

**US COAST GUARD AUXILIARY**

**FLOTILLA 091-20-11**

**ST. CLAIR SHORES UNIT**

**Flotilla Commander** – Rick Lane

**Vice Flotilla Commander** – Matt Larivee

09 October 2018

1. **Business Meeting: Call to Order by FC Rick Lane at 1900**

Present: Frederick Lane, Robert Bailey, Joe Roskoski, Shari Raby, Matt Larivee, James Sagstetter.

**II. Pledge of Allegiance**: The pledge of allegiance was led by Matt Larivee.

A moment of silence observed for those Team USCG personnel that have passed the bar and those currently serving.

**III. Introduction of Special Guests / Visitor:** Justin Montgomery (membership package submitted), Teri Lehrman (membership package submitted), Larry Miles (membership package in preparation),

**IV. Awards:** none

**V. Approval of Previous Minutes:** Approval of previous August 2018 (no minutes for September – not a quorum at Sept. meeting) minutes after spelling correction moved by Robert Bailey, 2ndby Shari Raby – Passed.

**VI. Announcements / Swear in New Members:**

* Rick also announced the flotilla’s operational facility was patrolling with patrols being scheduled for Tuesday, evening and Saturday mornings. Opportunity for boat crew training on the water. Of note is that there has been little interest in in September in this training from the flotilla If you intend on going on any patrols for training, contact Rick for PPE gear prior to the training, so that he can pick up gear at the Station.
* There will be a Boating Safely class taught at USCG Station Shores on October 13 (3rd PE class this year put on by the flotilla). Good opportunity for members in need of a boating safely class for their CORE training requirements.
* **Robert Bailey to take over the FSO-**MA until James Sagstetter can get settled into his new home in St. Clair Shores.

**VII. Flotilla Staff Officers (FSO) Reports:**

* **Finance** **FSO-FN – Joe Roskoski:** Joe reported that the treasury has an ending balance of $1,330.39. Motion to accept report as written – Robert Bailey, 2nd by Shari Raby.
* **Communications FSO-CM – Robert Bailey:** No Activity.
* **Computer Services FSO-CS – James Wheeler: no report.**
* **Diversity FSO-DV – No Officer**
* **Human Resources FSO-HR – Yani Warda:** Not present, but Rick Lane mentioned that he had spoken with Yani and Yani and Rick were working with two new members in preparation of their submission applications. Also noted is that Ashton Bruce, and Teri Lehrman, and Justin Montgomery have submitted new member application packages to Division, and are awaiting notification on acceptance.
* **Informational Services FSO-IS – Yani Warda:** Not present, but Rick Lane noted that membership should continue to document hours on 7029 & 7030, and submit to Yani (FSO – yaniwarda@gmail.com) and Joe Kennedy (Division – [kennej81@gmail.com](mailto:kennej81@gmail.com)). Also noted by Rick, was that the majority of flotilla members have not been submitting 7029s as they should to account for their hours.
* **Materials FSO-MA – Robert Bailey**: Beatle reported that there has been no activity, but there is a need to review all equipment that is flotilla property and dispose of obsolete material. This need of material inventory review will be addressed in “New Business.
* **Marine Safety FSO-MS – Matt Larivee:** Mat mentioned the recent Marine Safety exercise that Joe Roskoski participated in. This involved a “mock” takeover of a commercial excursion ship involving USCG response team, as well as active duty and Auxiliary personnel.
* **Member Training FSO-MT – Rick Lane:**  36 hrs (AUX Air – Mike Wheeler –training in September). 0 hrs member training after the last flotilla meeting. During October we will have membership training after the Flotilla meeting. The training will consist of the review of an actual USCG mishap report, and risk analysis, as well as application to Auxiliary patrol. Of note is that member training aboard the flotilla facility 394117 (on-the-water) will end on the 20th of October (last patrol of the year). The flotilla facility is scheduled to be taken out of the water on the 24th.
* **Navigational Systems FSO-NS – Joe Roskoski:** No activity for September.
* **Operations FSO-OP – Joe Roskoski:** Joe reported2018 Watchstanding = 1000 hours (year to date). On-the-water patrol hrs. are over 150 hours of on-the-water operations hours for the year. Joe also reported a successful flotilla facility participation in the September SAREX exercise. In this exercise the facility participated in a combined (AUXAIR and AUXSURFACE) event where the object was to be directed to a rescue raft and a PIW (person in water) on Lake St. Clair (as directed by AUXAIR). The facility did well in this exercise, finding the raft and PIW in a more then acceptable time.
* **Public Affairs FSO-PA** – Robert Bailey: Beatle reported that he participated in the Detroit Boat Show. Beatle will be available for any future PA events.
* **Publications FSO-PB – Joe Roskoski:** Joe reported that there was not much activity in July, Joe will continue to update flotilla website.
* **Public Education FSO-PE – Sean Cahill:** Not present, but Rick Lane restated that there would be a 3rd PE class taught in October (October 13).
* **RBS Visitors Program FSO-PV – Leonard Fashoway:** No report on activity during the month. Also no information on success in contacting Jeff Donnelly for assistance in setting up 20-11 RBS visitor program.
* **Secretary FSO-SR – Rick Lane: Rick continues to get the minutes out and keep the archive records.**
* **Vessel Examination FSO-VE – no activity in September.**

**VIII. Commander’s Report**

1. ***Flotilla Member Training.***

Mike Wheler reported that during September he had 36 hours of physical training and study time for the aviation test part B. There was no member training after September’s meeting. On October 13 we have a boating safely class offered to the public; we will also offer the course to any member that needs this training.

