

**US COAST GUARD AUXILIARY**

**FLOTILLA 091-20-11**

**ST. CLAIR SHORES UNIT**

**Flotilla Commander** – James Sagstetter

**Vice Flotilla Commander** – Rick Lane

08 June 2021

1. **Business Meeting:** Call to Order by FC Rick Lane at 1935.

Present: Frederick Lane, Joe Roskoski, James Sagstetter, Pat Hughes, Bill Dyda, Larry Myles, Justin Montgomery, and Beetle Bailey *(Terri Lehman, and Larry Myles both had notified the flotilla commander that they would not attend meeting due to outside events (work / med recovery))*

**II. Pledge of Allegiance**: The pledge of allegiance was led by James Sagstetter.

A moment of silence observed for those Team USCG personnel that have passed the bar and those currently serving.

1. **Introduction of Special Guests / Visitor:**

* None

1. **Awards:** None
2. **Announcements / Swear in New Members:**

* **Ops Workshop –** all operational Auxiliarist must take the Ops Workshop before accepting assignment to any surface boat patrols, vessel exams, or activity impacting operations. Signup for training on “Sign-up genius” on the 9CR website.
* New member Lauri Jackowski has transferred into the flotilla from 20-10. We are happy to welcome Laurie to the flotilla. Once adjusted to the flotilla, we welcome Laurie to expand her activity (FSO position, etc.).
* Anyone working in Operations or involved with the active duty side must submit the new form 7101 “COVID declaration” (available on the 9CR website). The 7101 form is to be sent to three recipients:

1. Jason Kellermeyer (USCG BOSN)
2. Ralph Kegel
3. Station Operations Officer

If this impacts you, see Rick Lane for email addresses.

* Station Shores has the Change of Command ceremony scheduled for 6/18. Two Division AUX members have been invited to the ceremony (Chris Stevens, Rick Lane).
* All boat crew must have PPE inspected and current to be eligible for surface operations.
* AUX “C” schools have resumed for AUX personnel. If there is a “C” school you are interested in applying for, see Rick Lane (I will forward you the email opening up this training / had been closed to AUX personnel due to COVID).
* The current AUX directory is incorrect (20-11 Staff Officers List) The forms have been submitted in April and resubmitted last week). We are following up with Division to bring this AUX DATA 20-11 STAFF list up to current status.
* Expectation is that “normal – face to face” flotilla meeting will resume in the near future. COVID restrictions are loosing up.

1. **Approval of Previous Minutes:** Approval of previous May 11, 2021 minutes – Beetle Bailey moved to accept / Bill Dyda 2nd. Motion passed.

**VII. Flotilla Staff Officers (FSO) Reports:**

* **Finance** **FSO-FN – Joe Roskoski:** No activity in January. Current balance is $**2,000.55**. Beetle Bailey moved to accept financial report, Bill Dyda 2nd – passed.
* **Communications FSO-CM – Robert Bailey:** No Activity.
* **Computer Services FSO-CS –** FSO not assigned at this time
* **Diversity FSO-DV –** Larry Myles: Rick and Larry will work on an action plan.
* **Human Resources FSO-HR – Yani Warda:**  Rick Reported that he had meet with Yani, report as follows - Spencer Calhoun, submitted applications to join the AUX / Flotilla 20-11. Rick is working with Sargon Kiyoo with resubmission of membership paperwork. Also Carlos Clark has expressed interest and is working with Yani to submit application paperwork.
* **Informational Services FSO-IS – Yani Warda: M**embership should continue to document hours on 7029 & 7030, and submit to Yani (FSO–IS). Also members need to become knowledgeable in accessing AUXDATA II new AUXDATA software. Future introduction of member hours and training / operations mission will be in the AUXDATA II system.
* **Materials FSO-MA – James Sagstetter**: No activity.
* **Marine Safety FSO-MS – Matt Larivee:** Not present **-** no report.
* **Member Training FSO-MT – Rick Lane:**  Rick reported that there was no flotilla directed training in May, members are working virtually (individual) to address training needs.
* **Navigational Systems FSO-NS – Norm Raymond:** no report / not present for meeting.
* **Operations FSO-OP – Norm Raymond:** no report / not present for meeting.
* **Public Affairs FSO-PA** – Robert Bailey: No activity for May due to COVID 19 shut-down.
* **Publications FSO-PB – Joe Roskoski:** Joe continues to post flotilla minutes and flotilla based information on the flotilla website.
* **Public Education FSO-PE – Rick Lane:** No activity during May – none planned.
* **RBS Visitors Program FSO-PV – Patrick Hughes:** Noted that he is in the process of assimilating new position, and will be working with 20-19 for PV mentoring.
* **Vessel Examination FSO-VE –Norm Raymond:** no report / not present for meeting. Rick Lane reported that he had completed 7 vessel exams in May/June, and will be joining 20-19 on 6/12 for a VE BLITZ. All flotilla VE members were sent invitations to the 6/12 BLITZ.
* **Secretary FSO-SR – Rick Lane:** Rick continues to get the minutes out and keep the archive records.

