

**U.S. Coast Guard Auxiliary
Division 33 9th WR
Officer & Staff Meeting Minutes
08 September 2012, River Bend Boat Club, South Haven**

Call to Order: by DCDR Fryer at 1035 hours

Pledge Led by Ben Plachta

Board Members Present: DCDR Fryer; VCDR/AUC Mich City Harness; 33-02 Dan LaJeunesse 33-03 FC/SO MA Belke; 33-10 FC Ryan

Staff Members present: SO-FN Todd Nitz; SO-HR Cindy Antonelli; SO-OP/AUC AuxDet Ben Plachta; SO/PA Keith Engstrom

Flotilla Members present:

Guests:

July 2012 Minutes – motion to approve: JD Ryan Seconded: Marque Belke Motion Carried.

All FC & SO reports sent via e-mail prior to the meeting. Reminder they are due by the 5th each month please get them in so they can be inputted

Announcements Thank Division for support and well wishes during Bentli's death.

Financial Report-SO-FN T Nitz - Report sent via e-mail, checkbook balance & all transactions reviewed. Nitz is trying to incorporate bank statement within the report. There is \$24 in accounts receivable. Well under budget. Motion to approve: JD Ryan. Seconded: Dan LaJeunesse. Motion Carried.

FC Reports – combined July and Aug. Activity (No Aug. Div. Meeting)

Bruce B. Brandon, Flotilla 33-01 – **HR**- No new members. **MT**- Discussion on who would like to take on position of MT and the types of training we should concentrate on for upcoming year.

Several members need TCT. **OP**- We had 2 patrols during Jul, 2 Aug. **PA**- None. **PE**- No classes. We are beginning discussions with Lake Mich college to be include again in the community education publication for winter term. **PV**- 1 South Haven Marina. **VE**- Approximately 74 for the season which is more than our goal. Will verify at next meeting. We had our fellowship picnic in Aug. Very enjoyable for all. The kayak expedition that went through our AO was much smaller than anticipated, only 8-10 kayaks. The expedition was very appreciative that we were on duty. A good discussion on getting the flotilla website up and running

33-02 Dan LaJeunesse

July 2012 - **HR** - Two members have cleared SECCEN and received IQ status, Dave Riffel and Jared Isaac. **MT** - 1 hr. TCT scheduled for August 18 Flotilla meeting. **OP** - 2012 Michigan City Grand Prix Boat Race scheduled for 05 AUG. (6 Aux boats participated, but with 4-6 foot waves the race was eventually cancelled.) Flotilla is trying to make sure AUX Safety Patrols are scheduled each weekend for the remainder of the SAR Season. **PA** - Michigan City In-Water boat show scheduled for August 23-26. Volunteers for the Safety Booth are needed. **PE** - Members encouraged to consider Assignment to Duty for Beach Patrols on days where the shores and beaches of Lake Michigan have rip currents in our AOR. Bring spare PPE and communicate with Station Michigan City during patrols. **PV** - Nothing to report. **VE** - Additional VE dates are being requested by local harbor masters and marinas.

August 2012-HR - Nothing to report. However, I've placed 2 inquiries with Kelly Tebbs about a new applicant who submitted paperwork before June 01 and still no member ID number. No reply to date.

MT - 1 hr. TCT was held during the August 18 Flotilla meeting. **OP** - New facility being added to Flotilla. 24' powerboat owned by Mr. Keith Gregory. Mike Scott's Vessel 242039 (Pi-SAR) has been moved from Cal Harbor to Michigan City. **PA** - Michigan City In-Water August 23-26, netted approximately \$145 for 33-02 from raffle ticket sales. FSO-PA Mr. Keith Engstrom participated in a morning talk radio show on the local Mi City radio station. **PE** - Nothing to report. **PV** - Nothing to report. **VE** - VSC's are being requested by local boaters. **FN** - 2013 Dues notices have been mailed to members. **MA** - 200 copies of the Federal Regulations handbook have been received. Next meeting on September 15, 2012 at 0900

