



U.S. Department of Homeland Security
United States Coast Guard Auxiliary



Division Five October 1st Meeting Minutes

Division Board meeting was conducted prior to Division meeting

Commodore District 7 Weskerna was present

District Captain East Dewey Jackson was present

Chief Of Staff Elect Gary Barth was present

Chief Meyer from Station Ft Pierce was present

All Flotillas were represented at the Board meeting and a Quorum was available for voting purposes.

Financial issues were discussed as well as mandatory training.

All Flotillas were represented at the Division General Meeting.

Below is the Division Agenda and the associated reports to the February meeting.

A Quorum was present to conduct any necessary votes.

DIVISION 5 MEETING AGENDA – October 1 2016
0900 – 1000 DIVISION 5 BOARD MEETING

1000 - 1200 GENERAL MEETING

CALL TO ORDER TOM

PLEDGE OF ALLEGIANCE FRANS

INVOCATION TBD

ROLL CALL & QUORUM (SILENT)

PRIOR MEETING MINUTES APPROVAL BOARD

Minutes for the August Meeting had not been reviewed by the board. Will be submitted by the board at the next meeting.

FINANCIAL REPORT APPROVAL BOARD

Financial reports for prior months were not available for review. Will be submitted for approval at the next meeting.

INTRODUCTION OF GUESTS TOM BUTLER

Chief Meyer, STAFP Executive Petty Officer, noted that he will be leaving in June of 2017

District Captain(E) Remarks Dewey Jackson

1. District 7 Air Assets Saved the Coast Guard \$10 million in resources so far in 2016.
2. DTrain has a new AUXPAD program coming out soon. Details to follow.
3. Storm Information will be coming out as it is disseminated.
4. Everbridge may return down to Flotila Commander level again.
5. The Auxiliary needs more food service personnel as the Coast Guard is phasing out Chefs at Stations.
6. The OTO is looking to have 2 QEs per station as a minimum.
7. Surface Program is down everywhere.
8. RTSS 2016 is better than last year by 35%.

Chief Of Staff Elect Barth Comments

1. Uniforms will be a major topic this year and information regarding them will be passed down the chain of command.

Division Elections

1. Dewey Jackson facilitated the elections.
2. Teller Committee: Gary Barth, Chief Meyer, Hal Harger. Candidates were verified as eligible for those present.
3. Screening Committee reported that letters of intent were received.
4. The call was made three times to see if there were any nominations from the floor.
5. Letters included Tom Butler for Division Commander.
6. Nominations from the floor for Division Commander: Greg Barth nominated by Gary Bowerman.
7. Nominations Closed for Division Commander after a motion by FC Rosenberg and a second by FC Hart.
8. After a Ballot Tom Butler was elected as Division Commander for 2017.
9. Elections for Division Commander were closed after a motion by FC Cannon and seconded by FC Haarer.
10. Elections for Vice Division Commander were announced.
11. Teller Committee Report:
12. There was a call for nominations from the floor. Nominations from the Floor. Gary Bowerman was nominated.
13. Nominations were closed after a motion by FC Cannon and seconded by FC Haarer.
14. VFC Eyeberse was also running.
15. 1st Ballot. No election
16. 2nd Ballot. Gary Bowerman was elected as 2017 Vice Division Commander.
17. Motion to close elections was made by FC Cannon and seconded by FC Haarer.
18. Elections Concluded.

Commander Butlers remarks.

1. Everbridge is looking for changes to occur in the current system. Processes will be passed down the chain of command as they are made available.
2. A new membership course is being developed.

Vice Comander Eyeberse Remarks

1. Please get reports in to him no later than the 10th of the month so that they can be processed.

FC Reports and Staff reports were given. Highlights were as follows.

1. Flotilla 51: Water Quality is still poor and is affecting missions. Letters are being sent out for disenrollments.

Flotilla 52: Flotilla 52 September Report

1. Flotilla running fine. Current Roster (40) Members. Staff Meeting and Membership Meeting was held on 15 September.
2. All FSO positions are filled.
3. Communication Services – Website up to date
4. Communications – No activity.
5. Diversity – No activity.
6. Finance – All bills current. All 2017 Member Dues paid.
7. Human Resources – (1) application pending member number. (2) prospects working on applications.
8. Information Systems – All entries are current.
9. Marine Safety – No activity.
10. Materials – Supplies up to date.
11. Member Training – Working on Mandated.
12. Navigation Systems – Nothing to report.
13. Operations – No patrols in September.
14. Programmed Visits – (180) PV's this year to date vs (162) last year to date.
15. Public Affairs:
 - Promoted and created posters for the October ABS Classes at the Loxahatchee River Center and Jupiter High School.
 - Worked with the Jupiter High School and Loxahatchee River Center to coordinate the presentation of "Certificates of Appreciation" from the flotilla to the foundations at the October Classes.
 - Wrote (2) articles "Flotilla 52 Dues Status" and "Mandated Training" for the Jupiter Guardian.
 - Worked with Norm Sheriff, FSO-PB on editing the 8th issue of the Jupiter Guardian.
16. Public Education – (317) students year to date vs (54) for all of last year. (2) classes taking place in October.
17. Publications – Eighth issue of Jupiter Guardian came out this week.
18. Vessel Exams – (350) VE's year to date vs (190) last year to date.

