

USCG AUXILIARY
Charlevoix Flotilla 091-26-02
March 11, 2013
1900 Regular Meeting
Location: USCG Station Charlevoix



Meeting Minutes-draft

1. **Call to order - 1900**
2. **Pledge of Allegiance**
3. **Attendance and visitors-** John Tysse, Jim Buller, Glen Stolt
4. **Minutes from February 2013**– No minutes – no attendance due to weather.
5. **Treasurer's report** – no report
6. **Business**

A. Review February agenda topics as appropriate and timely.

B. SO reports:

OPS-Stolt-

Tom Hallock had a stroke in January. We need to keep Tom, Judy and their family in our thoughts and prayers. Tom is in care now and doing rehabilitation daily. As I hear updates, I will keep everyone informed. Tom and Judy will not be participating water ops.

For the rest of the facilities – think about getting your boats together and inspected soon so we are not in a scramble when the ice goes out! My number is 231-547-6619 to schedule a time.

Program Visitor – Stolt- Goals are to increase visits by 10% this year. Distribution of lists to PVs. There is plenty of material and new display racks in the storage shed. If you have a member who emphasizes paddle sports, suggest setting up a paddle sport safety class. They can make it an 'event' for them and we can supply the information/instructor. I would think we could have several given the number of kayak/canoe/stand up board places we have.

Vessel Exams-Stolt-Goal is to increase by 5% this year. I intend to get to the Yacht Clubs again this year which gave us some good numbers last year. But, I would also like to do a couple boat launch and marina walks this year. 5% is not much – doing one or 2 more each would more than accomplish that goal.

C. Boat Show – Stolt

TC boat show is April 5, 6 and 7. Review the schedule-could use more participants – Twin Bay updated the schedule of support – attached.

D. NCMC update –Stolt-

The membership side has not worked out so well. One of the 5 that expressed interest has kept in touch. However, we do have Boat Safety classes set up:

April 18th and 25th from 5:30-9PM – 2 day class.

May 4th from 8AM to 5PM – one day class.

Location will be Room 536 of the SCRC building(gym) at NCMC campus.

NCMC will be charging \$20 for this and we will get \$5 per student.

I would like some promoting on our side to fill these up – volunteer?

E. 2013 kick off picnic? – should we do this again? Last year we took donations for USCG Mutual Assistance Fund – should we again? Volunteer to organize this? – Anyone feel motivated?

F. Reminder to get the mandatory training taken care of – links are below on page 2.

G. New Business/topics – Jim Buller brought up the importance of having MMSI number set up on DSC capable radios. We reviewed what it takes and where to direct boat owners to do this. We need to make it a topic of VSCs.

7. **Adjourn** – Next meeting is Monday April 8, 2013. At the Charlevoix Station.

Mandatory training information

To be allowed to participate in activities for the Coast Guard, members MUST complete a series of administrative courses online through a system called "Auxiliary Learning Management System (AUXLMS)". All of these mandated courses must be taken within the first full calendar year of their membership and some of the courses must be repeated every five (5) years thereafter.

System Access:

Access to AUXLMS requires the member to have their own unique (not shared) email address (which becomes your user name the first time you log in) and password. The email address must be established in the AUXDATA system by submitting an electronic form ANSC-7028. This form must be used by the member to maintain their own current address, phone number and professional skills in AUXDATA.

The ANSC-7028 is accessed on the internet at: <http://forms.cgaux.org/archive/a7028.pdf>

A member should review their own record in AUXDATA on a periodic basis by logging in at: <http://auxofficer.cgaux.org>

Courses can be accessed by logging in the system at: <http://auxlearning.uscg.mil/>

A member's password may be obtained the first time you log into the system by clicking on "I Forgot My Password". An email will then be sent to the member with a login and initial password. The member will be asked to change the password to one of their preference the next time they log into AUXLMS.

Training Courses Currently available on AUXLMS:

- Ethics 1/Personal Gifts (Course Code 502319)
- Influenza Training (Course Code 502290)

Courses that must be taken in the first full year and repeated every 5 years thereafter:

- DHS Together/Resilience Training (Course Code 502379)
- Security Education and Training Awareness (SETA) (Course Code 810030)
- Privacy at DHS/Protecting Personal Information (Course Code 810015)
- Sexual Harassment Prevention (Course Code 810000)
- Sexual Assault Prevention and Response (Course Code 810045)
- ICS-210 (Course Code 502325) (Note: This course is required for coxswains and Auxiliary air crews only)

When a course is successfully completed, the member's record in AUXDATA will be automatically be updated. If a member has successfully taken an earlier (offline) version of the required courses previously listed, credit for the course will be given for the current 5-year cycle by providing a copy of the certificate of completion to their respective IS officer for a one time entry into AUXDATA.

The requirements are effective immediately and will be included in the next revision of the Coast Guard Auxiliary Manual (COMDTINST M16790.1 series).