

**US COAST GUARD AUXILIARY**

**FLOTILLA 091-20-11**

**ST. CLAIR SHORES UNIT**

**Flotilla Commander** – Rick Lane

**Vice Flotilla Commander** – Matt Larivee

14 August 2018

1. **Business Meeting: Call to Order by FC Rick Lane at 1900**

Present: Frederick Lane, Robert Bailey, Leonard Fashoway, Jonathon Reese, Joe Roskoski, James Wheeler, James Sagstetter (AUX Transfer),

**II. Pledge of Allegiance**: The pledge of allegiance was led by Joe Roskoski.

A moment of silence observed for those Team USCG personnel that have passed the bar and those currently serving.

**III. Introduction of Special Guests / Visitor:** Justin Montgomery (membership package to be submitted at Division meeting), Teri Lehrman (new member package submitted).

**IV. Awards:** none

**V. Approval of Previous Minutes:** Approval of previous April 2018 minutes after spelling correction moved by Robert Bailey, 2ndby James Sagsteitter – Passed.

**VI. Announcements / Swear in New Members:**

* Rick Lane announced a family donation from friends of Dick Hayes ($140).
* Rick also announced the flotilla’s operational facility was patrolling with patrols being scheduled for Wednesday evening and Saturday mornings. Opportunity for boat crew training on the water. Of note is that there has been little interest in July in this training. We will continue the training schedule for Wednesday and Saturdays. Contact Rick for PPE gear prior to the training, so that he can pick up gear at the Station.
* There will be a Boating Safely class taught at the Station on October 13 (3rd PE class this year put on by the flotilla).
* **Robert Baily to take over the FSO-**MA until James Sagstetter can get setteled into his new home in St. Clair Shores.

**VII. Flotilla Staff Officers (FSO) Reports:**

* **Finance** **FSO-FN – Joe Roskoski:** Joe reported that the only change in the flotilla’s finances was the addition of the $140 from “friends of Dick Hayes, with an ending Balance about $1,230.39. Motion to accept report as written – Robert Bailey, 2nd by Leonard Fashoway.
* **Communications FSO-CM – Robert Bailey:** No Activity.
* **Computer Services FSO-CS – James Wheeler: no activity, but Mike announced that there were changes coming for those members using “G Mail” due to changing of “G Mail”.**
* **Diversity FSO-DV – No Officer**
* **Human Resources FSO-HR – Yani Warda:** Not present, but Rick Lane mentioned that he had spoken with Yani and Yani and Rick were working with the new members, processing their paperwork. Yani was also working with members that had not gotten out of AP status, as well as the ID card issues. Ashton Bruce, and Teri Lehrman have submitted application packages at this time. Justin Montgomery’s new member application will be submitted at the August Division meeting.
* **Informational Services FSO-IS – Yani Warda:** Not present, but Rick Lane noted that membership should continue to document hours on 7029 & 7030, and submit to Yani (FSO – yaniwarda@gmail.com) and Joe Kennedy (Division – kennej81@gmail.com).
* **Materials FSO-MA – Dick Hayes**: Robert Baily has agreed to temporarily take this position until James Sagstetter is in a position to accept the SFO position , long term. Rick Lane passed materials from Dick Hayes to Robert Bailey for keeping. It was decided at the meeting that any old and out of date manuals, literature will be disposed of. Obsolete hardware will be inventoried by Robert Bailey for sale on “EBAY”.
* **Marine Safety FSO-MS – Matt Larivee:** Not at meeting – no report.
* **Member Training FSO-MT – Rick Lane:**  09 hrs (AUX Air – Mike Wheeler –training in July). 10 hrs member training after the July flotilla meeting. During August we will have membership training after the August Flotilla meeting. The training will determined during the August flotilla meeting. Of note is that during July training aboard the flotilla facility 394117 (on-the-water) has been made available on Wednesdays and Saturdays. Members from Division 18 and some from other flotillas within Division 20 have taken advantage of this training. Members from 091-20-11 have not taken advantage of this training.
* **Navigational Systems FSO-NS – Joe Roskoski:** No activity for July.
* **Operations FSO-OP – Joe Roskoski:** Joe reportedJuly 2018 Watchstanding = 800 hours (year to date). On-the-water patrol hrs. were 75.5 hours with a total of 79.5 hours of on-the-water operations hours for the year.
* **Public Affairs FSO-PA** – Robert Bailey: No activity. Robert indicated that he has had no contact from Division PA on upcoming activity. Rick Lane to address this at the August Division meeting.
* **Publications FSO-PB – Joe Roskoski:** Rick reported for Joe that there was not much activity in July, Joe will continue to update flotilla website.
* **Public Education FSO-PE – Sean Cahill:** Not present, but Rick Lane restated that there would be a 3rd PE class taught in October (October 13).
* **RBS Visitors Program FSO-PV – Leonard Fashoway:** Leonard reports that he has not been active during the month in contacting Jeff Donnelly for assistance in setting up 20-11 RBS visitor program.
* **Secretary FSO-SR – Rick Lane: Rick continues to get the minutes out and keep the archive records.**
* **Vessel Examination FSO-VE – no activity in July.**