Flotilla 54:

Could have as many as 15 disenrolled for non payment of dues.

Chris Haarer took the AMLOC course at DTRAIN.

Flotilla 56:

National "Night Out" coming up for Sebastian < Vero and Felesmere.

They are conducting a joint training ABS course with Saint Eds School with Flotilla 58.

Flotilla 57:

Disenrollment is at 3 or 4 with one retirement.

They were working at a regatta at Lake Okeechobee.

Flotilla 58:

1. FSO CM – Henry Ward
 - a. No activity
2. FSO DV and HR – Carl Holeva
 - a. HE- Responder inquires made to 3 prospective new members for the Auxiliary.
 - b. 3 prospective applicants for FL 58 contacted and membership applications reviewed.
 - c. 1 new prospective applicant contacted and invited to next meeting.
 - d. DV - NACO 3 Star Award awarded to Flotilla 58.
3. FSO FN – Ed Watts
 - a. All second notices for annual membership dues have been sent and it looks as if we have 6 members we need to send the 3rd billing to. The cost for each invoice is \$5 for Certified/Return Receipt.
4. FSO IS – Gary Barth
 - a. Reminder sent to all members to send in hours;
 - b. All hours that have been received have been entered into AuxData;
 - c. All changes to skills pool and/or personal information have been made in AuxData; and
 - d. IS offers to help any member having trouble deciding which hours go in to which classification on the submission forms.
5. FSO MS and PE – John Thompson
 - a. Managed student enlistment for the 17 September ABS class;
 - b. Followed up with Flotilla 58 registration for the Indian River Science Fest event scheduled for 22 October 2016; and
 - c. Coordinated with Flotilla 56 and Coast Guard Station Fort Pierce to develop a four week version of the ABS class to be presented at the Flotilla 58 Head Quarters building beginning on Friday 23 September. This program was initiated on September 23rd.
6. FSO MT – Tom Butler
7. Boat training is underway;
 - a. Scheduled Classes:
 - i. Boat crew training class will continued in September with on-water training continuing. QEs for 2 trainees and 1 cox'n recert is scheduled for 6 October
 - ii. 4 hour TCT class was conducted on 19 September at FL58 facility.

8. FSO OP – John Tice

- a. Flotilla 58 Operations - Flotilla 58 is in full swing with its crew training. This month we conducted five (5) separate patrols for crew training within the flotilla. We are also working with a team from Flotilla 59 to provide a boat and crew for their crew training. For the ANT Team at STAFP, we provided a crew and boat for one patrol for the training of their new crew members.
- b. Potential Issue(s) - The year has slipped by with very little resolution or word about the PPE issue that was hot at the beginning of this year. With the advent of a new budget for FY-2017, it would be great to raise this as a concern again to see if there are any answers hiding in the wings.

9. FSO PA – David Larson

- a. No Report

10. FSO PV & VE– Sean Hart

- a. There is nothing to report for PV visits in August;
- b. We had a VE Blitz on September 10th, 2016 from 8am to 11am at Stan Blum Boat Ramp in Fort Pierce Fl.

11. FSO SR – Larry Lairson

- a. Minutes for the 8 September Flotilla meeting have been completed and distributed

12. Upcoming Events:

- a. VE Blitz days for October:
 - i. We have our regular vessel exam blitz set for October 8th from 0800 to 1200hrs.

13. Other Events planned:

- a. Flotilla 58 will participate in Indian River Science Fest on October 22, 2016.

Flotilla 59:

1. Coastie Is ready to go out again after some needed maintenance.
2. They are conducting an “Active Shooter” training session in conjunction with Martin County Sheriff Dept.
3. Bill Gelpke Presented our second year of selling Enjoyment Books as a fundraiser. Last year was a great success for the Flotilla.
4. David Elliot Spoke about NACON and New Auxiliarists.
5. Flotilla is preparing for our 75th anniversary in 2017 on April 17th.
6. Flotilla conducted 261 Vessel Exams so far this year. Down this year due to less Paddle craft due to water conditions.
7. Financial reports submitted and all bills are paid and the Flotilla is solvent.
8. No Watchstanding missions for September 2016.
9. Two missions scheduled. One training was performed and one QE which was cancelled due to non-availability of QE.
10. Program Visits are at 807 year to date which is 44% of the Division.

Staff Officer reports were submitted and Commander Butler reviewed our goals for the year and for VEs we are down due to water conditions. For all other statistical standards we are doing very well compared to national averages. For Member Training we are at 59% so there is room for improvement.

Old Business:

Get Dues Notices out and prepare for Flotilla elections so we can get the year off to a good start.

Get awards submitted as soon as possible to ensure that they will be able to be presented at the Change of Watch in December.