33-03 - Marque Belke

FN Mark Ludwig - See Financial Report. **CM** - Need FSO. CS Francis Tilton - Nothing to report at this time. **HR** Cynthia S. Antonelli - Nothing to report at this time. **IS** Cynthia S. Antonelli - Held IS night on 07 August to review paperwork with members and answer questions. Wear tropes to make our presence known. Next IS night is 02 October. **MA** Marque A. Belke - Nothing to report at this time. **MT** Marque A. Belke - No training held at August meeting. **NS** Alden R Baumgartner - No activity to report at this time. **OP** Raymond A Gervais There may be a couple more weekends of patrol or training for boat crew contact your FSO-OP. **PA** - Participated in the WNIT program "Our Town Mishawaka". Program aired on 12 August. Flotilla will get a copy of the program. **PB** - Need FSO. **PE** Marque A. Belke - Nothing to report at this time. **SR** Cynthia S. Antonelli - See minutes taken by Mari Ludwig. **VE** Nothing to report at this time. **MS** Need FSO. **PV** Francis Tilton Nothing to report at this time.

33-06 - Pat Bridenstine - No report

33-08 - Tom Lewis - No Report Senior Expo in Kalamazoo that Bob Kent is organizing. Hoping to find family members who may be interested along with the seniors. 02 October 0900 - 1500.

33-10 - JD Ryan

July 2012 **CM** - Nothing To Report At This Time. **CS** - Nothing To Report At This Time. **HR** - Nothing To Report At This Time. **IS** - Nothing To Report At This Time. **MA** - 05 VE Inspection Stickers And Forms Were Ordered For Bill Larson. **MS** - Nothing To Report At This Time. **MT** - Several E-Mailed Training Opportunities Were Forwarded To The Membership. On 23 July 2012 Bill Larson Was Qualified As A VE. **NS** - Nothing To Report At This Time. **OP** - 2012 Operational Calendar Updated. **PA** - See SO-PA Report. **PB** - Nothing To Report At This Time. **PE** - Class Schedule Being Developed. **PV** - 03 Program Visits Were Conducted. **VE** - 05 Vessel Exams Were Conducted. **PPE** - All Excess Flotilla PPE Gear Stored In The Station Locker Has Been Removed By The SO-PPE. The Flotilla No Longer Has Any Surplus PPE Gear. Unit Inventory Items Are Still A Work In Progress. Next Flotilla Meeting Is Scheduled For The 14 August 2012 At 1930 Hours At Coast Guard Station Saint Joseph.

August 2012 - **CM** - Nothing To Report At This Time. **CS** - Nothing To Report At This Time. **HR** - Pat Schwyn Received AP Status on 10 August 2012. **IS** - Nothing To Report At This Time. **MA** - Nothing To Report At This Time. **MS** - Nothing To Report At This Time. **MT** - Several E-Mailed Training Opportunities Were Forwarded To The Membership. Art Adcock And Dave Lowry Completed Their Triennial Crew Recertification On 19 August 2012. Patrick Poziwilko Completed His Triennial Coxswain Recertification On 19 August 2012. Larry Wolfe Completed The 1 Hour TCT Refresher On 12 August 2012. **NS** - Nothing To Report At This Time. **OP** - 2012 Operational Calendar Updated. **PA** - Patrick Poziwilko Helped Out The Sea Cadets In Battle Creek With Their Newly Built Sea Perch (A Remote Controlled Vessel That Travels Under The Water) And Also Taught Them A Boater Safety Class. Dave Lowry Represented Division 33 And Flotilla 10 When

CG Admiral Parks Visited And Inspected CG Station Saint Joseph On 01 August 2012. **PB** - New Publication Name Is The Ship's Wheel. **PE** - Class Schedule Being Developed. **PV** - 04 Program Visits Were Conducted. **VE** - 06 Vessel Exams Were Conducted. Unit Inventory Items Are Still A Work In Progress. Voted On By The Membership On 14 August 2012 An Appendix Was Added To The Standing Rules For The Purpose Of Allowing The Flotilla To Hold A Meeting And Conduct Business Electronically. Next Flotilla Meeting Is Scheduled For 11 September 2012 At 1930 Hours At Coast Guard Station Saint Joseph.

