

**US COAST GUARD AUXILIARY**

**FLOTILLA 091-20-11**

**ST. CLAIR SHORES UNIT**

**Flotilla Commander** – Robert Bailey

**Vice Flotilla Commander** – Rick Lane

08 September 2020

1. **Business Meeting: Call to Order by FC Robert Bailey at 1905.**

Present: Frederick Lane, Robert Bailey, Joe Roskoski, James Sagstetter, Larry Myles, and Terri Lehman.

**II. Pledge of Allegiance**: The pledge of allegiance was led by Rick Lane.

A moment of silence observed for those Team USCG personnel that have passed the bar and those currently serving.

1. **Introduction of Special Guests / Visitor:** Patti Mitowski (Division 20 Commander), Nick Relich (potential member). Patti and Nick made comments:
* Patti mentioned the emails that had been sent out from District concerning training opportunities, specifically the upcoming Fall DTRAIN.
* Nick Relich (potential new member). Nick mentioned that he had scheduled a session with Yani Warda to fill out application, but Yani had canceled without notifying Nick. This oversite on Yani’s part caused Nick to drive to Troy, MI unnecessarily.

**IV. Awards:** Rick Lane reported that with the COVID 19 shutdown, he had no awards to announce. Rick noted that District awards for 2019 had not been awarded, and Patti Mitrowski stated that this would be addressed in at Fall DTRAIN.

**V. Approval of Previous Minutes:** Approval of previous August 11, 2020 minutes – Terri Lehman motioned to accept / Joe Roskoski 2nd. Motion passed.

**VI. Announcements / Swear in New Members:**

* Rick announced that 2021 flotilla dues (50$) were now due. Joe Roskoski questioned the $50 amount in light of the COVID 19 shutdown of the Auxiliary. Rick noted that while many Auxiliary activity had been shut down, the National, District, and Division due amount was still at the full amount / member. Given that this amounts to $43 of the 50$ due amount. While the flotilla is in decent shape financially, with only $7 / member staying with the flotilla, it is more than reasonable to continue the 50$ / member due amount.
* It was also noted that while paperwork had been submitted to disenroll Ashton Bruce for nonpayment of 2020 flotilla dues, Ashton was still showing up on the flotilla roster – Rick to address with Division HR.
* Rick announced that the flotilla facility was now finally approved as an operational facility. Training patrol is scheduled for Sunday morning (9/13).
* Rick enforced Patti Mitrowski’s statement highlighting the training opportunities that will be available at Fall DTRAIN (virtual).

**VII. Flotilla Staff Officers (FSO) Reports:**

* **Finance** **FSO-FN – Joe Roskoski:** There has been no activity since the last report (March), the treasury has an ending balance of $**1,708.05**.
* **Communications FSO-CM – Robert Bailey:** No Activity
* **Computer Services FSO-CS –** FSO not assigned at this time
* **Diversity FSO-DV –** Larry Myles: no activity,
* **Human Resources FSO-HR – Yani Warda:** Rick Lane noted that Yani was “missing in action”, but that we have 3 potential members that need to have membership documents processed. Rick will follow-up with Yani.
* **Informational Services FSO-IS – Yani Warda: M**embership should continue to document hours on 7029 & 7030, and submit to Yani (FSO–IS). Of note is that Joe Kennedy is no longer Division IS (Patti Mitrowski will fill this position for the present time). Please note that Yani Warda’s email is yaniwarda@gmail.com).
* **Materials FSO-MA – James Sagstetter**: reports no activity.
* **Marine Safety FSO-MS – Matt Larivee:** Matt not at meeting and no report submitted.
* **Member Training FSO-MT – Rick Lane:**  During the month of August there was limited member training consisting of web-training for Operation’s personnel. Estimation of membership training time is around 13 hrs of training.
* **Navigational Systems FSO-NS – Joe Roskoski:** no activity for July due to COVID 19 shut-down.
* **Operations FSO-OP – Joe Roskoski:** no activity for August due to COVID 19 shut-down.
* **Public Affairs FSO-PA** – Robert Bailey: no activity for August due to COVID 19 shut-down.
* **Publications FSO-PB – Joe Roskoski:** Joe continues to post flotilla minutes on the flotilla website – will resume with the posting of the September meeting minutes.
* **Public Education FSO-PE – Rick Lane:** no activity for July due to COVID 19 shut-down.
* **RBS Visitors Program FSO-PV – Leonard Fashoway:** not at meeting and no report submitted.
* **Secretary FSO-SR – Rick Lane: Rick continues to get the minutes out and keep the archive records.**
* **Vessel Examination FSO-VE – Jonathan Reese.** not at meeting and no report submitted.

