

**SEVENTH COAST GUARD DISTRICT  
DISASTER CONTINGENCY PLAN**

**FLOTILLA 13-03  
BIG PINE KEY, FLORIDA 2010**

## FLOTILLA 13-03 DISASTER PLAN CONTACTS:

Name	Title	Home	Cell	E-Mail
DON KITTSMILLER	FC	305-744-0043	305-393-5304	donkittsmiller04@gmail-com
ANN HEDBERG	VFC	305-515-2922	305-407-7113	frazier va@bellsouth.net_
TED GIESBRECHT	OPS	305-\$72-0966		guesbrecht@bellsouth.net

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Excerpt from County evacuation plan Calling Tree

## 1.1 Mission

This plan describes Coast Guard auxiliary Flotilla 13-3 preparedness, training and response operations for severe heavy weather, including hurricanes, tornados and other natural disasters, such as floods or earthquakes and the appropriate deployment of Coast Guard Auxiliary resources which may be executed in conjunction with other Coast Guard units or separately.

## 1.2 General

In the event of severe weather or other natural disasters occurring in our Seventh District but not directly affecting this flotilla, Auxiliarists from this flotilla can be expected to continue to perform our peacetime role of assisting the Coast Guard in promoting maritime safety, and conducting SAR missions. We will continue to provide Auxiliary facilities including surface, and radio facilities and specifically trained and qualified Auxiliarists as backfill replacement or augmentation to Coast Guard Units such as Auxiliarists trained as Coast Guard Radio Watchstanders, JOODs, qualified small boat crew and coxswains, ATON specialist, etc. Such individually trained Auxiliarists with specially equipped surface operations vessels can greatly assist the Coast Guard by performing tasks such as, but not limited to, checking ATONs, channels, pollution, marine terminals, floating debris/hazards, available ramps, and disabled boats for survivors or transporting personnel supplies, equipment or FEMA personnel and other officials. Auxiliary manned communications base station nets are ideally suited to the Coast Guard's Incident Communications System.

## 1.3 Limitations

In the event of a natural disaster occurring in this flotilla's area, our members have the priority of looking after their family and property needs first, so assistance for immediate post storm operations should be drawn from nearby flotillas/divisions in unaffected areas.

Auxiliary surface assets will normally operate during daylight hours with the exception of emergency SAR or vessels with special equipment such as search lights, radar or night vision equipment etc. All mission tasking must come from the Coast Guard order issuing authority, although, our flotilla resources are prepared to operate in a multi-agency responsive environment with other government tal agencies

Our flotilla will not be the sole or lead responders to an emergency. This plan exists primarily for Auxiliarists and their facilities to support the Coast Guard which may or may not have arrangements with other municipal, state, Red Cross or federal agencies. Our members when invited to do so by Our order issuing Coast Guard Authority, are willing to participate in the planning of and training in Disaster plans, as a member of "Team Coast Guard".

## 1.4 Local Evacuation Plans

The following link to Monroe County's Emergency Management web site provides information about Monroe County's disaster plan and evacuation plans.

<http://www.monroecounty-fl.gov/index.aspx?nid=92>

## 1.5 Local Government Disaster Plans

Refer to 1.10 Local Evacuation Plans

## 1.6 Designated Mooring areas

There are no designated mooring areas for storms.

## 1.7 Plans for Securing Flotilla Property

Unless otherwise directed each Flotilla Staff Officer is responsible for securing all equipment, computers, electronics, and supplies under their control

1.7.1 FSO-PE is responsible for One PowerPoint System (Computer and Projector).

1.7.2 FSO-MT is responsible for One PowerPoint System (Computer and Projector).

1.7.3 FSO-OP is responsible for all Personal Protection Equipment not issued to members.

## 1.8 Training and Drills

- 1.8.1 It is recommended that volunteers for post storm tasking be current in first aid, CPR and have completed ICS 100.
- 1.8.2 Additional training and joint exercises with Coast Guard Station Marathon should be completed prior to June 1 of each year. These exercises include testing the calling tree, radio net drills, and ATON and waterway checks.
- 1.8.3 Additional training and exercises may be requested by Commander, Coast Guard Station Marathon