USCGA Report – Letter from Maureen VanDinter. Thanks for inviting her to July Division Meeting. She is running as 9W Commodore unopposed. Nominations will be taken from the floor. She's been very involved in the Aux 30+ years with a background in medical care and administration. If elected, she will continue to work to benefit members and move 9W forward. Her goal is to support members through training, leading, and mentoring. Summary of letter. Leadership philosophy. – Semper Paratus. Part of election at District Conference. District Commander candidate is Tom Malawi from Cal Harbor area. Most running unopposed. Tom Lewis will sit in for Leslie at District Conference. Leslie and Orville will not be attending

USCG Report –

AWARDS – 33-01 Bev and Dave Gould 15 year service awards; 33-03 Marque Belke – VE Course 04/10 Program Visitor Course 09//10 (weren't the ones he was missing.) 33-08 Tom Metzler 25 years of service. Bob Kent – PV Course; Frank Blaise 20 years of service. 33-10 William Larson – VE Course completion. Special Award – Todd Nitz – certified to be a Coxswain in the Auxiliary. Presented at Division Meeting and given to FC 33-02 to present at the meeting.

Staff Officer Reports

SO- Program Visitor Report: Marque Belke - No Flotilla reports received

SO- Materials Report : Marque Belke

33-01 - Ronald Naumann - No report received

33-02 - Keith Gregory - We had a very good boat show. Plenty of all types of handouts. I had ordered 150 Federal Regs. and coloring books, we had plenty of other handouts especially from homeland security.

33-03 - Marque A. Belke - Nothing to report

33-06 - Steven Bennet - Nothing to report

33-08 - Randy Lawton - No report received

33-10 - Joanie Gentry - No report received

DIVISION

New catalog available at <http://uscg.mil/hq/cg3/cg3pcx/publications/misc/DCAT.pdf>

Please note – Consignment items are available for boat shows and special events. These can be ordered on page 30 of the catalog. More information regarding these items is in the catalog.

Federal Regulation books are available

SO-MT: George Hayes

AUGUST - Flotilla 33-02 completed the yearly 1 hour TCT Refresher for 11 members of 33-02, 1 member of 39-10 and 1 member of 33-08. Class was taught by George Hayes (33-02) and class attendance has been entered and should be in AUX Data shortly.

SEPTEMBER - An e-mail from Jeff Gilmore was forwarded out to all 095-33 MT staff and FC's regarding upcoming Coastie training. The training is 2 phases with the first phase being a web based class

and the second phase being hands on training. All the contact information and session information was included in the e-mail. This e-mail was also forwarded to all 33-02 members.

All 095-33 MT staff and FC's were e-mailed reminding them that the 1 hour TCT refresher is required yearly and to try to get that completed if it has not already been done. If they are in need of an instructor, I have asked them to contact me and we'll get something set up to get it completed.

I am in the process of setting up a 5 year/initial TCT training completed hopefully before the end of October.

SO-CM: Bruce Brandon

1. The Auxdet recorded 40 hours of watchstanding for Jul/Aug. 2, We had watchstanders available for labor day but no boats scheduled. 3. Will begin inventory and assessment of operations when season ends.

SO-MS : Vacant

SO-PA: Keith Engstrom - will need new SO/PA for next year. From what I've seen, Mr. Kent would be a good candidate.