**VIII. Commander’s Report**

1. ***USCG Auxiliary Shut-down***

Due to the March 16 Stand-down of all Auxiliary activity involving travel or “face-to-face” meetings, the flotilla is basically in a “stand-down” mode. The FC and VFC are meeting by phone a couple of times a week. Potential members are included in any flotilla emails.

***2. Flotilla Meetings / members***

During the month of September we continue monthly flotilla meetings. The August meeting (August 11, 2020) was well attended with 9 members calling in to the meeting. The meeting was hosted by Rick Lane with Beetle present at Rick’s home to conduct the meeting. Rick’s home was picked, due to Rick’s home computer being more suitable to conduct the virtual meeting than Beetle’s home computer. With monthly meetings being started up, we will discontinue the semimonthly contact of flotilla members by telephone. One on one communication is viewed by this flotilla management as a positive element of current Auxiliary interaction. Ashton Bruce (3007929) was disenrolled due to non-payment of flotilla dues. Paperwork was submitted, but Mr. Bruce remains on flotilla roster.

***3. Member training***

Member training during August consisted of individual on-line training. Pretty much membership training for September is expected to be minimal. The membership will be encouraged to look into DTRAIN virtual training.

**4. Public Education**

While books for the classes were received, all Auxiliary activity is placed on hold as of March 16 because of the COVID 19 pandemic. No PE activity as of March 16.

***5. 091-20-11 Membership Growth Campaign.***

At this point we have received a interested in joining inquiry from three potential member in the St. Clair Shores area. There paper work was being filled out for processing when the COVID 19 shutdown occurred. Yani Warda is pursuing these three potential members and reporting on progress.

***6. Flotilla Support for Station Shores***

We have been prohibited from physically standing watch at Station St. Clair Shores. The goal for 2020 was set at 800 hrs / year (67 hrs / month), to date – 272.3 hrs. Due to the COVI( 19 AUX shutdown this annual goal is not feasible.

**7. Operations**

Operations are will commence starting with training patrol scheduled for 9/13. Training patrols will continue to be scheduled for Wednesday evenings (night training), and on Sundays during the day.

**8. Public Affairs**

We are stand-down for Auxiliary activity – due to COVID 19.

**9. Financial Health of the flotilla**

The flotilla is in the best financial shape that they have been in for years. The treasury shows a current balance of over $1,500. During the September flotilla meeting, there will be a call for 2021 dues to the flotilla membership.

**10. Flotilla Goals**

Once the Auxiliary is back to “normal” activity, the flotilla goals will be reevaluated to set a revised level for the flotilla goals.

**IX. Old Business**

1. Rick Lane to contact Yani Warda about the processing of the new member applications of Nick Relich, Tyler Hoffman, and Bill Vogel.
2. **Post Meeting New Business –** Collecting of 2021 dues ($50) to start in order to avoid any issues of “non-payment”. Rick to send out information message to membership.
3. **Post Meeting New Business –** Continue with monthly “electronic meeting” format – Rick and Beetle to work on improving computer skills as meetings progress – thinking is that once we are back to routine AUX activity, this electronic forum can be incorporated into our “live face-to face” meetings.
4. **Post Meeting New Business –** Rick to contact Beetle and Joe about flotilla 20-11 bylaws to assure that electronic participation (voting, etc.) are covered in the bylaws. We are covered by D9CR Commodore / D9 Admiral’s approval for meetings to be conducted virtually.

**X. New Business**

1. **Flotilla elections;**

**Joe Roskoski and Beetle are the 2021 election nominating committee and announce that: Rick Lane has submitted intent to run for Flotilla 20-11 Commander, and James Sagstetter has submitted intentions to run for Vice Flotilla Commander. At this time these are the only candidates for the flotation elections. Patti Mitrowski indicated that if we had additional candidates for office during the November elections then Division would need to run the elections. If no additional candidates surface then Beetle can run the virtual election**

**Motion to adjourn the meeting made by James Sagstetter and seconded by Terri Lehman – meeting adjourned.**

**Next Meeting Date and Location:** To be announced.