New Business:

Change of Watch will be on December 3, 2016. Details to follow.

A motion to close the meeting was made and seconded.

Meeting Adjourned at 12:55.

Division Vice-Commander
Staff Officer Report

15 September 2016

From: Vice Division Commander, Division 5

To: Division Commander, Division 5

Subj: Activity Report for - 1 August 2016 to 31 August 2016

1. MEETINGS, CONFERENCES & WORKSHOPS:

SO-CS: SO-CS Chris Haarer attended AUX-04 and NACON 2016 in Phoenix, AZ

2. ACTIVITIES, PROJECTS, TRAINING, AND EVENTS:

SO-CS: Reviewing the code to modify FSO reporting methods to a more consistent web based method tied to the AuxOfficer Directory. Planning stages of a web based Materials Inventory Maintenance system.

SO-DV: FI 52 developed E- Mail list for Spanish Speaking clients for ABS Class. Minority Recruitment efforts continue throughout the Division.

SO-HR: Approximately 11 prospective new members in application process within the Division. Processed 4 National E-Responder inquiries. Flotilla 57 and Flotilla 58 have each submitted 2 new member application packages. Division 5 has gained 21 new members since January 2016.

SO-MT: Crew Training at most Flotillas appears to be moving towards the final QEs being scheduled for September and October. Mandated training sessions are being scheduled for existing members with most new members completing the training on line within 30-60 days. The push for December 31 is on in the Division. **Flotilla 56** has 1 member engaged in Instructor Certification with an additional 3 members expressing interest in the program. **Flotilla 58** has scheduled 4-hour TCT for September 19 which is open to other Flotillas. **Flotilla 59** held a special training event focusing on the use of Adobe Acrobat. Nine members attended. Hank Cushard was able to apply the training and successfully complete IMSEP Test (New AUXOP Qualified). An attempt was made to schedule a QE for mid-September but the request was returned with no QE available for the dates selected.

SO-PA: **Flotilla 52** - Certificate of Appreciation presented to River Center for hosting the Flotilla. Their newsletter continues doing well with a number of members writing articles. **Flotilla 51** - The FSO-PA has personally made a visit to West Palm Beach Post to get them to promote ABS classes.

SO-PE: 6 ABS classes were held in the Division with 77 students all passing. 1 GPS class was held with 4 students who did well.

SO-PV: *Flotilla 59* conducted 95 Dealer Visits in the month of August for a total of 738 YTD - a full 43% of Division 5 visits. *Flotilla 52* - delivered Certificates of Appreciation to the Jupiter Auto Spa and the Tequesta Police Dept. and also called on Chief Pruitt at the Jupiter Inlet Colony Police Dept.

SO-VE: Four Flotillas reported Vessel Exams during the month. The submission of all reports on a timely basis is poor at this time and SO is working on improving that. The quality of the reports is unacceptable and needs improvement which SO will also work on.

3. ASSISTANCE AND MEMORANDA FURNISHED TO FLOTILLAS

SO-CS: Assistance and materials furnished to *Flotilla 51*. *Flotilla 56* -SO was able to finalize the look their website and they were advised that it was time for them to switch to their WOW site and decommission their AIRS site. *Flotilla 58* has requested help with their web page. *Flotilla 57* website is up to date.

SO-IS: SO inputting data for *Flotillas 56 & 59* – up to date

4. MISSIONS AND CG SUPPORT:

SO-OP: Surface Missions – Most Flotillas are in a training mode to increase the number of certified crew. *Flotilla 59* is down to one facility and is working with *Flotilla 58* for 2-boat training. *Flotilla 59* and *56* are providing crew for *Flotilla 58* to enable them to keep both facilities manned appropriately. Likewise *Flotilla 51* is providing a facility and crew to enable *Flotilla 54* to do 2-boat training. Adjacent flotillas are combining their resources during this time of limited facilities and crew.

Air Support Missions - Flotilla 56 conducted 4 air missions (17.6 hrs. total air time) and *Flotilla 54* flew 10 air missions plus 2 check rides (38 hrs. total air time) and stood 24 hrs. of ODO (Air) watch.**SO-PA:**

SO-PA: *Flotilla 59* - With the STAFP new gallery now open one member is an AUX CHEF and helps out both there and as TCO.

5. ASSISTANCE REQUESTED FROM LEADERSHIP TO UNIT PROBLEMS:

SO-PA: Just about all of the Flotillas do not report. It seems to be hit and miss. *Flotilla 58* has not reported much at all. Neither has *Flotilla 54*. I know something is going on but I never hear about any events that are supporting the Coast Guard or Auxiliary.

6. MEMBERS RECOGNIZED FOR OUTSTANDING PERFORMANCES:

SO-MT: James Stone, Flotilla 59 - For the last 3 years several Flotilla 59 members have been 2 hours short of AUXOP. Jim secured a copy of the documents that were needed that were referenced in the Exam and manual. This was nearly 4,000 pages of text, excluding the CFR. With these documents members were able to study for the exam and the Flotilla now has 3 new AXUOP members.