## 1.9 Member Notification Procedures

- 1.9.1 Condition Four - Alert Phase: upon receiving notification that condition four alert has been activated, the Flotilla Commander or his designee will initiate the pre storm communications plan. The calling tree will be activated. The FSO-CM will be requested to activate the Calling Tree and will begin making arrangements for the Flotilla's Radio Net to be activated. See Calling Tree - Attachment A

## 2.1 Coxswains with Facilities - CONFIDENTIAL

## 2.2 Chart with Operational Facilities - CONFIDENTIAL

## 2.3 Specially Trained Personnel - CONFIDENTIAL

## 2.4 Disaster response Action Teams (DRATs)

### 2.4.1 Disaster response Action Teams (DRATs)

None defined at this time

### 2.4.2 Long Range Support Vessels (ALSVs)

None defined at this time

### 2.4.3 Auxiliary Mobile Communications Units (ACMUs)

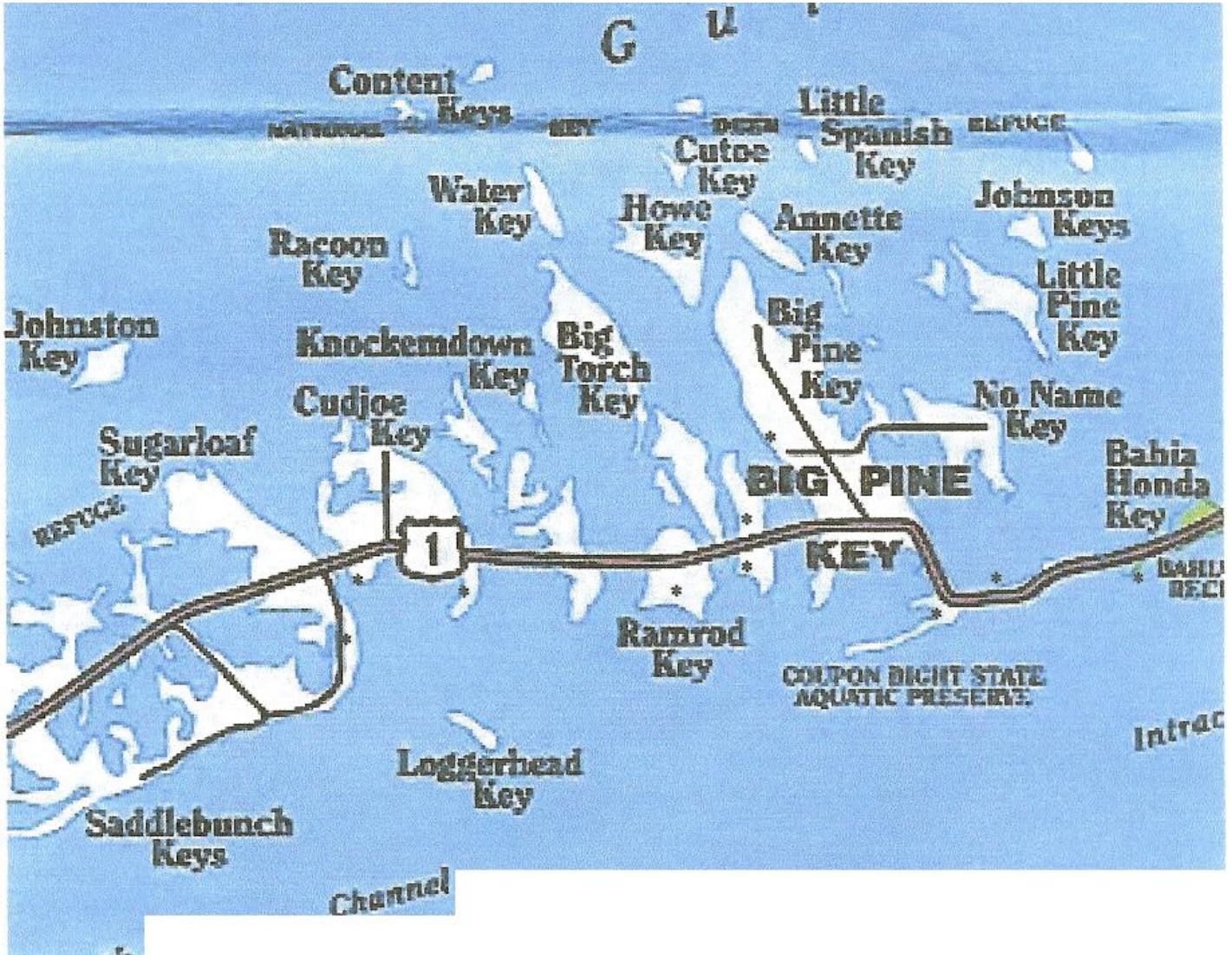
None at this time

## 2.5 Long Range Support Vessels (ALSVs)

## 2.6 Auxiliary Mobile Communications Units (ACMUs)

## 2.7 Long Range HF-SSB

BOAT RAMPS (\*) For Flotilla 13-03



3.0 Section Three

3.1 Condition Five: This is a stand down condition from 1 December to 31 May each year except when modified by a rare winter hurricane.

3.1.1 During this period, our flotilla in conjunction with a division designee will hold planning liaison meetings with our Coast Guard order issuing authority (Coast Guard Station Marathon). Topics should include; points of contact, radio frequencies for Control nets, location of shelters and storage areas and a program to conduct post heavy Weather Emergency exercises and drills.

3.1.2 Radio nets and drills should simulate field communications and verify contacts between land, mobile, fixed, vessels, portable communications units.

3.1.3 Annual updates for CPR and First Aid

3.1.4 Verify Calling Tree

- 3.1.5 Assemble list of year round members
- 3.2 Condition Four: A seasonal hurricane condition set automatically each year on 1 June and extending through 30 November, unless otherwise directed by Commander, Seventh Coast Guard District. A Condition Four Alert is issued when a hurricane could potentially make landfall within 72 hours.
