

Division 17 Division Meeting Minutes  
September 7, 2017  
CG Station Canaveral

**Attendees as listed on the attendance sheet:**

John Holmes, CDR; Jim Parker, VCDR; Jack Miller, PDCDR/SO-OP; Jules Moquin, FC 17-2/SO-PB; Donna Miller, FC 17-6/SO-CS; Gary Powers, FC 17-9/SO-VE; Mark C. Wronowski, FC 17-10; Richard Danner, FC 17-11; Robert Triebell, VFC 17-2; Ed Morris, VFC FL 17-10; Ema Scott, VFC 17-11; Sharon Breece, SO-HR; Dan McIntyre, SO-PE; Andrew Santorelli, SO-FN; George Peek, SO-FS; Billy Enfinger, SO-MA; Gary Gunter, SO-MS; Bob Diccico, SO-PV; Nevin Lantry, SO-MT; Bill Giers, SO-DV Mike Donahue; Carl Motes, DSO Legal

Meeting called to order by Commander John Holmes at 10:00 a.m.

Pledge of Allegiance and moment of silence was led by Nevin Lantry

Quorum present – yes.

**GUESTS:**

BNO4 David Ladomirak, CG Station Canaveral Commanding Officer; CWO4 Bee Perry, Sector Miami Operations Training Officer

**CG-CO LADOMIRAK'S COMMENTS:**

- Thanked Division members for the outstanding support for Hurricane Irma
  - Station Canaveral was always one step ahead of the requests for SECJAX requests and SECJAX was very pleased with the Auxiliary's pre- and post-hurricane support
  - Hurricane Irma lesson learned should be sent up the leadership chain
  - The lack of funds at the end of the year for Auxiliary surface operations to support post-hurricane patrols was a consequence of the hurricanes in Texas and Florida
  - USCG experienced a \$30,000 shortfall in funding due to the hurricanes
- Information and instruction on the new GAR form was provided
  - Scoring is Low, Medium, and High, but Station Canaveral will also be using Low/Medium and Medium/High
  - Risk verses Gain will be assessed to increase discussion among team members
  - Calls to the OD or OIC are expected and ensure leadership is aware of the risks
- Under Continuing Resolution Authority (CRA), 2018 funding can be used for scheduling Auxiliary patrols

**OTO BEE PERRY'S COMMENTS:**

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- Additional information provided on the GAR form and its importance in risk management
- Emphasized the importance of hurricane accountability and knowing the addresses and phone number of personnel before hurricane season
- Reiterated the impact of the hurricanes on the Station's budget and CRA
- Discussed PPE and preparing an end-of-year list of requirements in case SECJAX has available funds.

**DCDR HOLMES'S COMMENTS:**

- Information provided on Division 17 Change of Watch scheduled for 18 Nov 17 at Sunset Waterfront Grill
- Commended the Division members on their performance for Hurricane Irma
  - EOCs were staffed and effective
  - Recognized by Libby for outstanding performance in all stages of the hurricane plan
- Relayed a request for a combined Change of Watch for the Flotilla; no interest was expressed from the other Flotillas

**DIVISION 17 ELECTIONS:**

- Motion made by Donna Miller and seconded by Jules Moquin to have Carl Motes conduct the election proceedings. Motion was approved.
- First election was for the DCDR.
  - Letter of Intent from Jim Parker and he was determined to be qualified.
  - No nominations from the floor.
  - Ballots passed out and collected.
  - Jim Parker received the majority of the votes.
- Second election for VCDR.
  - Letter of Intent from Jules Moquin and he was determined to be qualified.
  - No nominations from the floor.
  - Ballots passed out and collected.
  - Jules Moquin received the majority of the votes.
- Secretary recorded one vote for each position.
- A few comments were made from the elected officers.

**FINANCE REPORT:**

- \$7,616.40 total cash flow (refer to report for detail)
- Motion made to approve finance report by Jules Moquin and seconded by Donna Miller. Motion was approved and passed unanimously.

**MEETING MINUTES:**

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- Motion made to approve meeting minutes by Jules Moquin and seconded by Donna Miller. Motion was approved and passed unanimously.

**Flotilla Commander's Reports: Refer to posted reports:**

17-2 FLOTILLA – FC Jules Moquin

- Flotilla building survived Hurricane Irma with minor damage to the shed from a tree
- Elections will be held this month

17-6 FLOTILLA – FC Donna Miller

- Flotilla relocated to Veterans Memorial Center and building transition is complete
- PE program is in the top 7% of all the Flotillas in the Nation
- Hurricane Irma report sent to SECJAX

17-9 FLOTILLA – FC Gary Powers

- Flotilla building suffered significant damage from Hurricane Irma and the Flotilla will need to relocate
- Damage to docks and marinas at Kennedy Point

17-10 FLOTILLA- FC Mark C. Wronowski,

- No damage from Hurricane Irma

17-11 FLOTILLA – FC Richard Danner

- No damage from Hurricane Irma and good accountability of membership for the storm
- Flotilla is establishing a PWC program since they are better suited for the lakes
- Elections will be held this month

**VCDR PARKER:**

- Lead the discussion on the staff reports

***Staff reports***

- SO-HR – Breece
  - Making progress with the applications but there are still issues due to limited personnel to process the applications
- SO-MA – Enfinger
  - No issues

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- All supplies are ordered
- SO-IS – Steinfert
  - VDCR Parker reported there were no issues with IS and a few Flotillas are training new FSO-IS
- SO-MT – Lantry
  - QE planned for 9 Sep 17
- SO-OP – J. Miller
  - QE preparation underway
  - New GAR form should be used for all surface operations
- SO-CS – D. Miller
  - Minutes added to website; new pictures still need
- SO-DV – Giers
  - No issues
- SO-FS – Peek
  - Modest AUXFS support for Station Port Canaveral during the year
  - One new AUXFS certified during the year; two additional personnel awaiting completion of PQS and processing by DSO-FS
  - Cooked for Coast Guard Day – George, Skip, Bob, and Mike
  - AUXFS training program underway
- SO-PE – Dan McIntyre
  - 350 graduates; 112 under 17
  - Two more classes at Brevard schools
  - Division 17 is the best PE program in SECJAX
- SO-PA – Nickles not present
  - No issues
- SO-PB – Moquin
  - Newsletter will be sent out soon
- SO-CM – Anderson
  - No report
- SO-PV – Diccico
  - Hurricane Plan was effective
  - Met PV goals for the Division
  - Presentation available for PV orientation
- SO-VE – Powers
  - Order decals for next year
- SO-NS – Kanis
  - 155 aids need repair

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- PATONs in Titusville and Harbortown need worked
- SO-MS – Gunter
  - In IMOC – Jimmy, Skip, & Terry
  - UPV training class coming soon

**Old Business:** None

**New Business:**

- Motion was made by FC Donna Miller to donate \$200.00 to Flotilla 17-9 to help the Flotilla recover from Hurricane Irma; VDCR Jim Parker second the motion; motion was approved by the voting members

**DCDR Closing comments:**

- Proud of Division 17 and their support to the USCG
- Pleasure serving a DCDR

With no other Division business to discuss a motion was made by VCDR Jim Parker and seconded by FC Donna Miller to adjourn. Motion Carried unanimously. Meeting adjourned at 1300 p.m.

Respectfully submitted:

FC Donna Miller acting on behalf of SO-SR Maria Motes