

Human factors are cited as causal influence in 80 to 90 percent of mishaps.

Managing and developing these seven team skills is critical to preventing mishaps and can mean the difference between success and failure.

## 7 ESSENTIAL SKILLS

Element	Description
<p style="text-align: center;"><b>1</b> Leadership</p>	<ul style="list-style-type: none"> <li>• Direct and guide the activities of other team members.</li> <li>• Stimulate personnel to work together as a team.</li> <li>• Provide feedback to team members regarding their performance.</li> </ul>
<p style="text-align: center;"><b>2</b> Communication</p>	<ul style="list-style-type: none"> <li>• Clearly and accurately send and acknowledge information, instructions, and commands.</li> <li>• Provide useful feedback.</li> </ul>
<p style="text-align: center;"><b>3</b> Assertiveness</p>	<ul style="list-style-type: none"> <li>• Actively participate.</li> <li>• State and maintain a position until convinced by the facts (not the authority or personality of another) that your position is wrong.</li> <li>• Take action when necessary.</li> </ul>
<p style="text-align: center;"><b>4</b> Decision Making</p>	<ul style="list-style-type: none"> <li>• Be willing to alter a course of action to meet changing demands.</li> <li>• Maintain constructive behavior under pressure.</li> <li>• Work effectively with other team members.</li> </ul>
<p style="text-align: center;"><b>5</b> Adaptability and Flexibility</p>	<ul style="list-style-type: none"> <li>• Be willing to alter a course of action to meet changing demands.</li> <li>• Maintain constructive behavior under pressure.</li> <li>• Work effectively with other team members.</li> </ul>
<p style="text-align: center;"><b>6</b> Situational Awareness</p>	<ul style="list-style-type: none"> <li>• Identify, process, and comprehend the critical elements of information about what is happening</li> <li>• Know at all times what is happening to the team, the unit, and the mission.</li> </ul>
<p style="text-align: center;"><b>7</b> Analysis</p>	<ul style="list-style-type: none"> <li>• Study or examine something carefully in a methodical way.</li> <li>• Organize and break down complex information into smaller parts to gain a better understanding of it.</li> </ul>