1. **Commander’s Report**

***USCG Auxiliary Shut-down***

Due to the current Stand-down of all Auxiliary activity involving travel or “face-to-face” meetings, the flotilla is meeting in virtual web-meet mode. The FC and VFC are meeting during the month. Potential members are included in any flotilla emails. It is hopeful that shortly we will be able to meet face to face.

***Flotilla Meetings / members***

During the month of May we continue monthly flotilla meetings. The May meeting (May 11, 2021) had 10 members calling in to the meeting. The meeting was hosted by Rick Lane.

**Flotilla Restructuring**

The flotilla’s staff has been reviewed by Rick Lane and James Sagstetter. New 7007 “Annual Unit Officers Report” has been submitted. Norm Raymond will be assuming the FSO-OP, and the FSO-NS positions. Pat Hughes will be taking on the FSO-PV office, and Bill Dyda will bring AUX Food Service to flotilla 20-11. During the May meeting Jonathan Reese announced that he can no longer be FSO-VE. Norm Raymond offered to fill this FSO position. We are still awaiting for the 7007 form to be processed. It has been over 2 months since submitted.

***Member training***

During May members worked on individual member training virturally.

**Public Education**

No activity in May.

***091-20-11 Membership Growth Campaign.***

We have submitted 2 new member applications. One was bounced due to issues involving “mother’s name (note member is Iraq national / naturalized US citizen). We will continue working on the application. More hurdles placed in our membership growth.

***Flotilla Support for Station Shores***

Rick Lane is the AUC for Station Shores, and continues communicating with the Station leadership.

**Operations**

No operational activity for May. The flotilla facility has been launched and is awaiting facility examination.

**Public Affairs**

We are stand-down for Auxiliary activity – due to COVID 19.

**Financial Health of the flotilla**

The flotilla is in the best financial shape that they have been in for years. The treasury shows a current balance of over $2,000.

**Flotilla Goals**

Once the Auxiliary is back to “normal” activity, the flotilla goals will be reevaluated to set a revised level for the flotilla goals.

**IX. Old Business**

1. Establish flotilla 20-11 as a “Diversified designated AUX Flotilla – Champion is Larry Myles
2. Explore the possibility of joint operations exercise with CAP (Civil Air Patrol). This would have to be investigated through Division / District. We need to put forth up the leadership chain this initiative prior to any contact with CAP. James Sagstetter and Robert Bailey have had some experience with CAP / Joint operations exercise. Champion is James Sagstetter with Beetle Bailey as support.
3. Establish a “loan program for uniform “hardware and shoulder boards – led by James Sagstetter. James to develop a budget and present to the flotilla for approval.

**X. New Business**

1. Vice Night – James Sagstetter to start planning for VICE NIGHT. This event will be planned for the August Meeting (8/12 7:30pm), at the Great Lakes Yacht Club. A barbeque and social event (CIV Clothes appropriate). Rick will coordinate access to the Yacht Club, and if Bill Dyda can work with James. Rick Lane suggest budget of $50 or less. Beetle moved to accept the new business, James Sagstetter 2nd – motion passed.

***Motion to adjourn the meeting made by James Sagstetter and seconded by James Sagstetter – meeting adjourned.***

**Next Meeting Date and Location:** Second Tuesday (7/13/2021) at 7:30 pm (1930).

