

**US COAST GUARD AUXILIARY**

**FLOTILLA 091-20-11**

**ST. CLAIR SHORES UNIT**

**Flotilla Commander** – Rick Lane

**Vice Flotilla Commander** – Matt Larivee

10 April 2019

1. **Business Meeting: Call to Order by FC Rick Lane at 1900**

Present: Frederick Lane, Joe Roskoski, Leonard Fashoway, Justin Montgomery, Matt Larivee, James Sagstetter, Jonathan Reese, Larry Myles, Sheri Raby.

**II. Pledge of Allegiance**: The pledge of allegiance was led by Matt Larivee.

A moment of silence observed for those Team USCG personnel that have passed the bar and those currently serving.

**III. Introduction of Special Guests / Visitor:** Lee Shanck (perspective member). Lee was a student in the Boating Safely class taught on March 23. Lee has family history with the Auxiliary, as her Grandfather was in the Auxiliary during WW II and was involved in anti-submarine patrols off Long Island NY.

**IV.** Joseph Roskoski received ribbon and medal for 5 year membership award. Rick Lane shared the District awards presented to Rick during the recent DTRAIN. The awards included the following:

* District 9CR 2018 flotilla Growth Award – 2nd Place
* District 9CR 2018 Coast Guard Operations Support – 2nd Place
* District 9CR 2018 Marine Operations – 1st Place / Frederick A. Lane
* Designated AUXOP Member – Frederick A. Lane

**V. Approval of Previous Minutes:** Approval of previous March 12 2019 moved by Sheri Raby, 2ndby Matt Larivee – Passed.

**VI. Announcements / Swear in New Members:**

* The USCG Station Shores is going through a period of personnel change. New Coxswains and crew will need to be qualified at the Station. The flotilla’s facility and boat crew will be instrumental in the training of new USCG boat crews – towing sailboats, etc.
* Terri Lehman, Mike Wheeler and Beetle Baily had called / emailed to report that they were unable to make the April flotilla meeting.
* There will be a Boating Safely class taught at USCG Station Shores on May 18 (2nd PE class this year put on by the flotilla). At this time the class is ½ filled, so full class looks promising. This is a good opportunity for members in need of a boating safely class for their CORE training requirements.

**VII. Flotilla Staff Officers (FSO) Reports:**

* **Finance** **FSO-FN – Joe Roskoski:** Joe reported that the treasury has an ending balance of $1,093.76. Joe reported that the balance did not take into consideration the funds from the March PE class (in excess of $300). Of note that this amount is significantly higher than past financial April histories ($898/2018, $484/2017, 616/2016, $941/2015). Motion to accept report as written – Sheri Raby, 2nd by Matt Larivee.
* **Communications FSO-CM – Robert Bailey:** No Activity / Beetle not at meeting.
* **Computer Services FSO-CS – James Wheeler: no report.**
* **Diversity FSO-DV –** Of note is that Shari Raby (BQ status) hasvolunteered to serve as FSO-Diversity. Sheri will contact Division Staff Officer – Diversity. Rick Lane to submit Flotilla officer position change.
* **Human Resources FSO-HR – Yani Warda:** Not present, but Rick Lane mentioned that we are moving forward with any new potential members. Rick also mentioned that Yani had desires to run for the 2020 VFC office. Rick Lane to follow up with Yani on how he intends to prepare for this position and the election.
* **Informational Services FSO-IS – Yani Warda:** Not present, but Rick Lane noted that membership should continue to document hours on 7029 & 7030, and submit to Yani (FSO – yaniwarda@gmail.com) and Joe Kennedy (Division – kennej81@gmail.com).
* **Materials FSO-MA – James Sagstetter**: James reported that there has been no activity, but there will be activity reviewing all equipment that is flotilla property and dispose of obsolete material. James, Sheri and Beetle are meeting on Saturday April 13 to inventory material in Beatle’s possession, and salvage what is serviceable.
* **Marine Safety FSO-MS – Matt Larivee:** No activity
* **Member Training FSO-MT – Rick Lane:**  During March we conducted 60 hours of member training. This training included new member as well as boat crew. Rick Lane took ICS 300 at Sector Detroit, as well as members that reported the Rick Management training requirement.
* **Navigational Systems FSO-NS – Joe Roskoski:** No activity for September.
* **Operations FSO-OP – Joe Roskoski:** Joe reportedthat we continue to support the station with Watchstanding (look in the Commanders report for specific numbers). Joe also spoke about the stations putting together list of operations that they would like the Auxiliary’s help. Joe will keep the facility appraised. No on-the-water operations. Joe also spoke about PPE inspections conducted for AUX boat crews.
* **Public Affairs FSO-PA** – Robert Bailey: Rick Lane reported for Beetle. Beetle stated that there were two PA events scheduled - Vets Chili cook-off) (Sunday April 28); May 30 - US Army Combat Capabilities Development Command
* **Publications FSO-PB – Joe Roskoski:** Joe reported that there was not much activity in July, Joe will continue to update flotilla website.
* **Public Education FSO-PE – Rick Lane:** Class scheduled for Saturday May 18. Currently class registration is at ½ class size.
* **RBS Visitors Program FSO-PV – Leonard Fashoway:** No report on activity during the month.
* **Secretary FSO-SR – Rick Lane: Rick continues to get the minutes out and keep the archive records.**
* **Vessel Examination FSO-VE – no activity. Rick Will contact Division VE for stickers and inspection forms.**

