Auxiliary Mandated Training (AUXMT)

Overview: The Coast Guard Auxiliarist (CGAUX), when properly certified, can do nearly everything a Coastie (active duty) can do except Law Enforcement and Military actions. That means the auxiliarist must have the same basic training and background as the Coastie (CG) to operate both in their environment and in the public. This includes the same background training with regard to ethics, civil rights, privacy, and security. This is the purpose of "Auxiliary Mandated Training". It's mandated for both Coasties and Auxiliarists with the CGAUX version a subset of the CG training.

Consequences: Mandatory Training cannot be taken lightly. A series of incentives and consequences related to AUXMT are currently being reviewed by Auxiliary national leadership and the Chief Director of Auxiliary, and shall be effective on 1 January, 2016. The ALAUX with this information is expected early 2Q'15.

In summary: The Auxiliary AUXMT requirements established in section 8.E. of the Coast Guard Auxiliary Manual (COMDTINST M16790.1 series) are now in effect requiring completion as specified under "Timing" (see below) to avoid consequences.

Courses: There are 10 mandated courses with 8 courses discussed here** as given in the table below with their course codes and numbers:

Course Code	Course Number	Course Name	Frequency
SP	502379	Building Resilience and Preventing Suicide	every 5 years
SETA	810030	Security Fundamentals	every 5 years
PAWAR	810015	Privacy at DHS/Protecting Personal Information	every 5 years
POSH	810000	Sexual Harrassment Prevention	every 5 years
SAP	810045	Sexual Assault Prevention and Response	every 5 years
CRA	502319	Civil Rights Awarness	every 5 years
ET	502306	Ethics 1 / Personal Gifts	1 time only
INF	502290	Influenza Training	1 time only

**Note that ICS 100.b and IS700.a are also AUXMT taken 1 time only on the FEMA website here: http://training.fema.gov/is/nims.aspx

Timing: There are specific dates established for the required completion of all 8 courses:

- **Current Members who joined before 19 Jan 2013**: must complete the courses by December 31, 2016.
- **Current Members who Joined between 18 Jan 2013 and 31 Dec 2014:** must complete the courses by 31 Dec'15
- **All Other Members**: must complete the courses by the end of the first full year after the year they joined e.g. if a new member joins any time in 2016, they must complete the courses by 31 December, 2017.

- **5 year cycle**: As each of the first six courses listed above is completed, its own five-year cycle will start. Each cycle will extend to 31 December of the fifth year regardless of the date the course was completed during the year e.g. If the Civil Rights Awareness course was completed on 15 November 2015, then it will have to completed again by 31 December 2020.

Methods of Completion: Because of the wide ranging capabilities of Auxiliarists, a variety of methods for taking the mandated training and establishing AUXDATA credit have been established. Here are the options for completing the 8 AUXMT training courses (not including the FEMA ICS100.a & IS700.b courses that are currently only available on the FEMA website):

a) **AUXLMS online courses**: This is the fastest and most efficient way to complete the courses. Some Auxiliarists have completed all 8 courses in a single day while others have taken one course at a time when convenient to their schedule. Once completed, AUXDATA registration is automatic and no other members need be involved. Here is the link to AUXLMS: **https://auxlearning.uscg.mil/** . A special username and password is required. A detailed description of AUXLMS can be found here: **http://www.uscg.mil/auxiliary/training/auxlms.asp**

b) **Classroom training** (e.g. at Flotilla Meetings) - There are three ways an instructor can present the class (and complete the requisite Form 7039 at the conclusion of the class):

1. AUXLMS: The instructor can log into AUXLMS with their own account and project the online course on a screen.

2. PowerPoint Slide Presentation: The instructor downloads PowerPoint presentations for each course and then projects the slides to the class as with any other course.

3. Video: The T-DIR is developing voice-over PowerPoint videos that will be completed for all 8 courses by 31May15. These videos will be made available as they are completed on the Mandated Training portal. This option can be used for both classroom and individual training situations.

The tables below provide ALL links:

Course Code	Course Number	File Type	Course Name & PPT & VIDEO LINKS
SP	502379	name	**Building Resilience and Preventing Suicide**
		ppt	http://tdept.cgaux.org/mt/Build_Res_Prev_Suicide.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/Build_Res_Prev_Suicide_Ind_Learn.pdf
SETA	810030	name	**Security Fundamentals**
		ppt	http://tdept.cgaux.org/mt/Sec_Ed.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/Sec_Ed_Ind_Learn.pdf
PAWAR	810015	name	**Privacy at DHS/Protecting Personal Information**
		ppt	http://tdept.cgaux.org/mt/Privacy_at_DHS.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/Privacy_Ind_Learn.pdf

Course Code	Course Number	File Type	Course Name & PPT & VIDEO LINKS
CRA	502319	name	**Civil Rights Awareness**
		ppt	http://tdept.cgaux.org/mt/Civil_Rights.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/Civil_Rights_Ind_Learn.pdf
ET	502306	name	**Ethics 1 / Personal Gifts**
		ppt	http://tdept.cgaux.org/mt/Ethics_PG.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/Ethics_PG_Ind_Learn.pdf
INF	502290	name	**Influenza Training**
		ppt	http://tdept.cgaux.org/mt/Influenza_Trng.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/Influenza_Ind_Learn.pdf
POSH	810000	name	**Sexual Harassment Prevention**
		ppt	http://tdept.cgaux.org/mt/SH_Prev.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/SH_Prev_Ind_Learn.pdf
SAP	810045	name	**Sexual Assault Prevention and Response**
		ppt	http://tdept.cgaux.org/mt/SA_Prev_and_Resp.pptx
		video	
		pdf	http://tdept.cgaux.org/mt/pdf/SA_Prev_and_Resp_Ind_Learn.pdf

c) **Self-Certification:** There are two ways a member may self-certify by completing training and filling out a self-attestation form (http://tdept.cgaux.org/documents/Mandated_Self_Training_Attestation_reh_2-9-15.pdf).

The self-training can be done the following ways:

1. The member can view the voice-over PowerPoint training videos (see above table) when these become available. After viewing the video(s), the member must complete the self-attestation form and mail it to their IS officer.

2. The member can obtain and study a hard copy of the PDF version of annotated PowerPoint slides (listed above as "pdf") from their leadership. This form of training is meant for the exceptional case where online access is not available to the member and classroom training is not readily available. Upon completion, the member must complete the self-attestation form and mail it to their IS officer.

To reiterate, at the completion of each course, the member must complete the self-attestation form affirming that they have read and understood the contents of the training course(s) and then send the form(s) to their designated flotilla IS officer for data entry. The IS officer should treat this form just like a 7039 form for an individual.