

**US COAST GUARD AUXILIARY**

**FLOTILLA 091-20-11**

**ST. CLAIR SHORES UNIT**

**Flotilla Commander** – Rick Lane

**Vice Flotilla Commander** – James Sagstetter

13 July 2021

1. **Business Meeting:** Call to Order by FC Rick Lane at 1935.

Present: Frederick Lane, James Sagstetter, Bill Dyda, Larry Myles, Norm Raymond, Maan Almansour, Larry Myles, Shari Raby, and Beetle Bailey *(Terri Lehman, Pat Hughes, Mat Larivee, Leonard Fashoway, Yani Warda had notified the flotilla commander that they would not attend meeting due to outside events (work / med training, vacation, car problems)*

**II. Pledge of Allegiance**: The pledge of allegiance was led by James Sagstetter.

A moment of silence observed for those Team USCG personnel that have passed the bar and those currently serving.

1. **Introduction of Special Guests / Visitor:**
* Sargon Kiyoo (new potential member -membership papers submitted) was at the meeting
1. **Awards:** Beetle announced that he was approaching 45 years in the Auxiliary (expect award shortly)
2. **Announcements / Swear in New Members:**
* **Division Meeting –** On Wednesday 7/21 the Division will hold the July Meeting at the USCG Air Base at Selfridge Air National Guard Base.
* New member Marlene Ferrand has transferred into the flotilla from 20-10. We are happy to welcome Marlene to the flotilla. Once adjusted to the flotilla, we welcome Marlene to expand her activity (FSO position, etc.).
* Spencer Calhoun is now a new member of the flotilla – will swear in at next meeting.
* Anyone working in Operations or involved with the active duty side must submit the new form 7101 “COVID declaration” (available on the 9CR website). The 7101 form is to be sent to three recipients:
1. Jason Kellermeyer (USCG BOSN)
2. Ralph Kegel
3. Station Operations Officer

If this impacts you, see Rick Lane for email addresses.

1. **Approval of Previous Minutes:** Approval of previous June 8, 2021 minutes with corrections – Bill Dyda moved to accept / Shari Raby 2nd. Motion passed.

**VII. Flotilla Staff Officers (FSO) Reports:**

* **Finance** **FSO-FN – Joe Roskoski:** No activity in January. Current balance is $1,968.55. Payouts of $32 were made for Spencer Calhoun for “boat chew class and new member dues. We will vote on this in August when we approve July Minutes.
* **Communications FSO-CM – Robert Bailey:** No Activity.
* **Computer Services FSO-CS –** FSO not assigned at this time
* **Diversity FSO-DV –** Larry Myles: Rick and Larry will work on an action plan.
* **Human Resources FSO-HR – Yani Warda:**  Rick Reported that he had meet with Yani, report as follows - Sargon Kiyoo and, Carlos Clark submitted applications to join the AUX / Flotilla 20-1. Also noted was that Yani is in the process of getting married and will be moving to Chicago for a new job, and starting his new life.
* **Informational Services FSO-IS – Yani Warda: M**embership should continue to document hours on 7029 & 7030, and submit to Yani (FSO–IS). Also members need to become knowledgeable in accessing AUXDATA II new AUXDATA software. Future introduction of member hours and training / operations mission will be in the AUXDATA II system.
* **Materials FSO-MA – James Sagstetter**: new exchange program is in the works of being started – see “Old Business”.
* **Marine Safety FSO-MS – Matt Larivee:** Not present **–** no activity.
* **Member Training FSO-MT – Rick Lane:**  Rick reported that there was no flotilla directed training in May, members are working virtually (individual) to address training needs.
* **Navigational Systems FSO-NS – Norm Raymond:** no activity.
* **Operations FSO-OP – Norm Raymond:** two patrols have been conducted with the 3rs scheduled for 7/13.
* **Public Affairs FSO-PA** – Robert Bailey: No activity for May due to COVID 19 shut-down.
* **Publications FSO-PB – Joe Roskoski:** Joe continues to post flotilla minutes and flotilla based information on the flotilla website.
* **Public Education FSO-PE – Rick Lane:** No activity during June – none planned.
* **RBS Visitors Program FSO-PV – Patrick Hughes:** not present at meeting.
* **Vessel Examination FSO-VE –Norm Raymond:** Rick Lane reported that he had completed 8 vessel exams in June /July. Rick distributed the last 5, 2021 VE stickers to Norm Raymond, and will try to get more at the Division meeting.
* **Secretary FSO-SR – Rick Lane:** Rick continues to get the minutes out and keep the archive records.
1. **Commander’s Report**
2. ***USCG Auxiliary Shut-down***