**VIII. Commander’s Report**

1. ***Flotilla Member Training.***

During March we conducted 60 hours of member training. This training included new member as well as boat crew. Rick Lane took ICS 300 at Sector Detroit, as well as members that reported the Rick Management training requirement.

1. **Public Education**

A public boating safely class was conducted on March 23 (Saturday) at USCG Station Shores. The class was full. An additional class is scheduled for Saturday May 18, at USCG Station Shores.

1. ***091-20-91 Membership Growth Campaign.***

We have one interested potential member from our recent Public Education class that will be attending the April meeting.

1. ***Flotilla Support for Station Shores***

We continue to support the USCG Station St. Clair Shores. We stood 86.6 hrs of watchstanding during March (10 watchstanding days).

1. **Flotilla Goals**

For 2018 our goals and to-date results are as follows:

*OPS 2018 goal**- 1260 Watchstander hrs (105 hrs/month)*

*230 Operational on-the-water hrs*

**Flotilla results for Year to Date / April 1**

**Watchstander hrs = 29days / 242.8 hrs (80.9 hrs/month avg.) note – 24.1 hrs/month avg. under goal.**

**Operational hrs =** Facility laid up for the water season. Winter cover is scheduled to be removed on April 13.

MT 2018 goal - 250 flotilla member hrs of training (20.8 hrs/month avg.)

**MT hrs to date = 70hrs. (23.3 hrs/month avg.); note: +2.53hrs. / month avg.**

*Membership Growth – Grow the flotilla at least 10% - about 2 new members.*

We have one possible new members in the hopper at this time.

PE goal – Conduct at least 1 PE class during 2019 (have met goal – with additional class scheduled for May 18).

1. **Operations**

We have operational hours supporting Station Shores in Watchstanding.

1. **Financial Health of the flotilla**

The flotilla is in the best financial shape that they have been in for years. The treasury shows a current balance of over $1,400.

1. **March Meeting**

The March meeting was well attended with 8 members present.

1. **Spring 9CR DTRAIN**

The Flotilla received 3 9CR District recognition awards:

2018 Flotilla Growth – 2nd Place

2018 Coast Guard Operations Support – 2nd Place

2018 Marine Operations – 1st Place

All in all, excellent recognition for 091-20-11.

**IX. Old Business**

* Flotilla Equipment cataloging and disposal as appropriate. A committee to accomplish this consisting of Beatle Bailey, Shari Raby, and James Sagstetter (will be the FSO-MA in near future) will meet on the 13th to begin the cataloging and disposal process.
* Leonard brought up the issue of the Flotilla bell. Rick Lane agreed to call Sean Cahill about any knowledge about flotilla bell. The flotilla is now in possession of the bell. Motion to close this issue by Jonathan Reeves, 2nd by Sheri Raby – passed.

**X. New Business**

* Lenard Fashoway and Sheri Raby to form committee to investigate flotilla CPR training.

**XI. Adjournment:**

 2000 made by motion – Jonathan Reeves, 2nd by Sheri Raby

**Next Meeting Date and Location:**

The next meeting will most likely be scheduled to accommodate Mat Larivee’s work schedule. Rick will advise all members on next flotilla meeting date. We are shooting for the 2nd Tuesday in May.

* Member Training after the April meeting was 1 hrs covering 7030 1nd 7029 forms and web-site submission. During the training 7029 account set electronically for Larry Myles. There were 8 members participating in the training for 8 hours of member training.