1. ***091-20-91 Membership Growth Campaign.***

We have 3 applications for membership in the system. We are still waiting to hear on the submitted applications. We also have one new member that has been confirmed early in 2018. There are two additional members that have expressed desire to join the Auxiliary; we have started preparations on submission applications.

1. ***Flotilla Support for Station Shores***

We continue to support the USCG Station St. Clair Shores to date we have over 1,000 hours of watch standing support.

1. **Flotilla Goals**

For 2018 our goals and to-date results are as follows:

*OPS 2018 goal**- 1260 Watchstander hrs (105 hrs/month)*

*230 Operational on-the-water hrs*

**Flotilla results for Year to Date / October 1.**

**Watchstander hrs = 108 days / 1006.9 hrs (111.9 hrs/month avg.) note + 3.9 hrs/month avg. over goal.**

**Operational hrs =** September = 46.9 hrs – 8 patrols; 2018 hours – 187.40 hrs (Lane – 151.3, Roskoski – 26.9).

MT 2018 goal - 250 flotilla member hrs of training (20.8 hrs/month avg.)

**MT hrs to date = 369 hrs. (41. hrs/month avg.); note: + 20 hrs / month avg.**

*Membership Growth – Grow the flotilla at least 15% - about 3 new members.*

**During January we had one new member (Jonathan Reese). Currently we have 3 new prospects that have submitted “new member applications”.**

PE goal – Conduct at least 1 PE class during 2018 (note that there have been 0 PE classes in the last several years.

**PE Class scheduled for March 31, 2018 completed, and a PE class completed on May 19 - note: met and have exceeded 2018 goal. We are scheduled for a 3rd class on October 13.**

1. **Operations**

7 patrols during September for 46.9 hrs on-the-water facility hours.

1. **Financial Health of the flotilla**

The flotilla is in the best financial shape that they have been in for years. The treasury shows a current balance of $1,230.39.

1. **September Meeting**

The September meeting was canceled due to lack of quorum. The September meeting was scheduled for Saturday 9/22/2018, in order to provide opportunity for members to attend a meeting other than the 2nd Tuesday. The meeting was attended by Rick Lane (FC) and Joe Roskoski and 3 applicant members (not yet issued member numbers). We took this time to do training of the new members, covering core training, and the AUX website.

**IX. Old Business**

* Committee for “Change of Watch Fellowship”. - Shari Raby and James Sagstetter are working on this issue.
* Rick mentioned that the flotilla wanted to put Dick’s name on the wall that recognizes Auxiliary members that have passed over the bar. Joe is investigating what must be done for this to move forward. Of note is that Joe reports that the Wall in Grand Haven no longer has space, and there will be a memorial wall in Port Huron.
* Flotilla Bell – Rick Lane to look into where the flotilla “call to order” bell is, and get bell returned for use to flotilla.
* Rick suggested that the “on-the-water” operation goal be restated from 230 hours to a more reasonable goal of 130 hours. During the meeting the amount that we have had on the water is over 150 hours and is currently the leading amount in the Division. Rick moved that the goal be stated at 150 hrs / year. If no objection to this is received by November 1, we will call the goal 150 hrs / year.

**X. New Business**

* Flotilla Dues –Joe Roskoski motioned that the flotilla annual dues remain at $50 / year. 2nd by Sheri Raby – passed.
* Flotilla Equipment cataloging and disposal as appropriate. We would like this committee to dispose as appropriate any obsolete equipment. A committee to accomplish this consisting of Beatle Bailey, Shari Raby, and James Sagstetter (will be the FSO-MA in near future) was motioned by Matt Larivee and 2nd by Sheri Raby – passed.

**XI. Adjournment:**

2000 made by motion – Robert Bailey, 2nd by Leonard Fashoway

**Next Meeting Date and Location:**

The next meeting will most likely be on Wed. November 14, 2018 – to accommodate Mat Larivee’s work schedule (St. Clair Shores Firefighter). Rick will be deer hunting in November. The meeting will be at the USCG Station St. Clair Shores. Rick to Schedule with the Station.

* Member Training after the October meeting was 1.5 hrs covering the incident involving a 29 foot response boat small (RB-SII) allusion with a bridge on 03 May 2017. This resulted in $330,000 cost to the USCG for bridge damage, RB-SII damage, loss of towed sailboat ($80,000), and USCG personnel injury. The training involved risk analysis, operations analysis, and application of lessons to AUX facility operations.