Flotilla 33-01 – Dan King - No Report

Flotilla 33-02 – Keith Engstrom - Aug 10th Keith Engstrom participated in a radio talk show on WEFM Michigan City. AUG 23,24,25,and 26th We prepared for and participated in the MC in water boat show. We had 8 members as watch standers at the boat show. Ken Pease, Dennis Miller, Carl Pennington, Keith Gregory, Dan Hershman, Dan LA JEUNESSE, Jeffery Kirsch, and Keith Engstrom. Keith Engstrom made a marlin Spike demonstration display for the use at boat shows.

Flotilla 33-03 – Cynthia Antonelli - No Report

Flotilla 33-06 – Debbie Bennett - Nothing to report

Flotilla 33-08 – Robert Kent - There were no formal PA activities during the month for Flotilla 33/08. My efforts as FSO-PA have been spent primarily on trying to complete various requirements for designation as a Public Affairs Specialist. By the end of August I had completed the five required E-Learning courses. September PA activities are centered primarily around preparations for participating in the Kalamazoo Senior Expo 02 Oct 2012. Please let me know if you need any additional information.

Flotilla 33-10 – Randy Lester - Saturday 28 July 2012 Patrick Poziwilko and Art Adcock participated in the Baroda Festival Parade trailering the CG 25597. Sunday 29 July 2012 JD Ryan gave a Station tour to four adults. Patrick Poziwilko helped out some Sea Cadets in Battle Creek tune up, check out and sail successful voyage with their newly built sea perch (a remote controlled vessel that travels under the water. Patrick Poziwilko also taught a Boater Safety class to the Sea Cadets. Dave Lowry - VFC, represented Division 33 and Flotilla 10 when CG Admiral Parks visited and inspected CG Station St. Joseph on August 1, 2012

SO-FN: Todd Nitz - See Separate Report

SO-VE: John Liddell – some issues with 33-10 that have been passed up the chain. John was in hospital and is doing okay now. Throat was closing up from an infection. Was in hospital 2 days and is doing okay now.

SO-CS: Carl Pennington - Resigning position...new SO-CS needed. If anyone is interested, please let Orville know. Current Commodore prefers DSO's not hold SO or FSO positions.

SO-IS: Tom Lewis - See Separate Reports from FSO's

SO-OP: Ben Plachta - Please verify your information with your FC/FSO/IS officer for Coxswain, Crew for accuracy. If you are reyr the hours must be made up first as trainee. Then to satisfy next year you must

have 12 hours underway this year to stay current. Qualifications of Crew & Coxswains on the 25RHBS are required to have 15 hours underway along with 3 of the 15 at night annually. An annual check off of Physical fitness is required along with Annual currency tasks. The one hour TCT is a annual requirement for all members in the Operations program. The facilitator should be a trained instructor, someone familiar with the operations program, and familiar with the TCT program (but does NOT have to be a TCT Facilitator). Nav-Rules test is a requirement for all Coxswains every five years from their last date of test. ICS Course's 100 and 700 are required for Crew and Coxswains must have 100,200,700,800 and ICS 210 or 300. Coxswains are responsible for submitting the 7030 forms for there mission as members who are in REYR can get out of REYR. The longer we wait to send them in the member is a trainee and cannot be used as crew till inputted into AuxData. The Division has a policy that all 7030 must be in by 45 days of the Patrol date or the SO/IS does not have to input. If fuel is not needed or is declined after the patrol then the owner/operator must check "Yes []" for "Fuel Received in Kind", whether it was received in this manner **or not**. This tells POMS that the patrol was conducted but a fuel reimbursement is not needed. FINCEN will process the order and reimburse for other M&IE claimed. The Auxiliary is not allowed to purchase fuel at All Seasons Marine in South Haven MI. and charge it to the USCG Account. As of this time the Auxiliary Coxswains will have to purchase fuel with their own Credit card and attached it to your Patrol order for payment.

Below you will find the correct address for the OTO.