**VIII. Commander’s Report**

1. ***Flotilla Member Training.***

We conducted Vessel Examination training for 091-20-11 members after the monthly flotilla meeting in July. The training was hands on, focusing on facility 394117. 10 MT hrs from training conducted after July meeting, and 09 hrs reported from Mike Wheeler (AUX AIR training). On-the-water training was offered on Wednesday evenings and Saturday days during July – no takers.

1. ***091-20-91 Membership Growth Campaign.***

We still have turned in two new member applications in July, and have another application being completed for submission in August. There are still a couple of potential members that I will be reaching out to in the coming month.

1. ***Flotilla Support for Station Shores***

We continue to support the USCG Station St. Clair Shores. At this point we are focusing on Watchstanding support, we have been asked to cover Saturday August 11 for the “Raft Off”. We will fill this request.

1. **Flotilla Goals**

For 2018 our goals and to-date results are as follows:

*OPS 2018 goal**- 1260 Watchstander hrs (105 hrs/month)*

*230 Operational on-the-water hrs*

**Flotilla results for Year to Date / August 1**

**Watchstander hrs = 95 days / 800 hrs (114.4 hrs/month avg.) note + 9.4 hrs/month avg. over goal.**

**Operational hrs =** July = 31.6 hrs – 5 patrols; 2018 hours – 49.1 hrs.

MT 2018 goal - 250 flotilla member hrs of training (20.8 hrs/month avg.)

**MT hrs to date = 333 hrs. (47.6 hrs/month avg.); note: + 26.8 hrs / month avg.**

*Membership Growth – Grow the flotilla at least 15% - about 3 new members.*

**During January we had one new member (Jonathan Reese). Currently we have 2 new prospects that have submitted “new member applications”.**

PE goal – Conduct at least 1 PE class during 2018 (note that there have been 0 PE classes in the last several years.

**PE Class scheduled for March 31, 2018 completed, and a PE class completed on May 19 - note: met and have exceeded 2018 goal. We are also considering a 3rd class to be taught in August / September.**

1. **Operations**

5 patrols during June for 31.6 hrs on-the-water facility hours.

1. **Financial Health of the flotilla**

The flotilla is in the best financial shape that they have been in for years. The treasury shows a current balance of $1,090.39. Of note is that does not include a donation from the family of Dick Hayes.

**IX. Old Business**

* Many Flotilla members do not have ID cards. R. Lane & Yani Warda to follow-up on this issue.
* Committee for “Change of Watch Fellowship”. - Shari Raby and James Sagstetter are working on this issue.
* Rick mentioned that the flotilla wanted to put Dick’s name on the wall that recognizes Auxiliary members that have passed over the bar. Joe is investigating what must be done for this to move forward. Of note is that Joe reports that the Wall in Grand Haven no longer has space, and there will be a memorial wall in Port Huron.

**X. New Business**

* **Flotilla Bell – Rick Lane to look into where the flotilla “call to order” bell is, and get bell returned for use to flotilla.**
* **Rick suggested that the “on-the-water” operation goal be restated from 230 hours to a more reasonable goal of 130 hours. We will vote on this during the September meeting.**

**Note – “for the good of the flotilla” Leonard Fashoway related that he had difficulty replacing the ink toner cartridge in his home computer. The result was a mess with ink / toner on the carpeting resulting in a costly professional carpet cleaning. So the point is to be extra careful if you replace your ink cartridge in your “printer / copier”.**

**XI. Adjournment:**

 2000 made by motion – Robert Bailey, 2nd by Leonard Fashoway

**Next Meeting Date and Location:**

September 22 (Saturday (1000), 2018 (USCG Station St. Clair Shores)

Fellowship after the September meeting will take place at the Division 20 picnic (same day around Noon with lunch at picnic). Information on the location of picnic will be sent to the flotilla membership.