  - 3.2.1 Prior to June 1 of each year, Auxiliary 13-3 should conduct post storm training and drills in conjunction with Coast Guard Station Marathon.
  - 3.2.2 Review Post Storm procedures with flotilla prior to June 1 of each year.
  - 3.2.3 Prior to June 30, all Auxiliarists should review their family evacuation/safe haven plans and notify their flotilla commander of any changes. All vessels, mobile support units and facilities should be maintained at least a 70% fuel capacity.
  - 3.2.4 During the month of June, the flotilla rosters and calling trees should be reexamined, modified as needed and forwarded to the division which shall note the changes in their plan and forward it to the DSO-OP.
  - 3.2.5 If a Condition Four Alert (possible hurricane within 72 hrs) is posted, all facilities volunteered for post storm operations should top off fuel and begin to secure property and facilities and report status to YFC or his designee.
- 3.3 Condition Three: Set when weather advisories indicate that a hurricane MAY make landfall within a specified area of the Seventh Coast Guard District mainland within 48 hours.

Within the Targeted Area:

- 3.3.1 The FC, VFC and the SO-OP or other designated Staff Officers shall ensure that all contingency plans For Conditions Four and Five have been met and are current.
- 3.3.2 All flotilla members should prepare for evacuation, secure their facilities, homes and personal property and prepare their evacuation kit.
- 3.3.3 Flotilla property should be secured as follows as directed in section 1.13
- 3.3.4 Anyone with flotilla property which needs to be secured during a storm should ensure someone has access to the property if you are out of town or plan to evacuate early.
- 3.3.5 The FC, VFC, FSO-OP or other designated flotilla officer contacts the DCP or VCP and informs them That the flotilla has completed condition three requirements.

Outside the Targeted Area:

- 3.3.6 The DCP, VCP, SO-OP or other designated division staff officer of the division adjacent to the target area will contact its flotillas to put them on alert status and make a list of Auxiliary resources available and ready to respond.
- 3.3.7 All DRATs and all other operational facilities should be 100°/Q fueled and provisioned with some food and water, a change of clothing along with all the additional equipment as required and report their "alert status" to their FC, VI, SO-OP or other designated staff officer who will relay this information to the DCP or VCP. Towing vehicles shall also be fully fueled and readied. Crews for the DRATs should have their personal special equipment packed and placed on "alert status" ready to depart in 24 hours.
- 3.3.8 MCUs and ALSVs and their crews in adjoining divisions should be 100% fueled, provisioned and equipped as required. Crews are alerted to re-check their equipment, provisions and special personal clothing and should participate in the readiness radio nets as they are activated.
- 3.3.9 VHF-FM stations should ensure the readiness of emergency battery power for their communications equipment and conduct an exercise to verify communications and report their readiness to the FC, VFC, SO-CM or other designated staff officer who will relay this information to the DCP or VCP. These stations should be placed on an alert status ready to activate their nets within 24 hours notice. Watchstander schedules for 24 hour coverage starting in condition two should be prepared.

3.4 Condition Two: Set when weather advisories indicate that a hurricane WILL PROBABLY make land fall within a specified area of the Seventh Coast Guard District mainland within 24 hours.

Within the Targeted Area:

3.4.1 All flotilla members should have secured their properties and evacuated. [Note: All Auxiliarists who have volunteered for post storm tasking should also take and auxiliary Working uniform (working Blue or ODU - NOT Tee Shirt) and identification card and to aid Assessing restricted areas.

Outside the Targeted Area:

3.4.2 The FC, VFC, FSO-OP or designated staff officer shall check that all the requirements for the Previous conditions are met.

3.4.3 Flotilla VHF and nets are activated and their Coast Guard order issuing authority SO-CM or other designated division officer is advised. All nets in the adjoining flotillas and are on a 24 hour communications schedule.

3.5 Condition One: Set when weather advisories indicate that a hurricane WILL make landfall within a specified area of the Seventh Coast Guard District mainland within 12 hours.

Within the Targeted Area:

3.5.1 All flotilla members should have secured their properties and evacuated

Outside the Targeted Area:

3.5.2 Adjoining divisions / flotillas shall check that all prior conditions have been met.

3.5.3 All VHF-FM radio nets are operational and integrated. They should be reporting hourly or as needed to handle emergency traffic to the Auxiliary District Net Controller.

3.5.4 All Volunteer Auxiliarists on alert status are fully prepared and resting but readily available to be deployed within three hours.

3.6 Condition Post Storm:

3.6.1 The period after the storm has passed and there is no possibility of a returning to the affected area. When Condition Pour is reset by District Commander, all Auxiliary units should automatically reset to Condition Four.

Within the Affected Area:

3.6.2 Again it should be stressed that the primary responsibilities for all Auxiliarists are to the safety of their families, their own property and as such Auxiliarists within a disaster area are not to be utilized in post storm activities until they have completed their damage assessments, secured their personal property, recovered from all the damaging effects from the storm and advised the nearest order issuing authority of their availability.

3.6.3 Auxiliary Point of is Contact Coast Guard Station Marathon first then Flotilla Commander by whatever means possible within 24 hours of your return (phone, cell phone, VHF channel 16 and 23A or in person). Auxiliarist to Auxiliarist VHF traffic should be on 83A.

3.6.4 Priorities

- Auxiliarists first priority - their safety and property
- All Auxiliary Members upon return contact POC and Flotilla Commander
- Auxiliarist will be notified by Auxiliary Operations of tasking
- Tasking will be assigned - When conditions permit
  - Establishing Radio Net Watchstanders
  - ATON. / Channel patrols
  - Document sunken l damaged vessels - obstructed waterways



Harbor & Canal Environmental/Safety Patrols  
Survey of available ramps Other assigned duties and patrols designated by CG

Attachments

Excerpt from Monroe County Hurricane Plan Flotilla 13-3 Calling Tree

Excerpt from Monroe County Evacuation Plan:

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- F. The county is divided into five evacuation zones. Zones four to five are within the Station Islamorada area. The shelters within the zones are the Coral Shores High School (General Population) and Key Largo Elementary Building No. 6 for Special Needs only.

*Zone 1*

City of Key West to MM 6 - West end of Boca Chica Bridge

*Zone 2*

MM 6 (Boca Chica) to west end of 7 mile bridge (MM 40)

*Zone 3*

MM 40 to MM 63 (West end of Long Key Bridge)

*Zone 4*

MM 63 to 905-A

*Zone 5*

905-A to Florida City including Ocean Reef community