BOSN3 Bradley Hinken

Auxiliary Operations Training Officer (OTO)

USCG Sector Lake Michigan

Detached Duty Station (SM) Chicago

250 North Breakwater Access

Chicago, IL. 60601

This is last official weekend. Gaye Blind will be out with her boat tomorrow. Sent info to FCs as to status of members. Have a few people who need one hour TCT refresher. In Michigan City, Jeff Plough needs to recert this year.

<u>SO-HR:</u>	Cindy Antonelli	NO REPORT
<u>SO-PE:</u>	Dan Hershman	NO REPORT
<u>SO-PPE:</u>	Dan Hershman	NO REPORT
<u>SO-PB:</u>	John Liddell	Nothing to report

AUC- Station St. Joe-No Report

AUC-Station Mich. City- No report

AUC-AuxDet S. Haven-

AVP-P.Poziwilko-

Dockmaster-

Committee Reports

Old Business

- Division Meeting Dates/Locations for 2012 -
- New Standing Rules – all submitted except 33-01 Appendix – appreciate all everyone has done for the update process. Got an e-mail from Commodore – Standing Rules if not approved, our elections will not be valid this year. Aux Manual voided everyone's standing rules. Our Division and Division 31,

35 are the only ones who have most of their Standing Rules submitted. Think our divisions are doing pretty good. One of the big changes is the election process. Does not have to be a Division officer to conduct elections. FC if not running will be presiding officer or the IPFC will be the presiding officer. Be sure to go over the election of officers. Still have to do a secret ballot even if only one person running.

- PV / VE / PE – goals
- Encourage members to update AuxDirectory II for accuracy and skills bank. Please try to promote members updating info in Aux Directory. Plan to display Everbridge info and review it at District Conference. May be some glitches with this. LaJeunesse said there are some problems with George Hayes info ... two member numbers and duplicate info. Not sure if it is just his data field that is compromised.
- Quilt presented to CMDR Willis at his retirement party. Ben said it was a nice looking quilt, a big one.

New Business

- Screening Committee for elections – will ask Tom Lewis to put together a list of people who are eligible to run. Ben Plachta, Cindy Antonelli will be on the committee. Screening committee to send report by October meeting of who is running. Not have to be present to be elected. Do have to submit letter of intent.
- Date for Election...November 10
- Change of Watch – potential date February 9, 2013. Fryer needs to get the folder. Bruce left it at AuxDet. Tom and Carolyn are working on this. Looking at places in Kalamazoo area on 131 corridor. They are at 9th Central Conference this weekend.
- SO-MT working on full TCT class before end of year – George Hayes is working on this – long list of instructions he has to follow to get this presented.
- Bill for \$50 for funeral flowers for Bentli Owens. Dan LaJeunesse, Second JD Ryan. Motion approved. Todd did receive e-mail approval from most of the FCs prior.

Up Coming Events

- 9th Western District Conference – Sept 21 – 23. Fryer thinks the deadline has passed to get the early discount. Quite a few training opportunities are available this year.

Comments - Board/Staff/Members/Guests

Todd went through FC. He received request from Sea Cadets regarding Rip Currents.OIC at St. Joseph has lended CG support. Fryer said this has gone up the chain twice and waiting for approval. We may wait until first of the year to send this up again. Harness asked what they want for support. They have copy of RIP Current video and want to do a fundraiser to provide education to public. Want to have Aux Support. The fundraiser would be purchase a box to hold the screen to protect it. This would be at Silver Beach. Sea Cadets would still need Berrien County Parks Commission support. Sea Cadets are raising money for monitor, enclosure, brochures. This would be a good boater safety, PE and PA opportunity. This would be moral support, no monetary support from the Auxiliary. Leslie will check on it one more time at this point.

Adjournment: A motion to adjourn by JD Ryan, seconded Marque Belke. Adjourned 1130 hours.

Next Meeting: 13 October, 1030 Hours, Station St. Joseph

Respectfully submitted by: Cynthia S. Antonelli FSO-SR 33-03