

**US COAST GUARD AUXILIARY**

**FLOTILLA 091-20-11**

**ST. CLAIR SHORES UNIT**

**Flotilla Commander** – Robert Bailey

**Vice Flotilla Commander** – Rick Lane

11 August 2020

1. **Business Meeting: Call to Order by FC Robert Bailey at 1904.**

Present: Frederick Lane, Robert Bailey, Joe Roskoski, Leonard Fashoway, Mustafa Rasheed, James Sagstetter, Nick Isso, Larry Myles, Matt Larivee

**II. Pledge of Allegiance**: The pledge of allegiance was led by Rick Lane.

A moment of silence observed for those Team USCG personnel that have passed the bar and those currently serving.

1. **Introduction of Special Guests / Visitor:** Patti Mitowski (Division 20 Commander). Patti made several comments:
* Patti recognized the efforts of flotilla leadership to start electronic flotilla meetings.
* Patti stated that the Auxiliary was starting to open up after the COVID 19 shutdown, and members should stay observant as well as ready once the restrictions are loosened up.
* Patti also cautioned the flotilla members to “stay safe” with the COVID 19 pandemic we need to be mindful of COVID restrictions (mask and physical distancing).
* Patti ask if the latest request from the leadership containing COVID 19 exposure questioner for members to submit before starting AUX contact had been distributed to the flotilla membership – Rick Lane to follow-up.

**IV. Awards:** Rick Lane reported that with the COVID 19 shutdown, he had no awards to announce.

**V. Approval of Previous Minutes:** Approval of previous March 10, 2020 minutes – James Sagstetter motioned to accept with corrections to the members attending (corrections made at time of this writing) / Matt Larivee 2nd. Motion passed.

**VI. Announcements / Swear in New Members:** Rick announced that the SAR bags were being processed at the Station, and that member notification has started. Members affected in the flotilla are Rick Lane, Joe Roskoski, and Larry Myles.

**VII. Flotilla Staff Officers (FSO) Reports:**

* **Finance** **FSO-FN – Joe Roskoski:** There has been no activity since the last report (March), the treasury has an ending balance of $**1,708.05**.
* **Communications FSO-CM – Robert Bailey:** No Activity
* **Computer Services FSO-CS –** FSO not assigned at this time
* **Diversity FSO-DV –** Larry Myles: no activity,
* **Human Resources FSO-HR – Yani Warda:** Rick Lane noted that Yani was “missing in action”, but that we have 3 potential members that need to have membership documents processed. Rick will follow-up with Yani.
* **Informational Services FSO-IS – Yani Warda: M**embership should continue to document hours on 7029 & 7030, and submit to Yani (FSO – yaniwarda@gmail.com) and Joe Kennedy (Division – kennej81@gmail.com).
* **Materials FSO-MA – James Sagstetter**: reports no activity.
* **Marine Safety FSO-MS – Matt Larivee:** Mat reported that while the flotilla had no activity to report, sector had seen some “pollution response” activity.
* **Member Training FSO-MT – Rick Lane:**  During the month of July / August there was limited member training consisting of web-training for Operation’s personnel. Estimation of membership training time is around 12 hrs of training.
* **Navigational Systems FSO-NS – Joe Roskoski:** no activity for July due to COVID 19 shut-down.
* **Operations FSO-OP – Joe Roskoski:** no activity for July due to COVID 19 shut-down.
* **Public Affairs FSO-PA** – Robert Bailey: no activity for July due to COVID 19 shut-down.
* **Publications FSO-PB – Joe Roskoski:** Joe continues to post flotilla minutes on the flotilla website – will resume with the posting of the August meeting minutes.
* **Public Education FSO-PE – Rick Lane:** no activity for July due to COVID 19 shut-down.
* **RBS Visitors Program FSO-PV – Leonard Fashoway:** no activity for July due to COVID 19 shut-down.
* **Secretary FSO-SR – Rick Lane: Rick continues to get the minutes out and keep the archive records.**
* **Vessel Examination FSO-VE – Jonathan Reese.** no activity for July due to COVID 19 shut-down.

**VIII. Commander’s Report**

1. ***USCG Auxiliary Shut-down***

Due to the March 16 Stand-down of all Auxiliary activity involving travel or “face-to-face” meetings, the flotilla is basically in a “stand-down” mode. The FC and VFC are meeting by phone a couple of times a week, and the FC and VFC are calling all flotilla members at least once every two weeks. Potential members are included in any flotilla emails.

1. ***Flotilla Meetings / members***

During the month of August we will start up monthly flotilla meetings. The first meeting is scheduled for Tuesday August 11, 2020. The meeting will be hosted by Rick Lane with Beetle present at Rick’s home to conduct the meeting. Rick’s home was picked, due to Rick’s home computer being more suitable to conduct the virtual meeting than Beetle’s home computer. With monthly meetings being started up, we will discontinue the semimonthly contact of flotilla members by telephone. Although scheduled contact and spreadsheet tracking will stop, it is the feeling of flotilla leadership that some form of telephone contact will continue. One on one communication is viewed by this flotilla management as a positive element of current Auxiliary interaction.

1. ***Member training***

Member training during June consisted of individual on-line training. Pretty much membership training for July was non-existent.

1. **Public Education**

While books for the classes were received, all Auxiliary activity is placed on hold as of March 16 because of the COVID 19 pandemic. No PE activity as of March 16.

1. ***091-20-11 Membership Growth Campaign.***

At this point we have received a interested in joining inquiry from three potential member in the St. Clair Shores area. There paper work was being filled out for processing when the COVID 19 shutdown occurred. We will kick start the membership application for our three potential members..

1. ***Flotilla Support for Station Shores***

We have been prohibited from physically standing watch at Station St. Clair Shores. The goal for 2020 was set at 800 hrs / year (67 hrs / month), to date – 272.3 hrs. Due to the COVI( 19 AUX shutdown this annual goal is not feasible.

1. **Operations**

Operations are at present on hold until we are allowed to participate with Station Shores.

1. **Public Affairs**

We are stand-down for Auxiliary activity – due to COVID 19.

1. **Financial Health of the flotilla**

The flotilla is in the best financial shape that they have been in for years. The treasury shows a current balance of over $1,500. During the August flotilla meeting, there will be a call for 2021 dues to the flotilla membership.

1. **Flotilla Goals**

Once the Auxiliary is back to “normal” activity, the flotilla goals will be reevaluated to set a revised level for the flotilla goals.

**IX. Old Business**

* None – all old business closed out.

**X. New Business**

1. Rick Lane to contact Yani Warda about the processing of the new member applications of Nick Relich, Tyler Hoffman, and Bill Vogel.
2. **Post Meeting New Business –** Collecting of 2021 dues ($50) to start in order to avoid any issues of “non-payment”. Rick to send out information message to membership.
3. **Post Meeting New Business –** Continue with monthly “electronic meeting” format – Rick and Beetle to work on improving computer skills as meetings progress – thinking is that once we are back to routine AUX activity, this electronic forum can be incorporated into our “live face-to face” meetings.
4. **Post Meeting New Business –** Rick to contact Beetle and Joe about flotilla 20-11 bylaws to assure that electronic participation (voting, etc.) are covered in the bylaws.

**Motion to adjourn the meeting made by James Sagstetter and seconded by Leonard Fashoway – meeting adjourned.**

**Next Meeting Date and Location:** To be announced.

