

UNITED STATES COAST GUARD AUXILIARY



DEPARTMENT OF HOMELAND SECURITY

The civilian component of the U. S. Coast Guard

(Authorized by Congress in 1939)

DATE: 29 January 2017

FROM: Flotilla Commander, Flotilla 17-06

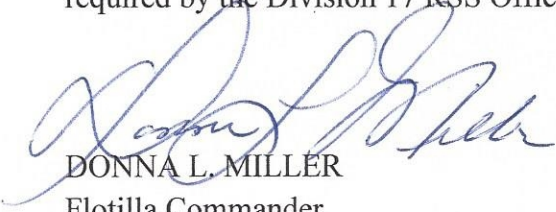
TO: Surface Operations & Recreational Boating Safety (RBS) Auxiliary Members

SUBJECT: Rescue & Survival System (RSS) Personal Protective Equipment (PPE) Inspections

1. On 21 January 2017, DSO-OP Festus Burchfield, District provided notification of the United States Coast Guards intent to inspect the RSS/PPE record keeping for the individual Auxiliary units. The intent is to ensure the PPE inspections are accomplished and the associated paperwork is up to date. Without the documented inspections, the PPE gear is not legal for use.
2. Since the Flotilla has many members in the Boat Crew Program and uses PPE for the Aid Verifiers and Vessel Examiners, the Flotilla will document the month PPE inspections in the remarks section of the Auxiliary Order Management (AOM) Coast Guard Auxiliary Patrol Order or the ANSC 7030, Activity Report – Mission.
3. Surface Operations will document the AOM Coast Guard Auxiliary Patrol Order comments section of the patrol order with “PPE inspected” for every patrol order. Since this is the coxswain’s responsibility to verify that all crew have the proper PPE, the coxswain will initial the members RSS card to indicate the inspection for that month has been completed. Although the PPE inspection is only annotated on the card once a month, verification of PPE is required for all surface patrols. Since the patrol order is an official government document, it will be used by the RSS Officer to updated the members’ PPE records.
4. Other programs, such as Navigation Systems and Vessel Safety Checks will document ANSC 7030 remarks section of the form with “PPE inspected” when PPE equipment was worn and the member will initial the RSS card for the month. The member will send a copy of the completed ANSC 7030 as the official record to the RSS Officer to update the individual’s PPE record.
5. For trainees, PPE will be provided as needed for a patrol or activity. The surface facility owners will be issued additional PPE for use on their boats. The facility owner will inspect the additional PPE monthly and email the RSS Officer as the record for updating the records for the facility PPE. Other activities requiring PPE will coordinate the use of PPE through the Flotilla

Staff Officer (FSO) for that function. The FSO will coordinate the use with the RSS Officer and FSO-OP to ensure the PPE documentation is updated.

6. The RSS Officer will inspect all PPE semi-annually and annotate the PPE record. The RSS Officer will also track the PPE inventory and assist with the identification of future PPE requirements. The RSS Officer will prepare Flotilla requirement lists and special reports required by the Division 17 RSS Officer, Station Canaveral, and Sector Jacksonville.



DONNA L. MILLER
Flotilla Commander