



**United States Coast Guard Auxiliary  
Flotilla 11-08 1<sup>st</sup> District Northern  
USCG Station Cape Cod Canal  
1 Coast Guard Rd, Sandwich, MA**

**Start Time: 1900 hrs. (Zoom)**

**Uniform: Trops**

**MEETING MINUTES FOR FEBRUARY 20, 2023**

- Meeting Call to order at 1900.
- Pledge of Allegiance led by Tom Broderick.
- Moment of Silence for those that have crossed the bar and currently serving.
- Welcome Potential Members: Douglas Borden, Thomas Trefny, and Erick Coe.
- Introduction of Guest(s): None
- Roll Call – Present: FC, VFC, CM, FN, HR, IS, MA, MS, MT, OP, PA, PB, PE, PV, and SR.
- Absent: CS (vacant), IPFC, DV, VE and NS (vacant)

I. A quorum was present at the meeting. A motion was made to accept the January meeting minutes and seconded. Motion carried.

II. FSO Reports:

DV: Not present/no report.

FN: Peter Garland – The January 1, 2023, beginning balance of the Flotilla's operating account was \$7,948.75. Expenditures for the month comprised of district dues paid in the amount of \$103.00 and supply reimbursement of \$29.79. The ending balance for the Flotilla's account was \$7,815.96 on January 31, 2023. Discussion and clarification of the proposed 2023 Flotilla budget. The new format aligns with ANSC 7025 that is used for the annual audit and will be more specific as to where funds are spent. If a reimbursement is requested from the FSO-FN, please submit separate requests, or breakdown the expenditures per Categories C through I on the Budget. This will enable us to identify, for next year's budget, where funds are needed, or not needed. Question: Has a bank been identified to open another CD yet? Peter, not as yet. Bank of America is not taking on new Flotilla accounts (non-profit). Possibly Rockland Trust.

HR: Bob Braunstein – The Flotilla currently has forty members on the official roster. Three prospective members attended the meeting; Bob introduced them and gave a brief summary of their backgrounds. We discussed annual dues, which are \$52.00 annually. New members are pro-rated, based on their enrollment date, so could be 25% up to 100% of the annual dues. There is a one-time, \$2.00 fee assessed to new members. Dues notification typically goes out to members in March or April for the next year. Dues must be paid by August 31<sup>st</sup>, so the Division and District dues can be sent out.

IS: Deb Bryant – Update to the January IS report; hours for January are 455 and not 346, due to late submissions of 7029s or 7030s. Program Visitors in REYR were notified.

MA and CM: Will Plikaitis –VEs, PV and PA should have received all ordered supplies, except for the new 7012 forms. There is a delay getting these sent out by the supplier. Will has been in contact with Joe Bernini, SO-CM and plans are in the works for potential Communications/Radio training this year.

MS: Cindy Olive – Cindy is planning a video tutorial on some basic knot tying. More to come.

VFC and MT: Pat Logan – Training calendar is still in the works. Pat reiterated that training completions need to go to the Cape Office for entry into AUXDATA. Pat also encouraged the FSOs and any interested to consider becoming an instructor. This is especially important for the FSOs, and they are the lead in their program area and should be a SME (Subject Matter Expert) in order to mentor others.

OP and PE: Neal O'Brien – Boating Skills and Seamanship course begins on March 9, 2023 and ends on May 25, 2023. Class is at Upper Cape Cod Tech if anyone needs to enroll, reach out to Neal. If interested in becoming PE qualified (instructor), this is a good opportunity to shadow a class. Neal and Patrick are willing to assist anyone interested in becoming an instructor.

PA: Kevin Harris – Kevin has been in contact with Sam Gray with Army Corp of Engineers about potential assistance with volunteer activities at the Canal Visitor Center of the summer. He advised that Sam is not a contact for use of the ACOE's property in Buzzards Bay for Canal Day. We may have to request a spot through the Chamber of Commerce, as in the past. Kevin and Pat McNamara are still planning on the Great Day for the Gateway event in September. Will volunteered to assist. May 20, 2023, is the beginning of National Safe Boating Week. Tom will contact the Sandwich Harbormaster about setting up in the parking lot for VSCs, as well as having a PA event at the ACOE Visitor Center if Kevin is not back from AZ. Tom will provide contact information to Kevin.

PB and PV: Tom Broderick – Tom advised materials have been received. He will be doing a quarterly newsletter, first edition in March. Natalie will assist with editing and final review.

VE: Paul Michael Ross – Not Present, but issued a reminder that the required VE workshop needs to be completed by June 30, 2023. Self-Attestation forms need to be submitted to the Cape Office to avoid going into REYR. Do not send to the FSO-IS or FSO-VE as they cannot input to AUXDATA.

III. Awards:

A Certificate of Training and challenge coin were presented to Rick Olsen for completing all required training in less than six months. Rick is now completing FEMA courses and has been elevated to BQ status. Great job, Rick.

Auxiliary Service Awards (mailed): Will Plikaitis and Deb Bryant for 5 years  
Thomas Phillips for 10 years

IV. Training: Pat Logan gave a 25 minute presentation on Cold Water Emergencies. His PowerPoint and discussion were excellent and was well received by members. Thank you, Pat.

- V. Old Business: August outing ideas. Still on the table. What does everyone want to do? Ideas? The picnic last summer on the shores of the canal and tour of the Aptuxcet Trading Post area was nice. It sounds like something outdoors is preferred. Ideas are welcome. Cleveland Ledge Lighthouse is closed to visitors after being purchased a few years ago. Ned's Point Lighthouse might be nice, as Flotilla 06-03 maintains the light and offers tours.
- VI. For Good and Welfare: Patrick made a motion to purchase a new US Flag for our use at the Station. The flag that had been there, is no longer. Deb will bring a flag next time.

Motion to adjourn at 2005 hours was made and seconded. Social time, snacks and personal introductions with potential members followed.

ATTENDEES:

R. Braunstein, SN Braunstein, T. Broderick, D. Bryant, P. Garland, K. Harris, COMO LeBlanc, P. Logan, N. O'Brien, C. Olive, R. Olsen, W. Plikaitis, M. Sandorse, D. Borden, T. Trefny and E. Coe.

**ADJOURNED AT 2005 hours**  
**Next Meeting March 20, 2023**

**WE ARE ORGANIZATION OF VOLUNTEERS**

**Web Site : <http://wow.uscgaux.info/content.php?unit=013-11-08>**

Submitted by Deb Bryant  
FC, FSO-IS and FSO-SR