-Ginger Glaze. Served with Mixed Vegetables, Fresh Rolls and Butter, Bibb Lettuce with Bleu Cheese, Apples, and Peppered Pecans, Mousse Trio Gateau and Coffee/Tea. *Gluten Free: Roast New York Strip Loin.*

Uniforms of the Day

Meetings: Tropical Blue or appropriate civilian

Lunch: Tropical Blue or appropriate civilian

Dinner: Tropical Blue or appropriate civilian

Friday Night Hospitality: civilian casual

Sunday: civilian casual