Due to the current Stand-down of all Auxiliary activity involving travel or “face-to-face” meetings, the flotilla is meeting in June was virtual web-meet mode. The FC and VFC are meeting during the month. Potential members are included in any flotilla emails. The July meeting will be a live “face to face” meeting at the Great Lakes Yacht Club.

1. ***Flotilla Meetings / members***

During the month of May we continue monthly flotilla meetings. The May meeting (May 11, 2021) had 8 members calling in to the meeting. The meeting was hosted by Rick Lane.

1. **Flotilla Restructuring**

The flotilla’s staff has been reviewed by Rick Lane and James Sagstetter. New 7007 “Annual Unit Officers Report” has been submitted. Norm Raymond will be assuming the FSO-OP, and the FSO-NS positions. Pat Hughes will be taking on the FSO-PV office, and Bill Dyda will bring AUX Food Service to flotilla 20-11. During the May meeting Jonathan Reese announced that he can no longer be FSO-VE. Norm Raymond offered to fill this FSO position. We are still awaiting for the 7007 form to be processed. Both Norm and Pat need to update their CORE training to get out of REYEAR.

1. ***Member training***

During May members worked on individual member training virturally. Several members worked on CORE training, and needed annual workshops.

1. **Public Education**

No activity in June. Interested boaters seaking classes are being directed to the 9CR Public Education class finder.

1. ***091-20-11 Membership Growth Campaign.***

We have submitted 2 new member applications. One was bounced due to issues involving “mother’s name (note member is Iraq national / naturalized US citizen). We continue to see interest in the Auxiliary and expect to pick up additional flotilla members.

1. ***Flotilla Support for Station Shores***

Rick Lane is the AUC for Station Shores, and continues communicating with the Station leadership.

1. **Operations**

During June / July operations has picked up with over 12 on-the-water hours being logged on the Flotilla facility.. Patrols during the June / July timeframe included a environmental response at Michigan Harbor marina (next to Miller’s Marina).

1. **Public Affairs**

We are stand-down for Auxiliary activity – due to COVID 19.

1. **Financial Health of the flotilla**

The flotilla is in the best financial shape that they have been in for years. The treasury shows a current balance of over $2,000.

1. **Flotilla Goals**

Once the Auxiliary is back to “normal” activity, the flotilla goals will be reevaluated to set a revised level for the flotilla goals.

**IX. Old Business**

1. Establish flotilla 20-11 as a “Diversified designated AUX Flotilla – Champion is Larry Myles
2. Explore the possibility of joint operations exercise with CAP (Civil Air Patrol). This would have to be investigated through Division / District. We need to put forth up the leadership chain this initiative prior to any contact with CAP. James Sagstetter and Robert Bailey have had some experience with CAP / Joint operations exercise. Champion is James Sagstetter with Beetle Bailey as support. This is really a Division Level issue. James to contact Artee Square for Division Leadership Chain.
3. Establish a “loan program for uniform “hardware and shoulder boards – led by James Sagstetter. James to develop a budget and present to the flotilla for approval. A budget of between $500 and $600 is requested to purchase “basic shoulder boards and devices is being prepared for flotilla discussion and voting during the August meeting.
4. Vice Night – James Sagstetter to start planning for VICE NIGHT. This event will be planned for the August Meeting (8/12 7:30pm), at the Great Lakes Yacht Club. A barbeque and social event (CIV Clothes appropriate). Rick will coordinate access to the Yacht Club, and if Bill Dyda can work with James. Rick Lane suggest budget of $50 or less. Beetle moved to accept the new business, James Sagstetter 2nd – motion passed.

**X. New Business**

None

***Motion to adjourn the meeting made by James Sagstetter and seconded by Shari Raby – meeting adjourned.***

**Next Meeting Date and Location:** Second Tuesday (8/10/2021) at 7:30 pm (1930).

Member Training – The meeting was followed by 1.5 hrs of member training involving “Facility Operations”.

